

**BOROUGH OF BRENTWOOD
AGENDA
July 24, 2017 - REGULAR MEETING MINUTES
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 6:30 PM

1. Call to Order.

Called to order at 7:31PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

No comments.

5. Communications.

Manager Zboyovsky reported that he received an email from BBOA Chairman Mac McIlrath thanking DPW for assistance with cleaning up following a charity baseball game.

6. President's Report – Mr. John Frombach

No report.

7. Mayor's Report – Mr. Dennis Troy

No report.

8. Administrative and Finance Committee – Mr. Harold Smith

No items.

9. Public Works Committee – Mr. AJ Doyle

- a. Consider Awarding 2017 Sidewalks Replacement Program to Facchiano Contracting contractor in amount of \$177,100.00 to be paid from the Capital Improvement Fund Line Item 18-439-610 Sidewalk Cost Sharing Repair and 18-439-619 Roadway Rehabilitation Project.
[ACTION ITEM]

Mr. President, I move the Borough awarding the 2017 Sidewalks Replacement Program to Facchiano Contracting contractor in amount of \$177,100.00 with \$83,600 to be paid from the Capital Improvement Fund Line Item 18-439-610 Sidewalk Restoration and \$93,500 to be paid from Line Item 18-439-619 2017 Roadway Rehabilitation Project. (Note: This will put the Borough's \$25,000 matching share over by \$14,900 to \$39,900).

Mr. Carnevale asked for clarification on the cost allocations. Manager Zboyovsky responded that the additional expenditures are to both ensure that all current applicants receive the cost sharing match, as well as to account for the replacement of a section of sidewalk near the library as part of an insurance claim reimbursement. Mr. Schubert stated that this additional appropriation is possible due to the paving contract coming in under budget.

Motion By: AJ Doyle

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider setting the 2017 Shared Cost Sidewalk Program unit price at 19 per square foot.
[ACTION ITEM]

Mr. President, I move to set the 2017 Shared Cost Sidewalk Restoration Program construction fee at \$19 per square foot of concrete.

Mr. Smith questioned if additional properties can still enroll in the program. Mr. Doyle responded that any future applicants would receive the bulk unit price.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

10. Zoning and Ordinance Committee – Ms. Stephanie Fox

No items.

11. Parks and Recreation Committee – Mr. Pat Carnevale

- a. FYI - Consider awarding the Brentwood Pool Renovations Project - Phase I to xxxxxxxx in the amount of \$xxx,xxx to be paid from the Borough's Capital Improvement Fund Line Item 18-452-611 Pool Improvements.

Mr. President, due to requests from Contractors for additional time and concerns the Borough would not receive accurate bids, Gateway Engineers prepared an addendum to extend the Bid Deadline to August 10th 2017.

12. Public Safety Committee – Mr. Pat Carnevale

- a. Consider paying the Brentwood Crossing Guards a rate of time and half for the hours they worked on the 4th of July. [ACTION ITEM]

Mr. President, I move the Borough pay any Brentwood Crossing Guard who worked on July 4th, 2017 a rate of time and one half their hourly rate for the hours they worked. [ACTION ITEM]

Ms. Fox asked if this item can be incorporated into a permanent policy so as to eliminate the annual need for this motion. Manager Zboyovsky stated that a resolution will be placed on next month's agenda to allow for incorporation into the personnel manual.

Motion By: Pat Carnevale

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. FYI - The next Public Safety Committee Meeting will be held on Thursday, August 10th at 8:00 PM. This meeting will be with the BVFC.

Mr. President, the next Public Safety Committee Meeting will be held on Thursday, August 10th at 8:00 PM. This meeting will be with the BVFC.

13. Community Affairs Committee – Dr. Robert Pasquantonio

No items.

14. Special Committees

Dr. Pasquantonio stated that the Walking Trail Committee met to review prospective routes. Asked Council to allocate funds to install guide posts and to clear debris.

15. Old Business

- a. 10 - Year Capital Improvement Plan [DISCUSSION]

FYI - Draft copies of the proposed 10-Year Capital Improvement plan worksheets/summary tables have been provided and will be used to review and discuss the plan during the July 24th Council meeting. Department Heads will be present to answer any questions on any item/project they are requesting.

Tonight's meeting is only to review the items and projects being requested over the next 10-years and not necessarily the need or costs. The debate over any particular project or purchase will be discussed in August and/or September's meetings.

Manager Zboyovsky outlined the purpose of this exercise and its connection with other plans that were previously implemented. Reviewed 2018 items.

Public Works Director Alexandrov and Public Works Superintendent Mackewich discussed additional projects that could be brought in house by procuring a roller. Viewed the purchase of this item, as well as a wood chipper, as a priority over replacing the 6500 series truck.

In absence of Chief Zeppuhar, Manager Zboyovsky discussed proposal for developing a rotational schedule for replacing police vehicles. Commentary regarding potential for moving up time frame for acquiring body cameras and tasers.

Building Inspector Costa explained the potential cost savings of acquiring a new code vehicle.

Mr. Carnevale asked for automatic toilet flushers to be moved up to 2018 to both eliminate need for park guards to inspect the units, as well as to reduce water consumption.

16. New Business

- a. Consider allocating a not-to-exceed amount of \$1,000 to fund walking trail improvements.

Mr. Schubert questioned if this project can be completed without significantly increasing liability. Mayor Troy stated that the trails will follow well-trodden, flat existing paths. Solicitor Robb responded that the Borough is not required to offer a paved, accessible trail but that it could be open to liability if any known hazards are not eliminated prior to opening.

Motion By: Robert Pasquantonio

Second By: Harold Smith

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

17. Public Comment

Jerry Livingston, 4069 Dalewood Street, commented on his receipt of a ticket for parking a commercial vehicle on a Borough roadway. Alleged selective enforcement. Stated that he issued a letter to the PA Department of Transportation asking for an investigation of improper use of a handicapped stall by a neighboring property owner.

Sharon McCain, 101 Greenlee Road, commented on a lack of cleanliness at the pool facility. Requested that the Borough bring this service in-house upon the expiration of the contract with the pool management firm. Megan Dillard, 3241 Villawood Avenue, concurred with the assessment. Manager Zboyovsky asked for all future complaints regarding pool conditions to be transmitted to Recreation Director Attanucci for formal documentation.

18. Adjournment

Adjourned at 9:55PM.

Motion By: Stephanie Fox

Second By: Harold Smith

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"