

**BOROUGH OF BRENTWOOD**  
**AGENDA**  
**August 28, 2017 - REGULAR MEETING MINUTES**  
**7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

**Note: Minutes will be provided on the web site once they are officially approved.**

**Executive Session: 6:30 PM**

**1. Call to Order.**

Called to order at 7:41PM.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox		X
Mr. Schubert	X		Mr. Frombach		X
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

**4. Presentation**

a. New Municipal Building

***Matt Franz of HHSDR will present conceptual plans associated with a new Municipal Building located at the Former Snee Dairy property and the associated costs.***

Matt Franz provided a brief compendium of the presented proposals. Option A essentially allocates the entire first floor to the police department and the second floor to administrative functions. Option B allocates first floor space to EMS by reducing police storage, meeting, and garage areas. Both options feature building footprint covering almost entirety of lot.

Option C reduces building size, which both eliminates EMS and provides smaller quantity of space to police department.

b. PMF Group

***Zach Willard of PFM Group will present Financing Options associated with new Municipal Building.***

Zach Willard explained cost and risk differences between current funding option, which is completed after receipt of bids, or advance funding. Reviewed financing rates for \$5 million in new debt based upon the following options: 20 year fixed-rate payment structure, 25 year fixed-

rate payment structure, or a wrap-around structure, which features a back-loaded schedule for satisfying costs.

c. Pool Renovation Project

***Dennis Flynn of Gateway Engineers will present a summary of the recent Brentwood Pool Renovation project and some options for moving forward.***

Dennis Flynn reviewed the bid process and asserted that the recently received quotes were noncompetitive likely due to both the presence of a significant number of alternative items and an extremely constricted construction schedule. Presented options for soliciting new bids for the project, either by focusing only on base items from prior bid or by reducing scope to bare essentials.

Mr. Schubert questioned the impact of project alterations on the grant award that was received for pool improvements. Manager Zboyovsky stated that the grant administrator indicated that there is flexibility in terms of proposing a project redesign.

**5. Comments on Agenda Action Items Only. Please limit remarks to three minutes.**

No comments.

**6. Communications.**

None.

**7. President's Report – Mr. John Frombach**

a. FYI - Joint Council-School Board Meeting Scheduled for August 29th.

***The next joint meeting between Brentwood Borough Council and the Brentwood School Board is scheduled for tomorrow, August 29th at 7:00 PM. This meeting will be hosted by the Borough and will be held at the municipal building.***

**8. Mayor's Report – Mr. Dennis Troy**

No report.

**9. Administrative and Finance Committee – Mr. Harold Smith**

No items.

**10. Public Works Committee – Mr. AJ Doyle**

No items.

**11. Zoning and Ordinance Committee – Ms. Stephanie Fox**

No items.

**12. Parks and Recreation Committee – Mr. Pat Carnevale**

Mr. Carnevale reported that the pool is currently operating under a limited schedule; the final day will be September 4th. Also discussed limited availability of free trees for placement in the park; asked for the receipt of estimates for procurement of approximately 15 trees and for the purchase of the same to be placed on the September agenda.

**13. Public Safety Committee – Mr. Pat Carnevale**

Mr. Carnevale asserted that, although the current budget provides funding for one new officer, Council should consider authorizing expenditures to hire a second person for the position.

- a. Consider Grievance No. 18348 [ACTION ITEM]

***Mr. President, I move the Borough [DENY/SUSTAIN] Grievance No. 18348 filed on behalf of the Teamsters No. 205 and the Police Officers of the Brentwood Borough Police Department.***

Motion to deny.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Grievance No. 18349 [ACTION ITEM]

***Mr. President, I move the Borough [DENY/SUSTAIN] Grievance No. 18349 filed on behalf of the Teamsters No. 205 and the Police Officers of the Brentwood Borough Police Department.***

Motion to deny.

Motion By: Pat Carnevale

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

**14. Community Affairs Committee – Dr. Robert Pasquantonio**

No items.

**15. Special Committees**

None.

**16. Old Business**

None.

**17. New Business**

- a. Consider approving the work authorization for the generation of an existing conditions survey for the Snee Daily site at a not-to-exceed cost of \$7,500.

Motion By: AJ Doyle

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

**18. Public Comment**

Eugene Warner, 4328 Brownsville Road, commented on the municipal building plans. Asked for consideration to allocating the proposed council chambers to EMS and holding future meetings in the civic center.

Sandy Andrews, 4069 Dalewood Street, questioned the Borough's plan for reuse of the current municipal building site. Mr. Schubert stated that the goal is to sell this parcel to a developer.

**19. Adjournment**

Adjourned at 9:39PM.

Motion By: Harold Smith

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"