



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911
www.brentwoodboro.com

Commonwealth of
Pennsylvania DCED-
CLGS01/02

UNIFORM CONSTRUCTION PERMIT APPLICATION

No. _____

I: Location of Proposed Work or Improvement

Municipality: _____

Site Address: _____ Parcel Identification #: _____

Lot #: _____ Subdivision/Land Development: _____ Phase: _____ Section: _____

Owner: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

Contractor/Architect: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

II: TYPE OF WORK OR IMPROVEMENT: (Check One)

_____ New Building _____ Addition _____ Alteration _____ Repair _____ Demolition _____ Relocation
_____ Foundation Only _____ Change of Use _____ Plumbing _____ Mechanical _____ Electrical

Describe the proposed work: _____

III: ESTIMATED COST OF CONSTRUCTION (reasonable fair market value) _____

IV: DESCRIPTION OF BUILDING USE (Check One)

RESIDENTIAL:

_____ One-family dwelling (R-1)
_____ Two-family dwelling (R-2)
_____ Multi-family dwelling (R-3)

NON-RESIDENTIAL

Specific Use _____
Zoning Group: _____
Change in Use: ____ Yes ____ No
If YES, indicate former: _____
Maximum Occupancy Load: _____
Maximum Live Load: _____

V: BUILDING/SITE CHARACTERISTICS

Number of Residential Dwelling Units: _____ Existing _____ Proposed

Mechanical: Indicate type of heating/ventilating/air conditioning (electric, gas, oil, etc.): _____

Water Service: (Check) _____ Public _____ Private

Sewer Service: (Check) _____ Public _____ Private (Septic Permit # _____)

Does or will your building contain any of the following?

Fireplace(s): Number _____ Type of fuel: _____ BTU's _____ Type Vent _____
Elevator/Escalators/Lifts/Moving Walks: (Check) yes _____ no _____
Sprinkler System: yes _____ no _____
Pressure Vessels: yes _____ no _____
Refrigeration Systems: yes _____ no _____

VI: BUILDING DIMENSIONS

Existing Building Area: _____ sq. ft. Number of stories: _____
Proposed Building Area: _____ sq. ft. Height of Structure above grade: _____ ft.
Total Building Area: _____ sq. ft. Area of the Largest Floor: _____ sq. ft.

VII: FLOODPLAIN

Is the site located within an identified flood prone area? (Check one) _____ yes _____ no
Will any portion of the flood prone area be developed? (Check one) _____ yes _____ no

Owner/Agent shall verify that any proposed construction activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically Section 60.3 (d).

VIII: HISTORIC DISTRICT

Is the site located within a Historic District? _____ yes _____ no
If any construction is within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved: construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, right-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances, and regulations.

Application for a permit shall be made by the owner of lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of owner or authorized agent

Print name of owner or authorized agent

Address

Directions to site: _____

FOR CODE ADMINISTRATOR USE ONLY

ADDITIONAL PERMITS/APPROVALS REQUIRED

_____ STREET CUT/DRIVEWAY	APPROVED _____
_____ CUT AND FILL	APPROVED _____
_____ PENNDOT HIGHWAY OCCUPANCY	APPROVED _____
_____ DEP FLOODWAY OR FLOODPLAIN	APPROVED _____
_____ SEWER CONNCTION	APPROVED _____
_____ ON-LOT SEPTIC	APPROVED _____
_____ ZONING	APPROVED _____
_____ HARB	APPROVED _____
_____ OTHER	APPROVED _____

APPROVALS

BUILDING PERMIT DENIED DATE: _____ DATE RETURNED: _____
 BUILDING PERMIT APPROVED DATE: _____
 CODE ADMINISTRATOR _____
 DATE ISSUED: _____ DATE EXPIRES: _____ PERMIT # _____

BUILDING PERMIT FEE	\$ _____	RECEIPT # _____
PLUMBING PERMIT (if applicable)	\$ _____	RECEIPT # _____
MECHANICAL PERMIT (if applicable)	\$ _____	RECEIPT # _____
ELECTRICAL PERMIT (if applicable)	\$ _____	RECEIPT # _____

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

<u>TYPE OF DOCUMENT</u>	<u>Submitted</u>	<u>Signed & Sealed</u>	<u>Date</u>	<u>Revision Date</u>
Foundation Plans	____ yes ____ no	____ yes ____ no	_____	_____
Construction Drawings	____ yes ____ no	____ yes ____ no	_____	_____
Electrical Drawings	____ yes ____ no	____ yes ____ no	_____	_____
Mechanical Drawings	____ yes ____ no	____ yes ____ no	_____	_____
Plumbing Drawings	____ yes ____ no	____ yes ____ no	_____	_____
Specifications	____ yes ____ no	____ yes ____ no	_____	_____
Works Comp. Certificate	____ yes ____ no	____ yes ____ no	_____	_____

DATE STAMP:

**INSPECTION CHECKLIST
(FOR CODE ADMINISTRATOR USE ONLY)**

Address: _____ Permit # _____

<u>Required</u>	<u>Type</u>	<u>Date</u>	<u>Inspector</u>	<u>Comments</u>
	Foundation #1	_____	_____	_____
	Foundation #2	_____	_____	_____
	Foundation #3	_____	_____	_____
	Masonry #1	_____	_____	_____
	Masonry #2	_____	_____	_____
	Masonry #3	_____	_____	_____
	Plumbing #1	_____	_____	_____
	Plumbing #2	_____	_____	_____
	Plumbing #3	_____	_____	_____
	Mechanical #1	_____	_____	_____
	Mechanical #2	_____	_____	_____
	Mechanical #3	_____	_____	_____
	Electrical #1	_____	_____	_____
	Electrical #2	_____	_____	_____
	Electrical #3	_____	_____	_____
	Framing #1	_____	_____	_____
	Framing #2	_____	_____	_____
	Framing #3	_____	_____	_____
	Wallboard #1	_____	_____	_____
	Wallboard #2	_____	_____	_____
	Wallboard #3	_____	_____	_____
	Final #1	_____	_____	_____
	Final #2	_____	_____	_____
	Final #3	_____	_____	_____
	Temporary C/O	_____	_____	_____
	Date Expires	_____	_____	_____
	Certificate of Occupancy	_____	_____	_____

UCC INSPECTION PROCEDURES STATEMENT

I hereby certify that I will comply with all applicable inspection procedures specified below:

1. **FOOTING INSPECTION:** is to be performed after footing is dug with chairs and rods in place and before concrete is poured. The permit applicant is required to call requesting and inspection 72 hours in advance of desired inspection date.
2. **FOUNDATION INSPECTION:** is to be performed before framing work begins or backfill is installed. Grease traps (if applicable), cleanouts, foundation and building drains must be in place; foundation coating must be applied, anchor bolts and top plate shall be installed. All underground plumbing, mechanical, and electrical trenching must remain open and all piping, sleeves, and/or conduit required for underground utilities shall be in place and provided with rodent-proofing. The permit applicant is required to call 72 hours in advance of desired inspection date.
3. **FRAMING INSPECTION:** is to be performed before insulation is installed and after all rough-in work is complete on plumbing, electrical and mechanical systems. Note: the framing may not be approved until the plumbing, electrical, and mechanical rough-in work has been approved by the Department. The permit applicant is required to call requesting an inspection two weeks in advance of desired inspection date.
4. **FIRE PROTECTION SYSTEMS:** is to be performed after fire alarm systems and/or fire suppression systems are installed and functioning. The Department has the option to accept installation and test certificates from the installing contractor(s) in lieu of witnessing the testing of fire protection systems. Please note that, if they were not submitted with the initial application, shop drawings must be submitted for Department review and approval at least two weeks before the projected installation date. The permit applicant is required to call requesting an inspection two weeks in advance of desired inspection date.
5. **FINAL BUILDING INSPECTION:** is to be performed after all items pertaining to the issued building permit have been completed. These items include, but are not limited to:
 - a. Electrical work
 - b. Plumbing work
 - c. Mechanical (HVAC) work
 - d. Emergency lighting system
 - e. Fire extinguishers
 - f. Egress
 - g. Fire protection systems (including required fire-related construction components)
 - h. Grading
 - i. Site plan compliance
 - j. Accessibility
 - k. Energy conservation

The permit applicant is required to call requesting an inspection two weeks in advance of desired final inspection date.

Please note that accessibility provisions and verification of compliance with the International Energy Conservation Code shall be inspected as part of other identified inspections.

Accessibility inspections for buildings in municipalities that have opted to self-enforce the Uniform construction Code but that do not have an inspector certified by the Commonwealth in Accessibility must be conducted at the time the building is ready to have a framing inspection performed and continue until all provisions governing accessibility are met. The municipality or third-party agency may not issue the certificate of occupancy until the Department approves the building’s accessible elements and features. The permit applicant is required to call requesting an inspection two weeks in advance of desired inspection date.

6. Projects that have applied for a permit based on accelerated construction may only proceed with construction up to, but not including, the erection of foundation walls. Projects reviewed as “accelerated construction” are subject to inspection of the footing environment, foundation, underground plumbing, underground electrical (if applicable) before any additional work is permitted. The permit applicant is required to call requesting an inspection 72 hours in advance of desired inspection date.
7. The timing and number of inspections required for renovation work to buildings that were legally In existence prior to the adoption of the Uniform Construction Code will depend upon the nature And the scope of the renovation work being performed. The permit applicant is required to obtain all inspections listed on the “Required Inspections” sheet provided with each renovation building permit and to meet the advance notice timeframes specified for each required inspection.
8. Signs (other than those exempted in Section H101.2 of the International Building Code) are required to be inspected regarding their location, design and construction and must meet all applicable UCC requirements. The permit applicant is required to call requesting an inspection when the sign has been erected. A final inspection of the sign will be made as soon as possible. If the sign erected is a ground sign, the permit holder must provide a written assurance that all Structural work (including that which is invisible) conforms to all UCC requirements.
9. Demolition work: Contractors responsible for demolition work where an entire structure is razed Will be required to submit signed documentation that certifies that the vacant lot is filled to existing grade and that all service connections have been discontinued and lines have been capped. Demolition work being performed on existing buildings as part of renovation work or the erection of an addition may be subject to inspection by the Department. Contractors must ensure that the pedestrian protection measures have been installed prior to commencing demolition. Contractors may not negatively impact existing means of egress until alternative egress routes have been provided. The permit applicant is required to call requesting an inspection when demolition work has concluded and the lot has been restored to existing grade. An inspection will be made as soon as possible.

NO WORK MAY BE CONCEALED FROM VIEW UNTIL IT HAS BEEN APPROVED BY THE DEPARTMENT.

I fully understand that it is my responsibility to call for inspections and that, if inspections are not made according to this procedure, I may be in violation of the UCC and may be subject to prosecution. I also understand that no one may occupy the structure (or portion thereof) until a Certificate of Occupancy is obtained.

Name of permit applicant: _____ (printed or typed)	Date: _____
Signature of applicant: _____	
Building Name: _____	
Building Street Address: _____	
City: _____	Zip Code: _____