

**BOROUGH OF BRENTWOOD
MINUTES OF THE AGENDA MEETING
TUESDAY, AUGUST 12, 2008**

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EXECUTIVE SESSION: President Lieb stated no votes were taken in Executive Session.

1. Call to Order: The Agenda meeting on Tuesday, August 12, 2008 was called to order by Council President Jay Lieb at 7:30 P.M.

2. Pledge of Allegiance: The Pledge of Allegiance was recited by all those present.

3. Roll Call: The following answered roll call: President Lieb, Vice President Ann Schade, Mrs. Dawn Synborski, Mr. Richard Bender, Ms Janice Boyko and Mr. David Wenzel.

Also Present: Mayor Kenneth E. Lockhart, Solicitor Robert G. Xides, Jr., Manager George Zboyovsky and Administrative Assistant Mary Lou Garase.

Absent: Councilman Mario Richards was attending a funeral.

4. Public Comments on Agenda items only. Please try to limit remarks to 3 minutes.

- a. Pat Carnavale, Shadewell Ave., came before Council regarding the following:
 - Police Pension and Non-Police Pension Plans. Manager Zboyovsky requested Mr. Carnavale contact him at the office to explain the process.
- b. Clyde Zimmerman, Grayson Ave., came before Council regarding the following Agenda items:
 - 9-E, "Safe Way to School" Grant.
 - 12-C, Exclusion from Solicitation Ordinance. Manager Zboyovsky explained the exclusion. A discussion ensued.

5. Communications.

- a. Letter from the Brentwood High Athletic Booster - Program Advertisement. Manager Zboyovsky will take care of this.
- b. Letter from St. Sylvester School – Fundraiser. President Lieb requested Council collectively contributes to this fundraiser, a total of \$100.00. Please submit your contribution to Manager Zboyovsky this week.
- c. Letter from Kelly Wichelmann – Re: Removal of a guard-rail. This was discussed and will be reviewed by the Solicitor.
- d. Letter from Donna Zehowski – Re: Request for Watch Children Sign. Manager Zboyovsky and Mr. Bender will review this.
- e. Salt Dome. President Lieb stated he received several inquires as to why the Salt Dome is being constructed. President Lieb stated there are requirements of the EPA.

6. Department and Borough Manager Reports: President Lieb stated the following reports will be accepted at the Council meeting:

- Public Works Supervisor's monthly report
- Building Inspector's monthly report
- Engineer's monthly report.
- Police Chief's monthly report
- Solicitor's monthly report
- Borough Manager's monthly report

7. Mayor's Report – Mayor Lockhart stated no report.

8. Administrative and Finance Committee – Mr. Bender stated the following will be considered and acted upon at the Council meeting:

- a. Approval of Minutes – June 24, 2008 Council meeting
July 8, 2008 Agenda meeting
July 22, 2008 Council meeting
- b. Ratify the Payment of Bills from the General Fund.
- c. Ratify the Payment of Bills from the Sewer Fund.
- d. Ratify the Penn Vest Bond Issue.
- e. Ratify the Payment from the Highway Aid Fund.
- f. Ratify the Non-Uniform Pension Fund.
- g. Ratify the Police Pension Fund.
- h. Accept the Revenues for the General Fund: Real Estate, Delinquent Real Estate, Earned Income, Local Service Tax and District Magistrate.
- i. Accept the Revenues for the Sewer Fund: Sewage and Delinquent Sewage.

9. Public Works Committee – Mrs. Synborski stated the following will be considered and acted upon at the Council meeting:

- a. The Public Works Supervisor's Report for the month of July 2008.
- b. SHACOG Joint CCTV Project – Year 5 concurrence with SHACOG recommended to award.
- c. Work Authorization to Gateway Engineers for an estimated fee of \$7,000 for Construction Management and Inspection for the Dailey Road Reconstruction Project.
- d. Work Authorization to Gateway Engineers for an estimated fee of \$14,000 for Construction Management and Inspection for the Brentwood Park (Main Lot & Library Lot) Parking Lot Reconstruction Projects.
- e. Work Authorization to Gateway Engineers for an estimated fee of \$5,000 for additional survey of East Brentridge Avenue and revise the construction plans, cost estimates, project specifications and submit the revised plans to PennDot.
- f. Work Authorization to Nelson Buys for an estimated fee of \$970.00 for Tree Trimming Services.

Mrs. Synborski stated the parking lot construction is an inconvenience; however, it will be completed by August 20, 2008.

10. Zoning and Ordinance Committee – President Lieb said, in the absence of Mr. Richards, I will request Council consider accepting the Building Inspector’s monthly report.

President Lieb stated the Planning Commission meeting will be held on Thursday, August 21, 2008 at 7:30 P.M. in Council Chambers and the Zoning Hearing Board meeting is on Wednesday, August 27, 2008 at 8:00 P.M., in Council Chambers.

President Lieb stated Council will consider the Web Page/Code Enforcement/Public Works Management – E Gov to explore ways to increase and utilize the effectiveness of the Borough Web site and increase our level of resident service and automat the Borough internal processes. Manager Zboyovsky explained the Web Page/Code Enforcement/Public Works Management Software – E-Gov. Manager Zboyovsky stated the cost is reasonable and it is an excellent way for assisting residents, tracking complaints and it is a great quality public service. Manager Zboyovsky stated this is an excellent program and recommended Council consider implementing this system.

11. Park and Recreation Committee – Mrs. Schade stated the following will be considered at the Council meeting for the use of Borough facilities:

- a. Brentwood High School requesting the use of the Stadium Field for the Boys 2008 JV and Varsity Football Spartan Seasons and the 2008 Brentwood Soccer Team.
- b. Kevin Boland, representing the St. Sylvester’s Soccer Program, requesting the Stadium Field for the 2008 Fall Season. Mrs. Schade stated the BASA will coordinate the schedule with St. Sylvester’s Team
- c. BASA requesting the use of the Stadium Field for the 2008 Fall Soccer Season.
- d. Brentwood Girl Scouts requesting the use of the Civic Center on Saturday, December 6, 2008 for a Breakfast with Santa Fundraiser from 6:00 A.M. to 1:00 P.M. Also requesting set-up on Friday, December 5, 2008, either in the morning or in the afternoon.
- e. Brentwood YMCA Guide/Princess Parents Organizations requesting the Civic Center for their Annual meeting and rally on Tuesday, September 16, 2008 from 7:00 P.M. to 9:00 P.M.
- f. BASA requesting the use of the Community Room on Thursday, August 14, 2008 from 6:30 P.M. to 9:30 P.M. for a meeting.

12. Public Safety Committee – Mr. Bender stated the following will be considered at the Council meeting:

- a. Accept the Police Chief’s monthly report
- b. Hiring two (2) Crossing Guards
- c. Exclusion from Solicitation Ordinance

13. Special Committees –

- ACBA – Mrs. Synborski reported the next meeting is scheduled for August 11, 2008 at the Westin Convention Center at 6:00 P.M.

- BBOA - President Lieb stated no report.
- EDS – Mrs. Schade said no report.
- LIBRARY BOARD – Mrs. Schade said no report.
- SHACOG – Mr. Wenzel said no report.
- WATERSHED – Ms Boyko stated the next meeting is on September 12, 2008. Ms Boyko reported the Alcosan Re-dedication of the facility will be on September 20, 2008.

14. Old Business – No report.

15. New Business – Manager Zboyovsky requested Council contact him to make arrangements to attend the Fall Conference at Seven Springs in September.

16. Public comment – Please try to limit remarks to 3 minutes.

a. Charlie Johnson, Willett Rd., came before Council and announced the First Annual Brentwood Park Initiative Golf Outing will be held on September 12, 2008 at Seven Springs Golf Course in Elizabeth. The cost per individual is \$80.00 and \$300.00 for a foursome. Mr. Johnson announced all the details of the golf outing and stated the next meeting will be on August 14, 2008 and the meeting on August 17, 2008 will be regarding the golf outing.

b. Clyde Zimmerman, Grayson Ave., came before Council regarding the following:

- Questioned how many permits were approved for a vendor's license for the 4th of July. One vendor purchased several separate permits for his eight (8) workers. (The fee is \$25.00 for two workers). Mrs. Garase explained the permit procedure and stated the money collected for the vendor licenses for the 4th of July is turned over to the 4th of July Committee.
- Questioned if there was a permit approved for the DAV? Mayor Lockhart stated a permit was granted to the DAV; however, the fee was waived.
- Parking Spaces on East Bellecrest Avenue.
- Requested the trees be trimmed on Elroy Avenue near the sign "School Zone." The sign is located on East Bellecrest at Elroy Avenue, where Crossing Guard Lucy Davis is stationed, the sign is not visible.
- Requested Council go back to our police department and not go through 911, to call our local police in the Borough.
- Requested Council to have the automated sign that indicates your mileage. Mayor Lockhart stated the MPH speed limit automated sign is shared by several municipalities. Hopefully we can get this sign in the Borough when school begins.
- Questioned if the "calming device" be installed in the park to replace the speed bumps. Mr. Wenzel stated he contacted the engineer and suggested this.

c. Pat Carnavale, Shadewell Ave., came before Council regarding the following:

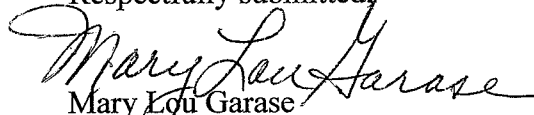
- Questioned the new pool hours when school begins. Mrs. Synborski stated on August 25th the pool will open at 3:30 P.M. when the children are out of school. The pool will open early on weekends and Labor Day; however, the pool will close on Labor Day at 5:00 P.M. for the end of the season.
 - Enforcement of the "No Smoking" Ordinance.
 - Security guard in the park, surveillance cameras, vandalism and graffiti.
 - Hiring of police officers through SHACOG. President Lieb explained the testing and hiring procedures for police officers through the Civil Service and SHACOG.
- d. Mr. Brad Pederson, South Hills Record, stated he would like to thank Council for working with him for the past few years, I will no longer be assigned to Brentwood, I will be working at Gateway Publications in Monroeville, as an investigative reporter. Council congratulated Brad on his new position.

Mayor Lockhart stated he hears the ice cream truck going throughout the Borough and questioned if a permit was issued? Mrs. Garase stated she doesn't think a permit was issued, unless it was issued by Mr. Costa. President Lieb requested Mrs. Garase to contact Mr. Greenberg, owner of Chuck's Ice Cream, regarding the required permit.

e. Kathy Trexler, Dalewood St., came before Council regarding the security guard in the park. Trexler stated she attended the Council meeting and according to the Police Chief's report, there were cameras in the park, regular patrol in the park, very few incidents in the park; therefore, I was surprised to hear Council hired a security guard. Since this incident happened with the concession stand and vandalism, what are you going to do since the security guard was laid off? President Lieb said the security guard was not laid off; he was not at work that particular day of the incident.

M- 1 Motion by Mr. Wenzel, seconded by Mrs. Synborski and duly carried to adjourn the meeting at 8:30 P.M. ALL AYES.

Respectfully submitted,


Mary Lou Garase
Administrative Assistant