

**BOROUGH OF BRENTWOOD  
AGENDA  
June 26, 2017 - REGULAR MEETING MINUTES  
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

**Note: Minutes will be provided on the web site once they are officially approved.**

**Executive Session: 6:30 PM**

**1. Call to Order.**

Called to order at 7:44PM.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio		X	Mayor Troy		X
Solicitor	X		Manager Zboyovsky	X	

**4. Presentation**

- a. Multi-Modal Grant Application  
*Mr. Greg Jones, Executive Director  
Economic Development South*

***RE: Borough's Application for a Multi-Modal Grant to redevelop Brownsville Road Business District(s).***

Mr. Schubert asked if the DCED weights applications higher if an engineered site plan is included. Mr. Jones replied that a such plan would not be necessary, as the DCED considers this project to be small in scope.

Mr. Carnevale questioned the relationship of this grant to the Shared Cost Sidewalk Program. Mr. Jones responded that these Borough expenditures could potentially be utilized as part of the match.

- b. Shade Tree Commission

*Ms. Ingrid Reiland - Shade Tree Commission*

*There are currently two (2) Seats Available for someone to serve on the Shade Tree Commission.*

Presentation will be rescheduled to July or August.

**5. Comments on Agenda Action Items Only. Please limit remarks to three minutes.**

None.

**6. Communications.**

None.

**7. President's Report – Mr. John Frombach**

- a. Consider adopting Resolution No. 2017-41, application for Multi-Modal Grant. [ACTION ITEM]

*Mr. President, I move to adopt Resolution No. 2017-41, authorizing the Borough to make application for a Commonwealth Financing Agency Multi-Modal Transportation Fund grant in the amount of \$675,000 to fund the cost of Brownsville Road streetscape improvements.*

Mr. Schubert asked how the Borough match would be factored into the 2018 budget. Manager Zboyovsky replied that this expenditure will be listed for consideration in the capital improvement plan; this document will be completed within one month and can help to guide such spending decisions.

Mr. Carnevale stated that he did not disapprove of the application but that he did not see these upgrades a priority. Questioned its effectiveness in reducing commercial vacancy.

Motion By: Rich Schubert

Second By: Harold Smith

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

**8. Mayor's Report – Mr. Dennis Troy**

No report.

**9. Administrative and Finance Committee – Mr. Harold Smith**

- a. Consider terminating agreement with PNC Bank for sewage billing services [ACTION ITEM].

***Mr. President, I move to authorize the Borough Manager to send a letter of termination to PNC Bank associated with the sewage billing service agreement.***

Mr. Schubert asked for an estimate of the financial impacts of making this change. Manager Zboyovsky replied that selecting a peer bank will likely result in an annual savings of at least \$30,000.

Motion By: Harold Smith

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

#### **10. Public Works Committee – Mr. AJ Doyle**

- a. Consider approving Change Order from Gateway Engineers Associated with Viking Drive and Brentwood Avenue Sanitary Sewer Repair Project in the Amount of \$22,900.00 to be paid from the Sanitary Sewer Fund Line Item 08-429-610 - Capital Construction.[ACTION ITEM]

***Mr. President, I move to approve the Change Order from Gateway Engineers Associated with the Viking Drive and Brentwood Avenue Sanitary Sewer Repair Project in the Amount of \$22,900.00 to be paid from the Sanitary Sewer Fund Line Item 08-429-610: Capital Construction.***

Mr. Carnevale questioned the reason for the change order. Manager Zboyovsky stated that extra expenses were incurred due to the discovered over several illegal connections coming from private laterals.

Motion By: AJ Doyle

Second By: Harold Smith

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

#### **11. Zoning and Ordinance Committee – Ms. Stephanie Fox**

- a. Consider Ordinance No. 2017-1252, which amends Chapter VI of the Zoning Code to create provisions for digital signs.

***Mr. President, I move the Borough Adopt Ordinance No. 2017-1252, which amends Chapter VI of the Zoning Code to create provisions for digital signs.***

Mr. Carnevale stated his continued opposition to this ordinance. Asserts that restrictions previously recommended by Planning Commission are sufficient to protect Brownsville Road property owners from nuisances.

Motion By: Harold Smith

Second By: Rich Schubert

Ayes: Frombach, Schubert, Smith

Nays: Carnevale, Doyle

President: "Motion Passed"

- b. FYI - Special Committee Meeting to discuss Commercial vehicle parking regulations  
***FYI - Mr. President, a meeting of the Parking Committee has been scheduled for Tuesday, June 27th at 6:00 PM to discuss recommendations to improve the Borough's Commercial vehicle parking regulations.***

## 12. Parks and Recreation Committee – Mr. Pat Carnevale

Mr. Carnevale gave a synopsis on Community Day festivities. Asked to consider procuring a shuttle for the event.

## 13. Public Safety Committee – Mr. Pat Carnevale

- a. Consider Resolution No. 2017-36: Amendments to Police Policy & Procedures Manual [ACTION ITEM]  
***Mr. President, I move the Borough [Adopt/Deny] Resolution No. 2017-36: Associated with Amendments to Police Policy & Procedures Manual to ensure compliance with the Borough Code with respect to authority over the police force.***

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

- b. Consider Grievance No. 13271 associated with the removal of a letter from an Officer's Personnel File [ACTION ITEM]  
***Mr. President, I move the Borough [DENY/SUSTAIN] Grievance No. 13271 associated with the removal of a letter from an Officer's Personnel File.***

Motion to sustain.

Motion By: Pat Carnevale

Second By: Harold Smith

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

- c. Consider Grievance No. 18345 associated with police scheduling. [ACTION ITEM]  
*Mr. President, I move the Borough [DENY/SUSTAIN] Grievance No. 18345 associated with police scheduling.*

Motion to deny.

Motion By: Pat Carnevale

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

- d. Consider Grievance Nos. 18344 and 18346 associated with subpoenaed officers. [ACTION ITEM]  
*Mr. President, I move the Borough authorize the Borough Manager to send a letter to the Teamster's Local No. 205 indicating that the Borough will work with the Police Department on improving the notification process regarding subpoenaed officers.*

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

#### **14. Community Affairs Committee – Dr. Robert Pasquantonio**

No items.

#### **15. Special Committees**

Mr. Carnevale reported that SHACOG will be holding meetings with Comcast and Verizon to negotiate the new franchising fee agreements.

Mr. Doyle stated that July 4th Committee raffle tickets are still available. Also noted that the house decorating contest winners will be judged on June 30th.

#### **16. Old Business**

- a. Consider adopting Resolution No. 2017-43; Amending the Agreement for the Sale of Real Estate [ACTION ITEM]

***Mr. President, I move to adopt Resolution No. 2017-43, amending in limited part the agreement with Green Development Trust #7003735 for the purchase of real property at 3735 Brownsville Road.***

Motion By: Rich Schubert

Second By: Harold Smith

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

## **17. New Business**

- a. Consider approving the facility agreement with Brentwood Borough School District for a period from July 1, 2017 through June 30, 2021.

Motion By: Rich Schubert

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

## **18. Public Comment**

John Sanducci, 3105 Kestner Ave, stated that DPW had recently ceased cutting a portion of property near his home. Mr. Frombach replied that the Borough will investigate ownership.

Jerry Livingston, 4069 Dalewood Street, discussed the receipt of parking tickets for storing a commercial vehicle on the street. Asked for his commercial permit to be reinstated.

## **19. Adjournment**

Adjourned at 8:55PM.

Motion By: Harold Smith

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"