



**THE BOROUGH OF BRENTWOOD**  
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
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**BOROUGH OF BRENTWOOD**  
**DECEMBER 14, 2015 – COUNCIL MEETING MINUTES**  
**7:30 P.M.**

As part of Brentwood’s continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

**EXECUTIVE SESSION: 6:30 P.M**

1. **Call to Order.** President Vickless called the meeting to order at 7:30 P.M. President Vickless stated the Executive Session was conducted prior to the meeting to discuss personnel, litigation and contracts. No votes were taken.

2. **Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.

3. **Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms Fox		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Levine	X		Manager Zboyovsky	X	

4. **Comments on Agenda Action Items Only.** Please limit remarks to three Minutes. None.

**Presentation:** Mr. Ken Boeltz, MARSA Masonry Contractor, discussed his proposal for repairs to the front block of the Borough Building.

Mr. Carnevale: What would the cost be to do/fix the entire building?

Mr. Boeltz: I did not calculate that at this time. I can make it safe for \$124,000 for the front of the building only.

**5. Communications.** None.

**6. Department and Borough Managers Reports: Copies are available on the Borough website for review.**

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation
- e. Police Chief
- f. EMS
- g. Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

*Mr. President, I move to approve the Department and Borough Manager's Reports as submitted.*

Motion By: M - 1		Mr. Frombach			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

**7. President's Report**

*FYI – The Reorganization Meeting is scheduled for Monday, January 4<sup>th</sup>, 2016 at 7:00 PM. Council members are requested to arrive no later than 6:30 PM for photos.*

**8. Mayor's Report.** Mayor Troy thanked Mr. Vickless for his leadership especially with the Bleacher Project. The next police contract meeting will be held on January 7, 2016. Merry Christmas to all!

**9. Administrative and Finance Committee – Mr. John Frombach**

- a. Consider Minutes of the November 16, 2015 and November 23, 2015 Council Meetings.

***Mr. President, I move to approve the Minutes of the November 16, 2015 and November 23, 2015 Council Meetings as submitted.***

Motion By: M - 2		Mr. Frombach			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- b. Accept the Treasurer's Report for period ending November 30, 2015.

***Mr. President, I move to accept the Treasurer's Report for the period ending November 30, 2015.***

Motion By: M - 3		Mr. Frombach			
Second By:		Dr. Pasquantonio			
	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- c. Consider ratifying of the bills from November 01, 2015 through November 30, 2015 from the following Borough fund accounts:

***Mr. President, I move to ratify payment of the bills from November 1, 2015 through November 30, 2015 from the following Borough fund accounts:***

1. General Fund in the amount of **\$638,932.20.**
2. Sanitary Sewer Fund in the amount of **\$172,150.74.**
3. Capital Improvement Fund in the amount of **\$34,005.17.**

4. Liquid Fuels Fund in the amount of **\$0.00**.
5. Non-Uniform Pension Fund in the amount of **\$5,656.95**.
6. Police Pension Fund in the amount of **\$23,450.49**.

Motion By: M - 4	Mr. Frombach
Second By:	Mr. Doyle

Mr. Carnevale: Why the \$300,000 transfer to the Capital Improvement Fund?

Manager Zboyovsky: It is not needed and will be transferred back.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- d. Consider advertising dates of the 2016 Borough Council Meetings, Planning Commission Meetings, Civil Service Commission Meetings, and Zoning Hearing Board Meetings.

***Mr. President, I move to authorize the Borough Manager to advertise the dates of the 2016 Borough Council Meetings, Planning Commission meetings, Civil Service Commission meetings, and Zoning Hearing Board meetings.***

Motion By: M - 5	Mr. Frombach				
Second By:	Mr. Schubert				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

e. Consider adopting **Ordinance No. 2015-1243**, 2016 Final Tax Levy

***Mr. President, I move to adopt Ordinance No. 2015-1243, 2016 Final Tax Levy; fixing the Borough tax Rate on real Property for fiscal year 2016 as follows:***

Police	5.50 Mils
Debt Service	2.36 Mils
Capital Improvements	1.64 Mils
Library	<u>0.50 Mils</u>
<b>Total</b>	<b>10.00 Mils</b>

Motion By: M - 6		Mr. Frombach			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless		X
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT.

f. Consider **Resolution No. 2015-64**, 2016 Final Budget

***Mr. President, I move to adopt Resolution No. 2015-64, adopting the Final 2016 Budget as presented to Brentwood Borough Council for all funds owned and maintained by the Borough of Brentwood.***

Motion By: M - 7		Mr. Frombach			
Second By:		Dr. Pasquantonio			

Mr. Carnevale: The Budget can be reopened in January.

President Vickless: Only by a majority vote of Council

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless		X
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 4 AYES. 2 NAYS. 1 ABSENT.

g. Consider **Resolution No. 2015-65**; 2016 TAN with PNC Bank

***Mr. President, I move to adopt Resolution No. 2015-65, authorizing the 2016 tax anticipation note with PNC Bank***

Motion By: M - 8	Mr. Frombach
Second By:	Mr. Schubert

Mr. Carnevale: When would the TAN Loan need to be repaid?

Manager Zboyovsky: December 31, 2016.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless		X
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT.

h. Consider adopting **Ordinance No. 2015-1244**, Sewage Fees

***Mr. President, I move to adopt Ordinance No. 2015-1244; amending the fees and charges to be assessed and collected for sewage collection, transportation, and treatment for 2016.***

Motion By: M - 9	Mr. Frombach				
Second By:	Mr. Doyle				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- i. Consider adopting **Ordinance No. 2015-1246**; Authorizing the Borough of Brentwood to Join as a Member of the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the purpose of Joining the PMHIC and to participate as a member of the PMHIC.

*Mr. President, I move to adopt Ordinance No. 2015-1246; authorizing the Borough of Brentwood to join as a member of the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the purpose of joining the PMHIC and to participate as a member of the PMHIC.*

Motion By: M - 10		Mr. Frombach			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- j. Considering **Resolution No. 2015-66**; authorizing the Borough of Brentwood to join the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the Purpose of Joining the PMHIC and to participate as a member of the PMHIC.

*Mr. President, I move to adopt Resolution No. 2015-66; authorizing the Borough of Brentwood to join the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the purpose of joining the PMHIC and to participate as a member of the PMHIC.*

Motion By: M - 11		Mr. Frombach			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- k. Consider **Resolution No. 2015-74**; Agreement with CIM Investment Management Inc. to manage the Borough's Non-Police Employee Pension Plan.

***Mr. President, I move to adopt Resolution No. 2015-74; agreement with CIM Investment Management Inc. to manage the Borough's Non-Police Employee Pension Plan.***

Motion By: M - 12		Mr. Frombach			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- l. Consider **Resolution No. 2015-75** Agreement with CIM Investment Management Inc. to manage the Borough's Police Employee Pension Plan.

***Mr. President, I move to adopt Resolution No. 2015-75; agreement with CIM Investment Management Inc. to manage the Borough's Police Employee Pension Plan.***

Motion By: M - 13		Mr. Frombach			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- m. Consider **Resolution No. 2015-76**; Agreement with Huntington National Bank to serve as the Borough's Non-Police and Police Employee Pension Plan Custodian.

***Mr. President, I move to adopt Resolution No. 2015-76; agreement with Huntington National Bank to serve as the Borough's Non-Police and Police Employee Pension Plan Custodian.***



Motion By: M - 14		Mr. Frombach			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

n. Other Items

**10. Public Works Committee – Mr. A.J. Doyle**

- a. Consider adopting **Resolution 2015-67**, amending the Borough's 5-Year Street Rehabilitation and Maintenance Plan.

*Mr. President, I move to adopt Resolution 2015-67, amending the Borough's 5-Year Street Rehabilitation and Maintenance Plan.*

Motion By: M - 15		Mr. Doyle			
Second By:		Mr. Schubert			

Mr. Carnevale: I am against the School District ADA lot. A discussion ensued.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT

- b. Consider Work Authorization from Gateway Engineers associated with Engineering Services for the preparation of documents for the 2016 MS4 Stormwater Phase II Project at a cost not-to-exceed \$25,000.00 to be paid from the 2016 General Fund Line Item 01-408.313.

***Mr. President, I move to approve the Work Authorization from Gateway Engineers associated with Engineering Services for the preparation of documents for the 2016 MS4 Stormwater Phase II Project at a cost not-to-exceed \$25,000.00 to be paid from the 2016 General Fund Line Item 01-408.313.***

Motion By: M - 16		Mr. Doyle			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- c. Consider approving the revised agreement with PA American Water associated with the completion of repairs made to Greenlee Road.

***Mr. President, I move to approve the revised agreement with PA American Water associated with the completion of repairs to Greenlee Road.***

Motion By: M - 17		Mr. Doyle			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

**11. Zoning and Ordinance Committee** – In the absence of Ms. Stephanie Fox, Mr. John Frombach addressed the following items:

- a. ***FYI- There is no Planning Commission or Zoning Hearing Board meeting scheduled for December 2015. A Zoning Hearing Board meeting was held on December 9, 2015 to consider a request for a variance to operate a massage establishment. The board voted to deny this request.***

- b. Consider **Resolution 2015-68**, Reappointment of Michael Columbus to the Uniform Construction Appeals Board.

***Mr. President, I move to adopt Resolution 2015-68, Reappointment of Michael Columbus to the Zoning Hearing Board for a term ending December 31, 2020.***

Motion By: M - 18		Mr. Frombach			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

At this time, the above motion was rescinded. The following motion was considered:

***Mr. President, I move to adopt Resolution 2015-68, Reappointment of Michael Columbus to the Uniform Construction Code Board for a term ending December 31, 2020.***

Motion By: M - 19		Mr. Frombach			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- c. Other Items

**12. Park and Recreation Committee – Mr. Rich Schubert**

- a. Other Items

**13. Public Safety Committee – Mr. Pasquale Carnevale**

- a. Consider adopting **Ordinance No. 2015-1245**, amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.

*Mr. President, I move not to adopt Ordinance No. 2015-1245, amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.*

Motion By: M - 20	Mr. Carnevale
Second By:	No second

President Vickless: The motion dies for the lack of a second.

- b. Consider **Resolution No. 2015-69**; Disposition of Excess Inventory

*Mr. President, I move to adopt Resolution No. 2015-69, Disposition of Excess Inventory.*

Motion By: M - 21	Mr. Carnevale				
Second By:	Mr. Schubert				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- c. Consider **Resolution No. 2015-70**; renewing the service agreement for Nixle.

*Mr. President, I move the Borough not adopt Resolution No. 2015-70; renewing the service agreement for Nixle.*

Motion By: M - 22	Mr. Carnevale
Second By:	No second

President Vickless: The motion dies for the lack of a second.

- d. Consider **Resolution No. 2015-71**; renewing the Police Chief's Employment Agreement for the period January 1, 2016 to December 31, 2016.

***Mr. President, I move the Borough adopt Resolution No. 2015-71, renewing the Police Chief's Employment Agreement for the period January 1, 2016 to December 31, 2016.***

Motion By: M - 23		Mr. Carnevale			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- e. Consider **Resolution No. 2015-72**; renewing the service agreement for PlanIt scheduling software.

***Mr. President, I move the Borough not adopt Resolution No. 2015-72, renewing the service agreement for PlanIt scheduling software.***

Motion By: M - 24		Mr. Carnevale			
Second By:		No second			

President Vickless: The motion dies for the lack of a second.

- f. Other Items

**14. Community Affairs Committee – Dr. Robert Pasquantonio**

- a. Consider **Resolution 2015-73**, amending Buy Brentwood campaign to include FREE PARKING.

***Mr. President, I move to adopt Resolution 2015-73, declaring November 27, 2015 through January 3, 2016 as "Buy Brentwood Days" and including the provision that the Borough will provide FREE PARKING for the duration of this campaign.***

Motion By: M - 25	Dr. Pasquantonio
Second By:	Mr. Carnevale

Mr. Schubert: My concern is about people using it as a Park-N-Ride. Maybe free 2-hour parking.

Mr. Frombach: It is kind of late in the year now; perhaps from December 21<sup>st</sup> through January 3, 2015.

***Mr. President, I move to amend the motion to adopt Resolution 2015-73, declaring December 21, 2015 through January 3, 2016 as "Buy Brentwood Days" and including the provision that the Borough will provide FREE PARKING for the duration of this campaign.***

Motion By: M - 26		Dr. Pasquantonio			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT.

- a. Other Items

**15. Special Committees**

- a. Other Special Committee Reports

**16. Old Business**

- a. Consider Revised Proposal by MARSAs for repairs to the front block of the Borough Building.

***Mr. President, I move to approve the December 11, 2015 proposal from MARSAs Masonry Contractor to make emergency repairs to the Brentwood Borough Building in the amount of \$59,700.00 to be paid from the 2016 Capital Improvement Fund Line Item 18-409-740 Safety Improvements/Renovations. Plus up to approximately \$3,000 for 100 anchors if needed.***

Motion By: M - 27	Dr. Pasquantonio
Second By:	Mr. Doyle

Mr. Carnevale: I want to go with the total \$124,000 and get it completed.

President Vickless: I recommend we reject the proposal and tear it down.

Dr. Pasquantonio: Would the Borough be liable if someone is injured?

Mr. Frombach: Sure, the Borough would be responsible.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

- b. Consider adopting **Ordinance No. 2015-1245**, amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.

***Mr. President, I move not to adopt Ordinance No. 2015-1245, amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.***

Motion By: M - 28	Mr. Schubert
Second By:	Mr. Frombach

Mr. Carnevale: I am against raising the fees. This is sticking it to the people. The current ordinances are not being enforced. This is not helping the businesses.

Mr. Schubert: This will bring the Borough in line with other communities.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1ABSENT

- c. Consider **Resolution No. 2015-70**; renewing the service agreement for Nixle.

*Mr. President, I move the Borough adopt Resolution No. 2015-70; renewing the service agreement for Nixle.*

Motion By: M - 29	Mr. Schubert
Second By:	Mr. Doyle

Mr. Doyle: This is a very successful resource and tool for alerting the community.

Mr. Schubert: Questioned Chief Zeppuhar how many are currently signed up?

Chief Zeppuhar: There are about 300 now and we would be able to access landline phones to contact residents. This would also update Facebook & Twitter.

Mr. Carnevale: This doesn't make sense.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1ABSENT

- d. Consider **Resolution No. 2015-72**; renewing the service agreement for PlanIt scheduling software.

*Mr. President, I move the Borough not adopt Resolution No. 2015-72, renewing the service agreement for PlanIt scheduling software.*



Motion By: M - 30	Mr. Schubert
Second By:	Mr. Frombach

Mr. Carnevale: I am against this. I have no use for computers.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT

**17. New Business** - At this time, the following Councilman commented:

Mr. Schubert: I want to thank Mr. Vickless for his service on Borough Council.

Mr. Frombach: I appreciate the Leadership of Mr. Vickless.

Mr. Doyle: I want to thank Mr. Vickless for the transition.

**18. Public comment – Please try to limit remarks to 3 minutes.**

a. Clyde Zimmerman, Grayson Ave., came before Council stated the parking in Homestead is \$0.25 per half hour. Has someone been appointed to the Vacancy Board?

Manager Zboyovsky: Yes, Mr. Dan Pisanello was appointed.

b. Ms Joanne Cook, Brentridge Ave., came before Council and thanked Council for working with the EMS. Ms Cook also wished everyone a Merry Christmas.

President Vickless: I want to thank Council and the community and for the following:

- Hiring an Engineer in-house to save thousands of dollars.
- Re-implementation of the Road Program
- The Park and the BPI Project. It was a pleasure to work with everyone. Council was great including the former Council President Charlie Johnson.
- Merry Christmas to all!

**19. Adjournment. Motion to adjourn.**

Motion By: M - 31		Mr. Doyle			
Second By:		Mr. Frombach			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	Absent	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 ABSENT

Respectfully submitted,



Mary Lou Garase  
Administrative Assistant

**As part of Brentwood's continuing efforts to promote environmentally friendly initiatives, copies of Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet.**

## PUBLIC PARTICIPATION GUIDELINES

**The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.**

**§ 14-14. Public participation; enforcement of decorum.**

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.