

BOROUGH OF BRENTWOOD
AGENDA
August 21, 2017 - AGENDA MEETING MINUTES
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

EXECUTIVE SESSION: 6:00 PM

1. Call to Order.

Called to order at 7:40PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox		X
Mr. Schubert	X		Mr. Frombach		X
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy		X
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

Herb Sill, 230 Bauman Avenue, asked for clarification on the stormwater ordinance updates. Manager Zboyovsky stated that this alternation is designed to set standards for the placement of downspout discharge points.

5. Communications.

No items.

6. Department and Borough Managers Reports:

- a. Consider Accepting the Department and Borough Manager's Reports [ACTION ITEM]
Mr. President, I move to accept the Department and Borough Manager's Reports for the Period ending July 31, 2017 as presented.

Motion By: Pat Carnevale

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

7. President's Report – Mr. John Frombach

- a. FYI - Joint Council-School Board Meeting Scheduled for August 29th.

The next joint meeting between Brentwood Borough Council and the Brentwood School Board is scheduled for Tuesday, August 29th at 7:00 PM. This meeting will be hosted by the Borough and will be held at the municipal building. If any Council members have any items they wish to discuss, please forward them to the Borough Manager by Thursday August 24th.

Mr. Schubert asked for the school district to provide a summary of attendance figures and a balance sheet for the day camp program at the joint meeting.

8. Mayor's Report – Mr. Dennis Troy

No report.

9. Administrative and Finance Committee – Mr. Harold Smith

- a. Consider Approving the Minutes from the July 17th and July 24th, 2017 Council Meetings.
[ACTION ITEM]

Mr. President, I move to approve the meeting minutes from the July 17th and July 24th, 2017 Council Meetings.

Motion By: Harold Smith

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Accepting the Treasurer's Report for the Period July 31, 2017 [ACTION ITEM].

Mr. President, I move to accept the Treasurer's Report for the Period Ending July 31, 2017.

Motion By: Harold Smith

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

c. Consider ratifying the payment of bills from July 1, 2017 To July 31, 2017.[ACTION ITEM]

Mr. President, I move the Borough ratify the payment of the bills for the period of July 1 through July 31, 2017 from the following Borough Fund Accounts:

1. **General Fund in the amount of \$1,441,138.84**
2. **Sanitary Sewer Fund in the amount of \$39,797.08**
3. **Capital Improvement Fund in the amount of \$288,435.44**
4. **Liquid Fuels Fund in the amount of \$130,939.80**
5. **Non-Uniform Pension Fund in the amount of \$4,543.24**
6. **Police Pension Fund in the amount of \$53,593.54**

Mr. Carnevale asked for clarification on Liquid Fuels Fund payments. Manager Zboyovsky replied that this expenditure is a reimbursement to the General Fund for the purchase of road salt.

Mr. Carnevale also questioned increase in expenditures from the pension funds. Manager Zboyovsky stated that this figure accounted for the quarterly payment of fees to the investment manager.

Motion By: Harold Smith

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

d. Consider adopting 2018 Budget Schedule [ACTION ITEM]

Mr. President, I move the Borough adopt the 2018 Borough Budget Schedule as presented.

Motion By: Harold Smith

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

10. Public Works Committee – Mr. AJ Doyle

- a. FYI - Public Comment on the Pollution Prevention Plan

Mr. President, as an FYI - The Borough's Municipal Separate Storm Sewer System (MS4) permit requires Brentwood to develop a PRP for the removal of sediment and phosphorus and make this plan available for public review and comment. The PRP had been advertised and was available for review at the Borough Office since August 2, 2017, during regular office hours. The purpose of the PRP is to discuss the methodology used by the Borough to reduce or eliminate the sources of Sediment and Nutrients to meet water quality standards.

Comments on the draft plan had to be filed in writing no later than 30 days after the publication of the formal notice. Comments had to be clearly marked "PRP Comments" and either mailed, hand delivered or discussed during the comment period at a public meeting.

The Borough will also accept public comments during the August 21, 2017 Council meeting. At this time, Mr. President, I'd like to open the floor from the public if anyone who has reviewed the plan, wishes to comment on the PRP Plan for the record.

No comments received for the record.

11. Zoning and Ordinance Committee – Ms. Stephanie Fox

- a. Consider altering commercial vehicle parking regulations under Chapter 154 of the Borough Code [DISCUSSION ITEM]

Mr. Schubert stated that he will be submitting photos of commercial vehicles stored on municipal streets for the record; asked Council to look closely at various types of commercial autos to determine their suitability to residential neighborhoods. Asked for the solicitation of public feedback via a hearing or online survey.

- b. Consider advertising for vacant seat on Planning Commission [ACTION ITEM].

Mr. President, I move to authorize the Borough to advertise for candidates to fill a vacant seat on the Brentwood Planning Commission.

Motion By: AJ Doyle

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider advertising Ordinance No. 2017-1259: Stormwater Amendments [ACTION ITEM]
Mr. President, I move to advertise Ordinance No. 2017-1259: Stormwater Amendments.

Mr. Schubert questioned the proposal to prohibit the drainage of downspouts with 5 feet of the street. Manager Zboyovsky explained that this language is based upon best management practices that promote the disbursement of stormwater onto pervious surfaces. Asst. Manger Peccon explained that this ordinance is designed to provide a resource for abating nuisances rather than to mandate broad infrastructural changes.

A discussion ensued regarding the necessity of this clause. Mr. Schubert asked for language to be incorporated to require downspouts to be elbowed at a perpendicular angle to the property. Council chose to deny the motion and continue as a discussion item.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Nays: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Failed"

12. Parks and Recreation Committee – Mr. Pat Carnevale

Mr. Carnevale stated that DPW recently removed two dead trees and asked for the Borough to contact Tree Pittsburgh regarding acquiring replacements.

- a. FYI- Movie in the Park scheduled for August 25th

FYI, The final Dive-In Movie of this season is scheduled for August 25th at the Brentwood Pool. Witness a mythical adventure as we showcase tales from a long time ago, in a galaxy far, far away through a screening of Star Wars: The Force Awakens. The movie begins at dusk.

Arrive early for a chance to experience a face-to-face encounter with members of the evil Galactic Empire. At 7PM, the Borough will proudly host GARRISON CARIDA of the Pennsylvania/Delaware chapter of the 501st LEGION. The 501st LEGION is the world's premiere Star Wars costuming group and is designed to bring together fans while enforcing the lasting cultural legacy of this celebrated saga. Before you witness

stormtroopers on the screen, interact with a squadron in person!

b. FYI - Update on the Pool Renovation's Project

Mr. President, The Pool Renovation's Project Bid Opening was conducted on August 10, 2017 at 10:00 AM. Only two (2) companies submitted bids. A summary is presented below:

Name of Bidder	Base Bid	Alternates	Totals
Golon, Inc.	\$1,437,821.00	\$374,165.00	\$1,811,986.00
DiMarco Construction Co.	\$2,062,512.00	\$433,099.00*	\$2,495,611.00

*Did not include a bid on Alternate No. 7 ~ \$30,000.00.

As everyone is aware, the Borough only Budgeted \$714,000 for Phase I of this project based on Architectural Estimates. As you can see, the actual Base Bids were in excess of this estimate. I'd like to schedule a Parks & Recreation Committee Meeting to discuss the next step and present some recommendations to Council in September.

I'd like to ask the Borough Manager put this item on the Agenda for next Monday's meeting for Council to take formal Action on the Bids received.

Motion to reject the bids for this project.

Motion By: Dennis Troy

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

c. Consider request from the Brentwood Park Initiative to waive the building permit fee for the pavilion [ACTION ITEM].

Mr. President, I move to [APPROVE/DENY] the request from the Brentwood Park Initiative to waive the Borough portion of the building permit fee associated with the pavilion construction project.

Motion By: Pat Carnevale

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

13. Public Safety Committee – Mr. Pat Carnevale

Mr. Carnevale reported that the Police Department will hold a town hall meeting on the opioid abuse crisis on August 22nd.

- a. FYI - Grievance No. 18348 & 18349

Mr. President, next week Council will consider acting on Grievance No. 18348 and 18349 following a meeting with the Union scheduled this Wednesday.

14. Community Affairs Committee – Dr. Robert Pasquantonio

- a. Consider adopting Resolution No. 2017-47: Trail Maintenance Day [ACTION ITEM]

Mr. President, I move to adopt Resolution No. 2017-47, which expresses support for a Walking Trail Maintenance Day that is scheduled for October 29th.

Motion By: Robert Pasquantonio

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider authorizing an application for Borough participation in the WalkWorks program [ACTION ITEM].

Mr. President, I move to authorize the Borough's application for participation in the WalkWorks program.

Motion By: Robert Pasquantonio

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider the purchasing of a Tee Sign in the amount of \$100.00 associated with the 14th Annual Corridor Communities Golf Outing to be paid from the Borough General Fund Line Item 01-463-340 Advertising/Marketing.[ACTION ITEM]

Mr. President, I move the Borough purchase a Tee Sign in the amount of \$100.00

associated with the 15th Annual Corridor Communities Golf Outing to be paid from the Borough General Fund Line Item 01-463-340 Advertising/Marketing.

Motion By: Robert Pasquantonio

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- d. FYI - BBW Chamber Food Truck Festival scheduled for August 24th.

FYI, The Brentwood-Baldwin-Whitehall Chamber of Commerce will host its annual Food Truck Festival this Thursday, August 24th from 5PM to 7PM at Baldwin High School.

Enjoy slow-cooked Southern classics from South Side BBQ, Cajun creations from Pittsburgh Po'Boy, specialty slices from Fire Truck Pizza, frozen treats from Sugar 'n Spice, and homemade baked goods from Beatnik Sweets.

15. Special Committees

Dr. Pasquantonio reported that a recent article on the proposed walking trail has received positive feedback. Stated that Chief Zeppuhar will be organizing a challenge course event on this pathway, which is scheduled for March.

Mr. Carnevale reported that a meeting was held with the fire department.

16. Old Business

- a. 10 - Year Capital Improvement Plan [DISCUSSION]

FYI - Revised Draft copies of the proposed 10-Year Capital Improvement plan worksheets/summary tables have been provided and will used to review and discuss the plan during the August 28th Council meeting.

Department Heads will once again be present to answer any questions on any item/project they are requesting.

Discussion deferred. Manager Zboyovsky stated Council will receive three separate drafts of this proposal, which outline different tax and expenditure scenarios.

17. New Business

None.

18. Public Comment

Jerry Livingston, 4069 Dalewood Street, stated that he had discussed recent commercial vehicle parking tickets with Chief Zeppuhar. Asked for it be entered into the record that he no longer feels that the chief is acting in bad faith.

19. Adjournment

Adjourned at 9:10PM

Motion By: AJ Doyle

Second By: Harold Smith

Ayes: Carnevale, Doyle, Pasquantonio, Schubert, Smith

President: "Motion Passed"