

**BOROUGH OF BRENTWOOD
AGENDA
August 23, 2016 - REGULAR MEETING MINUTES
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

EXECUTIVE SESSION: 6:30 PM

1. Call to Order.

The meeting was called to order at 7:30PM

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox		X
Mr. Schubert	X		Mr. Frombach		X
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Maloney	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

None.

5. Communications.

- a. Thank You Letter - Relay for Life

Manager Zboyovsky: The Borough received a thank you letter from Relay for Life, a fundraising organization, for permitting them to display advertising banners. This increased their donations.

6. Department and Borough Managers Reports:

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation
- e. Police Chief
- f. EMS
- g. Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

No comments.

7. President's Report – Mr. John Frombach

No report.

8. Mayor's Report – Mr. Dennis Troy

Mayor Troy: Continued Clean-Up initiative on Elton Avenue and Dalewood Street. Talked with a number of residents. Thanks to Chief Zeppuhar, Office Heynes, and Asst. Manager Peccon for participating. Focusing on the small things is important for maintaining quality-of-life.

9. Administrative and Finance Committee – Mr. Harold Smith

- a. Consider adopting 2017 Budget Schedule

Mr. President, I move the Borough adopt the 2017 Borough Budget Schedule as presented.

Manager Zboyovsky: At the first meeting, we will look at general fund expenditures for this year and the projected beginning balance. The auditor will be at next month's meeting to review 2015 figures. It is estimated that we will have a \$5-\$600,000 surplus for next year.

Motion By: Harold Smith

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

10. Public Works Committee – Mr. AJ Doyle

- a. Consider Resolution No. 2016-47; Adopting a Military Banner Program for the Borough of Brentwood.

Mr. President, I move the Borough adopt Resolution No. 2016-47; Adopting a Military Banner Program and Policy associated with the Borough of Brentwood.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

- b. Consider Approving Extension Letter for 2016 Paving Contract A to El Grande Industries, Inc. Capital Improvement Fund Line Item 18-439-619 Roadway Rehabilitation. [ACTION ITEM]

Mr. President, I move the Borough Approve the Contract Schedule Extension Letter submitted by El Grande Industries, Inc., associated with the 2016 Paving Contract A.

Mr. Schubert: Why are we splitting the cost?

Manager Zboyovsky: The sewer line was ruptured because its location was marked incorrectly. The contractor properly put in for a PA One Call.

Motion By: AJ Doyle

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

- c. Consider Agreement between the Borough of Brentwood and Lane Construction Corporation associated with sharing the cost of a 12-inch existing sanitary sewer main line with an estimated repair cost of \$12,000 with the Borough's to be paid from the Sanitary Sewer Fund Line Item 08-429-372 O&M Plan (Emergency Repairs).

Mr. President, I move the Borough enter into an Agreement between the Borough of Brentwood and Lane Construction Corporation associated with sharing the cost of a 12-inch existing sanitary sewer main line with an estimated repair cost of \$12,000 with the Borough's to be paid from the Sanitary Sewer Fund Line Item 08-429-372 O&M Plan (Emergency Repairs)

Manager Zboyovsky: This contract was approved in April. To save mobilization costs, the

contractor held off on the school parking lot component.

Mr. Doyle: All of the sidewalk must also be repaired by September 30th.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

11. Zoning and Ordinance Committee – Ms. Stephanie Fox

- a. Consider Resolution No. 2016-48; Adopting and Establishing a Brentwood Youth Exceptional Service Awards (YES Award) Program and Policy.

Mr. President, I move the Borough adopt Resolution No. 2016-48; Adopting and Establishing a Brentwood Youth Exceptional Service Awards (YES Award) Program and Policy.

Motion read by Mr. Carnevale in the absence of Ms. Fox.

Mr. Carnevale: Who will administer this program?

Manager Zboyovsky: Council will choose recipients. Administration will process applications and give Council the student information without names attached.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

- b. Consider advertising of Ordinance No. 2016-1251: Sewage Amendments

Mr. President, I move the Borough authorize the Borough Manager to advertise Ordinance No. 2016-1251: Amending in limited part, Chapter 167 of the Code of the Borough of Brentwood which pertains to Sanitary Sewers.

Manager Zboyovsky: The ordinance has been changed based upon last week's discussion. The Borough will be responsible from curb to curb. The resident will be responsible for anything under the sidewalk. This keeps us off private property.

Motion By: Pat Carnevale

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

c. FYI- Property Transfer Procedural Meeting Outcome

Mr. Carnevale: Is this a mandatory item? When will it go into place?

Manager Zboyovsky: There will be no change in fees. This is to help make things smoother for the realtors. We will put into effect on on September 1.

Mr. Carnevale: We should advertise this in the newspaper and on the website.

12. Parks and Recreation Committee – Mr. Rich Schubert

- a. Consider authorizing the purchasing of new Chain Link Fencing for Ballfield No. 3 in the amount of \$5,650 to be paid from the General Fund Line Item 01-454-700 Minor Purchase and reallocate \$6,000 from the General Fund Line Item 01-451-456 Day Camp to 01-454-700 Minor Purchases.

Mr. President, I move the Borough authorize the purchasing of new Chain Link Fencing for Ballfield No. 3 in the amount of \$5,650 to be paid from the General Fund Line Item 01-454-700 Minor Purchase and reallocate \$6,000 from the General Fund Line Item 01-451-456 Day Camp to 01-454-700 Minor Purchases.

Mr. Smith: Last week, we discussed holding off on this item.

Mr. Carnevale: Inspected the site with Jim Attanucci. It is not worth it to expand the size of the outfield. This is the way to go.

Mr. Doyle: What is the time frame for completion?

Mr. Carnevale: It will be done in time for the fall leagues to play.

Motion By: AJ Doyle

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

13. Public Safety Committee – Mr. Pat Carnevale

- a. Consider Resolution No. 2016-49; 2016-2019 Collective Bargaining Agreement with the Brentwood Borough Police Department

Mr. President, I move the Borough (Adopt/Reject) Resolution No. 2016-49; 2016-2019 Collective Bargaining Agreement with the Brentwood Borough Police Department

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

- b. Consider sustaining Grievance Form No. 12661 & 12662

Mr. President, I move the Borough sustain Grievance No. 12661 and 12662.

Motion By: Pat Carnevale

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

14. Community Affairs Committee – Dr. Robert Pasquantonio

- a. Consider the purchasing of a Tee Sign associated with the 14th Annual Corridor Communities Golf Outing to be paid from the Borough General Fund Line Item 01-463-340 Advertising/Marketing.

Mr. President, I move the Borough purchase a Tee Sign associated with the 14th Annual Corridor Communities Golf Outing to be paid from the Borough General Fund Line Item 01-463-340 Advertising/Marketing.

Motion By: Robert Pasquantonio

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"

15. Special Committees

Mr. Carnevale: Attended the SHACOG meeting. Did not discuss any items that were pertinent for Brentwood. Police vehicle bids will be opening soon. Assistance available for demolishing properties.

16. Old Business

Mr. Doyle: A BPI representative will be attending the Park & Rec Committee Meeting. A hard-to-recycle disposal event was held at Century III Mall. Another will be held in October, and details will be on the website. Before the September 2 football game, the PTA will hold an event in the parking lot from 4 to 6:30. Will include food trucks, a DJ, face painting, and a bake sale.

Mr. Smith: Parents can contact the school counselor regarding Honors Society hours.

Mr. Schubert: Chief Zeppuhar will be at a prestigious FBI training session from October 3rd through December 15th.

17. New Business

None.

18. Public Comment

Valerie Trump, 3045 Pyramid Ave., came before Council regarding a fire call. Received a bill for a non-emergency false alarm. I put in a right-to-know request regarding this.

Dr. Pasquantonio: Put it in writing to the VFC. The Borough doesn't charge for this.

Manager Zboyovsky: The VFC is not part of the Borough, so we would have no records about this.

Mr. Carnevale: I will reach out to the fire chief. I have never heard of them charging.

Ms. Trump: This is a violation of my rights as a tenant.

Mr. Schubert: This doesn't have anything to do with the lease. That is between you and the landlord.

John Clatery, owner of 3412 Dauphin Ave., came before Council regarding the paving project. The road has been built up two feet higher than it was. The front of my property is not level with the street, which reduces curb appeal.

Manager Zboyovsky: We are looking into this. One one end of the street, the contractors cut in too much. We discussed design standards at our meeting with the engineers.

Mr. Clatery: They also paved about 4 feet onto my property. I never had a sidewalk. This used to be a grassy area.

19. Adjournment

Adjourned at 8:24PM.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

Absent: Fox, Frombach

President: "Motion Passed"