

BOROUGH OF BRENTWOOD
AGENDA
September 25, 2017 - REGULAR MEETING MINUTES
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 6:30 PM

1. Call to Order.

Called to order at 7:36PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

Sandy Andrews, 4066 Dalewood Street, discussed the preliminary figures for the construction of the new municipal building. Asked if an architectural cost estimate was performed on the viability of renovating the existing structure. Mr. Fombach stated that HHSDR performed a formal analysis nearly two years ago. Questioned the size of the proposed structure and asked when a final choice would be made on the layout of the building. Mr. Fombach replied that such a decision would not be made until after several months of architectural review. Also questioned ability of the police department to uniformly enforce the proposed commercial parking ordinance.

Mike Andrews, 4066 Dalewood Street, asked Council to further consider construction of a new municipal building at the site of the civic center. Mr. Frombach responded that erecting a structure at this site is constrained because the park has been legally preserved as permanent greenspace as part of a state grant award

Jerry Livingston, 4071 Dalewood Street, asserted that the proposed commercial parking ordinance revisions are confusing and stated that this item should be further researched.

5. Communications.

None.

6. President's Report – Mr. John Frombach

None.

7. Mayor's Report – Mr. Dennis Troy

None.

8. Administrative and Finance Committee – Mr. Harold Smith

a. FYI - Finance Committee Meeting

Mr. President, as an FYI - there will be an Administrative & Finance Committee meeting on Monday October 2nd beginning at 6:00 PM. The purpose of this meeting is to initiate the review of the 2018 Borough General Operating Fund and Capital Improvement Fund Budgets prior to the scheduled 2018 Budget Workshop.

b. FYI - 2018 Budget Workshop No . 1 - Monday, October 9th at 6:00 PM

Mr. President, as an FYI - the 1st 2018 Budget Public Hearing and Workshop is scheduled for Monday October 9th beginning at 6:00 PM. This is a Public Meeting where Borough Council will review the 2018 Borough General Operating Fund and Capital Improvement Fund Budgets, as well as the 10-Year Capital Improvement Plan.

9. Public Works Committee – Mr. AJ Doyle

Mr. Carnevale discussed last week's vote to appropriate funds for curb improvements. Stated that such repairs should not be made on streets that are not targeted for resurfacing unless the Borough creates a dedicated curb program.

a. FYI - Annual Engineers Presentation - Monday, October 23rd at 5:30 PM

Mr. President, as a reminder, it is that time of year again when Borough Staff and Gateway Engineers will present to Council the 2017 Year in Review Engineering Projects and go over the 2018 Anticipated Borough Projects. The Presentation will begin at 5:30 PM.

10. Zoning and Ordinance Committee – Ms. Stephanie Fox

a. Consider adopting Resolution No. 2017-49: Vacant Property Recovery Program Application [ACTION ITEM].

Mr. President, I move to adopt Resolution No. 2017-49, endorsing the application for the transfer of the vacant lot with Parcel Number 137-G-336 under the Allegheny County Vacant Property Recovery Program.

Motion By: Stephanie Fox

Second By: Harold Smith

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider advertising revised version of Ordinance No. 2017-1257: Commercial Vehicle Parking [ACTION ITEM].

Mr. President, I move to authorize the advertising of Ordinance No. 2017-1257, which amends, in limited part, Chapter 154 of the Brentwood Borough Code to set standards for the parking of commercial vehicles. (Note that Council will not take action on adopting this Ordinance until December 11th, to permit ample time for public notification of this proposal in the November edition of the In-Community Magazine, New Paper, Web Page, and SwiftReach 911.)

Motion By: Stephanie Fox

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider authorizing the Borough Manager and Solicitor to revise Borough Code Chapter 167: Sewage to include language associated with implementing a backflow preventor installation program. [ACTION ITEM]

Mr. President, I move to authorize the Borough Manager and Solicitor to revise Borough Code Chapter 167: Sewage to include language associated with implementing a backflow preventor installation program.

Motion By: Stephanie Fox

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

11. Parks and Recreation Committee – Mr. Pat Carnevale

- a. FYI - Brentwood Pool Work Authorization

Mr. President, as discussed last week, Gateway Engineers will be presenting a Work Authorization for fees with preparing bid documents associated with making minor repairs to the Brentwood Pool. These repairs will only include the liner system, gutter system, and some concrete work. Estimated costs of \$400,000 to \$500,000. The Gateway Engineer will review the scope of these repairs at the beginning the Monday, October 16th Agenda Meeting. The Work Authorization will be considered the following week, October 23rd during the regular Borough Council meeting.

Mr. Schubert asked if the alteration to the scope of work will lead to a reduction in the CITF

grant award. Manager Zboyovsky indicated that ACED affirmed that the Borough would still be eligible for the entirety of the allotted funding.

12. Public Safety Committee – Mr. Pat Carnevale

Mr. Carnevale thanked the Police Department for its efforts in responding to a recent bank robbery.

13. Community Affairs Committee – Dr. Robert Pasquantonio

- a. FYI - Trail Maintenance Day - October 29th

Mr. President, as an FYI - Per Borough Resolution No. 2017-47, which expressed support for a Walking Trail Maintenance Day, that day is coming up and is scheduled for October 29th.

14. Special Committees

Mr. Doyle reported that the Brentwood High School F1 team was ranked in seven place after the time trial round at its international competition.

15. Old Business

- a. Consider Work Authorization from HHS DR to complete Final design contract documents associated with a new Municipal Building in the amount of \$332,000 to paid from the Capital Improvement Fund Line Item 18-409-313 [ACTION ITEM]

Mr. President, I move the Borough approve the Work Authorization from HHS DR to complete Final design contract documents associated with a new Municipal Building in the amount of \$332,000 to paid from the New Borough Building Fund Line Item 19-409-313.

Mr. Carnevale argued that the Borough should construct a steel-framed building on Brentwood Avenue to house the police department. Stated that administrative staff should temporarily move to Brentwood Towne Square to allow funds to be saved to construct a small municipal building at the Snee Dairy site.

Mr. Smith expressed preliminary support for building at the Snee Dairy site but stated that he could not vote in favor of a final proposal unless the selected architect proposed strategies for project cost reduction. Discussion ensued on the upfront costs and long term benefits of incorporating green construction options.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Doyle, Frombach, Pasquantonio, Schubert

Nays: Carnevale, Fox, Smith

President: "Motion Passed"

- b. Consider Authorizing the Borough Manager to establish a new Proprietary Enterprise Fund 19 associated with the design and construction of a new Municipal Building and authorize the transfer of \$1,000,000 from the Borough's Sanitary Sewer Fund Line Item 08-492-019 and

\$219,916.00 from the Capital Improvement Fund Line Item 18-409-313 [ACTION ITEM]
Mr. President, I move the Borough Authorize the Borough Manager to establish a new Proprietary Enterprise Fund 19 for revenues and expenditures associated with the design and construction of a new Municipal Building and authorize the transfer of \$1,000,000 from the Borough's Sanitary Sewer Fund Line Item 08-492-019 and \$219,916.00 from the Capital Improvement Fund Line Item 18-409-313.

Mr. Carnevale expressed adamant opposition to any transfers from the Sanitary Sewer Fund.

Mr. Smith asked if the purpose of creating this new fund is to better track expenditures associated with the municipal building, and Manager Zboyovsky responded affirmatively.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith

Nays: Carnevale, Fox

President: "Motion Passed"

16. New Business

None.

17. Public Comment

Beth Simoni, 2907 Brevard Ave., asserted that a family member had been a victim of excessive force during an encounter with the police department. Mr. Frombach advised for a meeting to be scheduled with Mayor Troy.

Jerry Livingston, 4069 Dalewood St., indicated that he is concerned that individual elected officials are directing police department employee action. Mr. Frombach affirmed that no individual member of council has the power to make such a decision unilaterally.

Pat O'Malley, 2923 Brevard Ave., stated that she has been a victim of retaliation due to filing a formal complaint against an officer of the police department.

Marty Mutschler, 3338 Shadyway Dr., thanked Chief Zeppuhar and Council for their efforts to improve the police department.

18. Adjournment

Adjourned at 9:14PM.

Motion By: Stephanie Fox

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"