

**BOROUGH OF BRENTWOOD
AGENDA
May 22, 2017 - REGULAR MEETING MINUTES
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 6:30 PM

1. Call to Order.

Call to order at 7:32PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith		X
Dr. Pasquantonio	X		Mayor Troy		X
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

Eugene Werner, 4328 Brownsville Road, asked Council to vote against the current draft of the digital sign ordinance and to reconsider permitting such signs on Brownsville Road.

5. Communications.

None.

6. President's Report – Mr. John Frombach

Mr. Frombach reported that Brentwood School District is requesting that the Borough fund one-half of the costs for two students to attend the YCMA's Camp Aim. This expenditure was previously approved as part of the 2017 budget.

Mr. Frombach also noted that the Brentwood Presbyterian Church will be holding several fundraising events as part of the Community Day/July 4th celebration. Proceeds will benefit the organization's capital campaign.

- a. FYI - Multi-Modal Grant Presentation

Mr. Greg Jones, Executive Director of Economic Development South, will be assisting the Borough with its application for a Multi-Modal Grant associated with a Brownsville Road Redevelopment Plan. He will facilitate a presentation at the end of the June 26th Council meeting to gather Council input on the grant application and scope of the grant. Drafts will be provided to Council prior to the meeting in order for them to come prepared as this grant does require a match and is very specific on what it can be utilized for.

Presentation has been rescheduled for the June meeting.

7. Mayor's Report – Mr. Dennis Troy

No report.

8. Administrative and Finance Committee – Mr. Harold Smith

No items.

9. Public Works Committee – Mr. AJ Doyle

- a. Consider Resolution No. 2017-38: Amendments to Personnel Manual [ACTION ITEM]

Mr. President, I move the Borough adopt Resolution No. 2017-38: Amendments to Personnel Manual associated with the Job Descriptions for the DPW Superintendent and DPW Director.

Motion By: AJ Doyle

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- b. Consider adopting Resolution No. 2017-39: Sale of 2000 Cheverolet Silverado [ACTION ITEM]

Mr. President, I move to adopt Resolution 2017-39, authorizing the sale of a 2000 Chevrolet Silverado as surplus property.

Mr. Schubert asked for clarification on the motion. Manager Zboyovsky explained that this DPW supervisor vehicle is in poor condition. No bids were received at the minimum price for the Ford Expedition that were recently market for sale. Consequently, this vehicle will be transferred to DPW.

Motion By: AJ Doyle

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- c. Consider purchase of office furniture in the not-to-exceed amount of \$2,000 to be paid from the Borough General Fund Line Item 01-430-700 Miscellaneous Items. [ACTION ITEM]
Mr. President, I move the Borough authorize the purchase of office furniture for the Director of Public Works in the not-to-exceed amount of \$2,000 to be paid from the Borough General Fund Line Item 01-430-700 Minor Purchases

Motion By: AJ Doyle

Second By: Stephanie Fox

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- d. Consider promoting Vitali Alexandrov to position of DPW Director.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

10. Zoning and Ordinance Committee – Ms. Stephanie Fox

- a. Consider advertising Ordinance No. 2017-1252, which amends Chapter VI of the Zoning Code to create provisions for digital signs. [ACTION ITEM]
Mr. President, I move to authorize the advertising of Ordinance No. 2017-1252 which amends Chapter VI of the Zoning Code to create provisions for digital signs.

Mr. Carnevale reiterated that he believes that digital signs would be beneficial for Brownsville Road businesses and that such signs would not be distracting to neighboring residents.

Motion By: Stephanie Fox

Second By: Rich Schubert

Ayes: Doyle, Fox, Frombach, Pasquantonio, Schubert
Nays: Carnevale

President: "Motion Passed"

11. Parks and Recreation Committee – Mr. Pat Carnevale

Mr. Carnevale gave a status update on the commercial lawnmower. Using demo models from several companies. The incumbent device has been evaluated by a mechanic, and it may be able to function for the remainder of the season.

- a. FYI - 2017 Summer Concert Series

The McCartney Project will kick off the 2017 Summer Concert Series on Saturday, June 3, 2017 at 7:00 PM at Brentwood Stadium. Tony Burlingame will perform as Paul McCartney in the ultimate tribute to The Beatles and Wings.

- b. Consider authorizing the transfer of \$6,000 from the Park Fund to the Capital Improvement Fund [ACTION ITEM].

Mr. President, I move to authorize a transfer in the amount of \$6,000 from Park Fund Line Item 15-494-030: Transfer to Capital Improvement Fund, to Capital Improvement Fund Line Item 18-392-030: Transfer from Park Fund.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- c. Consider authorizing increasing the budget for Line Item 18-454-700 from \$20,000 to \$26,000 [ACTION ITEM].

Mr. President, I move to authorize an increase in the budget for Line Item 18-454-700: Park Improvements from \$20,000 to \$26,000, which will be used to fund additional grading services and the purchase of additional infield mix as is required to complete the Field #4 improvement project.

Ms. Fox commented that, while this repair is necessary, the Borough should prioritize funding items other than park improvements.

Motion By: Pat Carnevale

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- d. Consider authorizing a not-to-exceed expenditure of \$6,000 for grading services and the purchase of infield mix for Field #4 [ACTION ITEM].

Mr. President, I move to authorize an expenditure in the not-to-exceed amount of \$6,000 from Capital Improvement Fund Line Item 18-454-700: Park Improvements, which

will be used to fund additional grading services and the purchase of additional infield mix as is required to complete the Field #4 improvement project.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

12. Public Safety Committee – Mr. Pat Carnevale

No agenda items.

Mr. Carnevale asked for the police to coordinate with and to provide backup for the crossing guards to enforce ordinances in the park. Chief Zeppuhar stated that he currently has his officers performing foot patrol overtime details in the park.

Mr. Carnevale asserted that he believed that the section of Old Clairton Road near GetGo may have been privately constructed within the boundaries of a paper street. Manager Zboyovsky responded that this street was conveyed to the Borough and that the specific ordinance will be researched.

13. Community Affairs Committee – Dr. Robert Pasquantonio

a. FYI - Brentwood Historical Society's History Walk

Join the Brentwood Historical Society on Saturday, June 24th from 12:30PM to 3:30PM for this fun and informative event featuring nine quick stops along a 2 mile section of Brownsville Road.

Although this event is free, we request your RSVP for planning purposes.

This event is sponsored by The Brentwood Historical Society and Economic Development South With support from Brentwood Borough.

14. Special Committees

Dr. Pasquantonio reported that the Walking Trail Committee will meet to complete a site visit next week.

Ms. Fox stated the the Anti-Bullying Committee is planning an event to convey lessons pertaining to respect for others.

15. Old Business

Mr. Schubert discussed parking within the park. Asked Council to consider removing the flagpole from the turn circle and to install spots in this area.

Mr. Fomrbach reported that it is anticipated that the selected consultant will submit the environmental site assessment report for the proposed municipal building site next month.

16. New Business

Manager Zboyovsky stated that the Borough is completing its Ten Year Capital Improvement Plan. A document has been disseminated to Council on which members can list any projects or purchases that they would like to see occur during this time period.

17. Public Comment

Chad Ringbloom, 3904 Lawnview Avneue, expressed concern with the service being provided by Republic Waste. Block was skipped by the drivers twice in a one month period.

18. Adjournment

Adjourned at 8:40PM.

Motion By: Stephanie Fox

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Fox, Frombach, Pasquantonio, Schubert

President: "Motion Passed"