

**BOROUGH OF BRENTWOOD
MINUTES OF THE AGENDA MEETING
TUESDAY, SEPTEMBER 9, 2008**

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EXECUTIVE SESSION: President Lieb stated no votes were taken in Executive Session.

1. Call to Order. The Agenda meeting on Tuesday, September 9, 2008 was called to order by Council President Jay Lieb at 7:30 P.M.

2. Pledge of Allegiance: The Pledge of Allegiance was recited by all those present.

3. Roll Call: The following answered roll call: President Lieb, Vice President Ann Schade, Mrs. Dawn Synborski, Mr. Richard Bender, Mrs. Janice Boyko, Mr. David Wenzel and Mr. Mario Richards.

Also Present: Mayor Kenneth E. Lockhart, Solicitor Robert G. Xides, Jr., Manager George Zboyovsky and Administrative Assistant Mary Lou Garase.

At this time, Mr. Paul Phelps, a representative of Linc Services, presented a proposed Energy Audit based on the utility bills over the past year.

4. Public Comment on Agenda items only. None.

5. Communications. None.

6. Department and Borough Manager Reports: President Lieb stated the following reports will be accepted at the Council meeting:

- a. Public Works Supervisor's monthly report.
- b. Building Inspector's monthly report.
- c. Engineer's monthly report.
- d. Police Chief's monthly report.
- e. Solicitor's monthly report.
- f. Borough Manager's monthly report.

7. Mayor's Report – Mayor Lockhart said no report this evening.

8. Administrative and Finance Committee – Mr. Bender stated the following will be considered and acted upon at the Council meeting:

- a. Approval of Minutes – August 26, 2008 Council meeting
- b. Ratify the Payment of Bills from the General Fund.
- c. Ratify the Payment of Bills from the Sewer Fund.
- d. Ratify the Penn Vest Bond Issue.
- e. Ratify the payment from the Highway Aid Fund.
- f. Ratify the Non-Uniform Pension Fund.
- g. Ratify the Police Pension Fund.

- h. Accept the Revenues for the General Fund: Real Estate, Delinquent Real Estate, Earned Income, Local Service Tax and District Magistrate.
- i. Accept the Revenues for the Sewer Fund: Sewage and Delinquent Sewage.
- j. Renewal of Software Maintenance Agreement with ProSoft Technologies associated with Real Estate Tax Module, Budgetary Accounting Module, Payroll Systems Model and Personnel System Module (\$7,572.00 per year.)
- k. Renewal of Maintenance Agreement with Penn Power Systems for Borough Generator (\$500.00 per year)
- l. 2009 Police MMO.
- m. 2009 Non-Uniform MMO.

Mr. Wenzel questioned the ratification of the Payment of Bills under the General Fund, I would like to direct this to the Solicitor, but he is not here. On page two of the bill/statement, a "Commercial Speech" which I am not familiar with, entitled as a review of Chapter 194 of the Brentwood Code, on July 15, 2008 was not brought up until August. Is this a billing error? I would like to have this clarified before we ratify the payment of the bill, which is \$5,862.50. Does anybody know what the "Commercial Speech" at the cost of \$785.00? Mr. Wenzel stated at every meeting, since I have been in office, I have been requesting that we have the same Solicitor at the same meetings, so if there is a question that arises like this, it's a paltry sum, considering the budget; but I think he should be here to answer these questions. I don't think that is unreasonable. President Lieb said, I think Mr. Xides, is more than capable to answer that question. Solicitor Xides stated this relates to the subject which became the proposed ordinance on solicitation. A discussion ensued regarding the Solicitor's invoice, not stating who was responsible for doing the work. President Lieb said Solicitor Gobel stated the Borough would receive one bill from him.

9. Public Works Committee – Mrs. Synborski stated the following will be considered at the Council meeting:

- a. Accept the Public Works Supervisor's monthly report.
- b. Change Order No. 1 for the East Bellecrest Avenue Reconstruction Project – Deduct \$36,750.00.
- c. Change Order No. 1 for the Salt Dome – Deduct \$35,498.76.
- d. Change Order No. 1 for the Parking Lot –Line Painting, 2 Handicap Ramps, Inlet, and additional 1888SY of unsuitable soft spots –Add-On + \$49,073.00.
- e. Purchase of a Steel Garage Door for Salt Dome.
- f. Work Authorization to Gateway Engineers for an estimated fee of \$5,000.00 for Consent Decree Work.
- g. Street Sweeper Repairs.
- h. Authorize payment to Roto-Rooter Services Company in the amount of \$7,627.11 for Borough's portion of SHACOG Joint Bid for Closed Circuit Television Inspection.

At this time, Manager Zboyovsky explained the Public Works Committee No. 9, Items b, c, d, e, f, g and h.

10. Zoning and Ordinance Committee – Mr. Richards stated the following will be considered at the Council meeting:

- a. Accept the Building Inspector's monthly report.
- b. FYI - No Planning Commission meeting and no Zoning Hearing Board meeting for the month of September.

A discussion ensued regarding the following:

- Proposed Walgreens store to be located on Route 51 at Towne Square Way.
- Street Sweeper – Council verbally agreed (No motion) to not purchase a sweeper this year. However, Council requested the Borough Manager to review and consider leasing, rental, if necessary, and to apply for grant money to purchase a new sweeper.
- Businesses that will be re-located within Brentwood.
- Re-zoned areas on Route 51 limiting/restricting commercial businesses in a particular area. (Old Bus Garage on Route 51 near Get-Go).

President Lieb stated Council is willing to work with any corporate businesses considering locating in Brentwood.

11. Park and Recreation Committee – Mrs. Schade stated the following will be considered at the Council meeting:

- a. Borough facilities:
 1. Cub Scout Pack 296- Community Room
 2. BASA – Community Room
 3. PALS – Civic Center
 4. Mr. John Dominici – Community Room – Rental fee is \$200.00.

Mr. Wenzel questioned the application form for the use of the facilities. Mr. Wenzel stated the request for the facilities should be specific, it should be the individual is requesting the use of the facility and stating the specific reason on the form; however, the particulars are not to be public information. Manager Zboyovsky will amend the application form and handle it internally. If a fee is requested to be waived, it would come before Council for a vote.

12. Public Safety Committee - Mr. Bender stated the following will be considered at the Council meeting:

- a. Accept Police Chief's monthly report.

Mr. Bender stated we will now consider hiring of two crossing guards.

M-1 Motion by Mr. Bender, seconded by Mr. Wenzel and duly carried that Council hire Sheila Dirling for the position of part-time school crossing guard at the rate of \$9.00 per hour, with no benefits, effective August 25, 2008. ALL AYES.

M-2 Motion by Mr. Bender, seconded by Mr. Richards and duly carried that Council hire Thomas Dudich for the position of part-time school crossing guard a the rate of \$9.00 per hour, with no benefits, effective August 25, 2008. ALL AYES.

Mr. Bender stated next week we will consider advertising for Exclusion from Solicitation, Proposed Ordinance No. 1171.

A discussion ensued regarding proposed Ordinance No. 1171, a draft from Pleasant Hills. Solicitor Xides suggested and commented on the proposed ordinance and suggested the ordinance exempt charitable and political speech. Solicitor Xides stated he will submit written comments to Manager Zboyovsky regarding this proposed ordinance.

Mr. Bender stated SHACOG is accepting applications for the Joint Police Test; applications are available on line at www.shacog.com, at participating police departments and at the SHACOG office. This was advertised in the Post Gazette and applications must be received in the SHACOG office by 4:30 P.M., on Friday, October 3, 2008.

13. Special Committees –

- ACBA – Mrs. Synborski reported the next meeting will be on Thursday, September 18, 2008 at 6:00 P.M. at the Westin Conference Center.
- BBOA - President Lieb reported the 6th Annual Golf Outing will be on Monday, September 15, 2008 at the South Hills Country Club, contact Bob McGowan.
- EDS – Mrs. Schade reported the meeting will be on Monday, September 15, 2008 meeting at the South Hills Country Club.
- LIBRARY BOARD – Mrs. Schade reported the next meeting will be on Thursday, September 25, 2008.
- SHACOG – Mr. Wenzel said no report.
- WATERSHED – Ms Boyko reported the next meeting will be on Thursday, September 11, 2008. The ALCOSAN Open House is on September 20, 2008.

14. Old Business – Manager Zboyovsky said the RFP for the park study has been approved by the DCNR and copies have been mailed to about 10 consulting firms. Council also approved to advertise in the newspaper next Thursday.

Mr. Richards questioned Solicitor Xides regarding the “Commercial speech” on the Solicitor’s bill in the amount of \$275.00. Solicitor Xides stated the billing was done by Solicitor Gobel but that was for my time, I did the work, but I don’t know to the minute how much was charged.

Mr. Richards said we have two bills here and we don't know who did what, how much it cost and who did the work. Mr. Richards questioned Solicitor Xides how they came up with the amount? Is it \$250.00 or \$275.00? Solicitor Xides stated he does not know and he doesn't have the paperwork with him. A discussion ensued.

15. New Business – None.

16. Public comment on Non-Agenda items.

a. Charles Johnson, Willett Rd., came before Council regarding the Golf Outing as a fundraiser for the Stadium Park Initiative. Mr. Johnson said the event is sold out, there are approximately 50 door prizes and 40 sponsors. It was suggested that the sponsors be recognized in the newspapers thanking them for their participation. Mayor Lockhart stated the Brentwood newsletter articles will be submitted within the week, you may want to submit a thank you to the sponsors.

b. Pat Carnavale, Shadewell Ave., came before Council regarding the following:

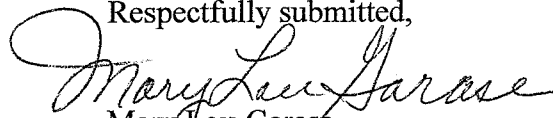
- Cameras in the park. (Privacy Act)
- Enforcement of the no smoking law. (City of Pgh & Borough Ordinance)
- Police and Non-Uniform Police Pension Plans

Manager Zboyovsky explained the payments to the pension funds, as the Plan Administrators, these are separate funds.

- Procedures on hiring of Police Officers (SHACOG and Civil Service) The application/testing procedure was explained by Mayor Lockhart.
- Stadium Park Initiative. (Purchase bricks, Stadium Naming Rights, etc.). This is a separate committee and the meetings are open to the public. Mr. Wenzel stated when the Council members go to the meeting, they should not speak for Council; they should speak as a private citizen. Several Council members offered their comments. President Lieb said Council passed a Resolution for the Stadium Park Initiative, supporting it. A lengthy discussion ensued.

M- 3 Motion by Ms Boyko, seconded by Mr. Bender and duly carried that Council adjourn the meeting at 9:00 P.M. ALL AYES.

Respectfully submitted,


Mary Lou Garase
Administrative Assistant

Mlg