

**BOROUGH OF BRENTWOOD**  
**AGENDA**  
**June 19, 2017 - AGENDA MEETING MINUTES**  
**7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

**Note: Minutes will be provided on the web site once they are officially approved.**

**EXECUTIVE SESSION: 6:30 PM**

**1. Call to Order.**

Called to order at 7:47PM.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

**4. Presentation**

a. Shade Tree Commission

***Ms. Ingrid Reiland - Shade Tree Commission will be presenting to Council next week.***

***There are currently two (2) Seats Available for someone to serve on the Shade Tree Commission.***

b. Republic Services

***Mr. Edward Jesus - General Manager***

Ms. Fox stated that the Borough has received reports of entire streets being missed by drivers on the scheduled collection day and questioned Republic's policy for responding to such matter. Mr. Jesus replied that a truck would be dispatched by the following morning. Ms. Fox also indicated that trash personnel appear to be carelessly handling and damaging trash cans. Mr. Jesus responded that such action violates the company's written procedures.

Mr. Carnevale discussed the company's policy for responding to broken trash bags or similar

messes. Mr. Jesus replied that Republic employees are to clear these items as they are discovered.

Mr. Frombach asserted that Republic needs to more frequently dispatch supervisors to review potential concerns with employee practices.

Mr. Doyle requested that Republic provide a log of complaints received from Brentwood residents at the national call center.

**5. Comments on Agenda Action Items Only. Please limit remarks to three minutes.**

Erin Trout, 210 Owendale Ave., elaborated on the request by the Brentwood Historical Society to utilize the library grounds for its yard sale event. Indicated that Brentwood School District has already approved a similar request.

**6. Communications.**

Manager Zboyovsky stated that he received an email from a resident thanking the Borough for replacing a collapsed catch basin on Cloverlea Street.

**7. Department and Borough Managers Reports:**

- a. Consider Accepting the Department and Borough Manager's Reports [ACTION ITEM]

***Mr. President, I move to accept the Department and Borough Manager's Reports for the Period ending May 31, 2017 as presented.***

Mr. Carnevale questioned the temporary repairs to Delco Road made by Columbia Gas following installation of new lines. DPW Director Alexandrov stated that the Borough is negotiating with this utility to repave the road surface from curb to curb.

DPW Superintendent Mackewich gave a presentation on the Borough response to the flooding incidents during the recent severe rainfall.

Motion By: Pat Carnevale

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

**8. President's Report – Mr. John Frombach**

No report.

**9. Mayor's Report – Mr. Dennis Troy**

- a. Consider adopting Resolution No. 2017-41, application for Multi-Modal Grant.  
*Mr. President, Mr. Greg Jones from EDS will be present next week to review the Scope of Work associated with this Grant Application. The Borough has been working cost estimates associated with this project.*

**10. Administrative and Finance Committee – Mr. Harold Smith**

- a. Consider Approving the Minutes from the May 15th and May 22nd, 2017 Council Meetings.  
[ACTION ITEM]  
*Mr. President, I move to approve the meeting minutes from the May 15th and May 22nd, 2017 Council Meetings.*

Motion By: Harold Smith

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Accepting the Treasurer's Report for the Period Ending May 31, 2017 - [ACTION ITEM].  
*Mr. President, I move to accept the Treasurer's Report for the Period Ending May 31, 2017.*

Motion By: Harold Smith

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider ratifying the payment of bills from May 1, 2017 To May 31, 2017.[ACTION ITEM]  
*Mr. President, I move the Borough ratify the payment of the bills for the period of May 1 through May 31, 2017 from the following Borough Fund Accounts:*

1. **General Fund in the amount of \$532,253.57**
2. **Sanitary Sewer Fund in the amount of \$246,943.07**
3. **Capital Improvement Fund in the amount of \$93,842.95**
4. **Liquid Fuels Fund in the amount of \$0.00.**
5. **Non-Uniform Pension Fund in the amount of \$2,404.44**
6. **Police Pension Fund in the amount of \$30,378.75**

Mr. Carnevale questioned increase in general fund expenditures from the prior month. Manager Zboyovsky responded that the majority of this change is due to a transfer to the capital improvement fund.

Motion By: Harold Smith

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- d. Consider rescheduling the September agenda meeting from September 18th to September 19th [ACTION ITEM].

***Mr. President, I move to alter the date of the September Agenda Meeting from Monday, September 18th to Tuesday, September 19th.***

Motion By: Harold Smith

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

## 11. Public Works Committee – Mr. AJ Doyle

- a. Consider adopting Resolution No. 2017-42, application for ALCOSAN GROW grant [ACTION ITEM]

***Mr. President, I move to adopt Resolution No. 2017-42, authorizing the Borough to make application for a grant through the ALCOSAN GROW program to fund a project that proposes to reduce the sewer overflow at and above the ALCOSAN point of connection MH89 in the Saw Mill Run Sewershed.***

Jenn Slagle, Gateway Engineers, indicated that this resolution is to request a reimbursement for a previously completed sewer repair project.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider approving the work authorization from The Gateway Engineers for preparation of a Pollutant Reduction Plan [ACTION ITEM].

***Mr. President, I move the Borough approve the work authorization from The Gateway associated with the development of a Pollutant Reduction Plan.***

Ms. Slagle explained that, in accordance with the Borough's MS4 permit from the Department

of Environmental Protection, there is a mandate to create a framework for reducing the quantities of nutrients that enter the surrounding watersheds.

Mr. Carnevale questioned committing funds to this plan given the potential that the EPA may loosen regulations. Ms. Slagle replied that this component would still allow for the development of projects that would benefit residents by reducing localized flooding and improving water quality.

Motion By: AJ Doyle

Second By: Harold Smith

Ayes: Carnevale, Fox, Frombach, Pasquantonio, Smith, Troy, Zboyovsky

President: "Motion Passed"

## **12. Zoning and Ordinance Committee – Ms. Stephanie Fox**

- a. Consider reauthorizing the revised Brentwood Park site plan. [ACTION ITEM]  
*Mr. President, I move to reauthorize the Brentwood Park site plan that was previously approved at the February 20th meeting of Council.*

Motion By: Stephanie Fox

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider advertising Ordinance No. 2017-1252, which amends Chapter VI of the Zoning Code to create provisions for digital signs.  
*FYI, Mr. President, Ordinance No. 2017-1252, which amends Chapter VI of the Zoning Code to create provisions for digital signs, will be considered for adoption at next week's regular meeting.*
- c. Consider Ordinance No. 2017-1252: Commercial vehicle parking regulations [DISCUSSION ITEM]

Ms. Fox explained that it was the consensus of the Z&O Committee to remove all commercial vehicles from the street. Discussion ensued regarding ordinance enforcement procedures. Ms. Fox stated that the committee would hold a meeting this month to consider alterations to the draft.

## **13. Parks and Recreation Committee – Mr. Pat Carnevale**

Mr. Carnevale provided an update on the condition of the commercial lawnmower. DPW is presently

using a demo model while this equipment is repaired in hopes that it will be functional for the remainder of the season.

- a. FYI - Brentwood Pool Rehabilitation Project Is Currently Out for Bid.

***Mr. President, sealed proposals will be received by the Borough of Brentwood, at the Municipal Building, 3624 Brownsville Road, Pittsburgh, PA 15227-3199 until 10:00 A.M. on July 20, 2017 to be publicly opened and read immediately thereafter for the following project.***

***There is a MANDATORY Pre-Bid Meeting on July 6th at 9:00 AM at the Brentwood Borough Community Room.***

***Copies of Drawings, Specifications, Instructions to Bidders, General Conditions, Forms of Proposals and Agreement are on file and open to public inspection at the office of The Gateway Engineers, Inc., 100 McMorris Road, Pittsburgh, PA 15205, from 8:00 A.M. to 4:00 P.M, Monday to Friday, where sets of said documents may be obtained starting on June 15, 2017 upon payment of \$75.00 per set. No refund will be made for the return of any documents. An additional \$10.00 will be required for each set of plans if they are to be mailed.***

#### **14. Public Safety Committee – Mr. Pat Carnevale**

Mr. Carnevale thanked Bettina Grimes, who recently left her position as meter enforcer, for her 10 years of service.

- a. Consider Resolution No. 2017-36: Amendments to Police Policy & Procedures Manual [DISCUSSION]

Mr. Frombach recommended the Council follow the advice of the solicitor in regard to this issue.

#### **15. Community Affairs Committee – Dr. Robert Pasquantonio**

- a. Consider adopting Resolution No. 2017-40, endorsing the Community Day & July 4th Events [ACTION ITEM].

***Mr. President, I move to adopt Resolution No. 2017-40, supporting the Community Day and Independence Day celebrations and recognizing both festivities as as Borough Special Events.***

Motion By: Robert Pasquantonio

Second By: Harold Smith

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider request from the Brentwood Historical Society to use the grassy area between the Library and Middle/High School to permit residents to use for the August 5, 2017 Community Yard Sale [ACTION ITEM]

***Mr. President, I move to (APPROVE OR DENY) the request from the Brentwood Historical Society to use the grassy area between the Library and Middle/High School to permit residents to use for the August 5, 2017 Community Yard Sale.***

Motion By: Robert Pasquantonio

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

## **16. Special Committees**

Dr. Pasquantonio reported that the Trail Committee performed an initial assessment of the Wanley Road Hollow to scope out a potential route for this path.

Mr. Carnevale discussed the SHACOG meeting. Discussed impending deadlines for candidates to participate in multi-municipal police testing. Noted that a meeting is scheduled for the upcoming negotiation of the cable franchising fee agreement.

## **17. Old Business**

No items.

## **18. New Business**

No items.

## **19. Public Comment**

Dave Bushmen, 223 Outlook Street, discussed flooding at his property. Mr. Frombach stated that the Borough recently undertook a project to improve surrounding catch basins but that this infrastructure is not designed to handle a 50 year storm event. Manager Zboyovsky replied that Gateway Engineers had previously analyzed and that the prior enhancements were thought to have successfully abated these conditions; based upon recent development, a further evaluation will be conducted.

Sandy Andrews, 4066 Dalewood Street, questioned the commercial parking ordinance. Asked for this statute to include an escalating fine schedule for violators. Herb Sill, 230 Bauman Avenue, concurred with increasing the ramifications for illegal commercial parking.

## **20. Adjournment**

Adjourned at 10:29PM.

Motion By: AJ Doyle

Second By:

President: "Motion Passed"