

**THE BOROUGH OF BRENTWOOD**  
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
PITTSBURGH, PA 15227-3199  
Office 412-884-1500 – FAX 412-884-1911  
[www.brentwoodboro.com](http://www.brentwoodboro.com)

**BOROUGH OF BRENTWOOD**  
**NOVEMBER 23, 2015 – REGULAR MEETING MINUTES**  
**7:30 P.M.**

As part of Brentwood’s continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

**EXECUTIVE SESSION: 6:30 P.M**

1. **Call to Order.** The meeting was called to order by President Martin Vickless at 7:30 P.M. and stated an Executive Session was held prior to the meeting to discuss personnel and litigation matters. No votes were taken.

2. **Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.

3. **Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Levine	X		Manager Zboyovsky	X	

4. **Comments on Agenda Action Items Only.** Please limit remarks to three minutes. None.

5. **Communications.** None.

**6. Department and Borough Managers Reports:**

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation
- e. Police Chief
- f. EMS
- g. Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

*Mr. President, I move to approve the Department and Borough Manager's Report as submitted.*

Motion By: M - 1		Mr. Frombach			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." ALL AYES.

**7. President's Report** – No report.

**8. Mayor's Report** – No report.

**9. Administrative and Finance Committee** – Mr. John Frombach stated the following will be considered this evening:

- c. Consider ratifying of the bills from October 01, 2015 through October 31, 2015 from the following Borough fund accounts:
  - 1. General Fund in the amount of **\$812,466.34.**
  - 2. Sanitary Sewer Fund in the amount of **\$417,950.96.**
  - 3. Capital Improvement Fund in the amount of **\$532,485.15.**

4. Liquid Fuels Fund in the amount of **\$0.00.**
5. Non-Uniform Pension Fund in the amount of **\$11,986.13.**
6. Police Pension Fund in the amount of **\$35,520.41.**

***Mr. President, I move to ratify the bills from October 01, 2015 through October 31, 2015 from the following Borough fund accounts:***

1. ***General Fund in the amount of \$812,466.34.***
2. ***Sanitary Sewer Fund in the amount of \$417,950.96.***
3. ***Capital Improvement Fund in the amount of \$532,485.15.***
4. ***Liquid Fuels Fund in the amount of \$0.00.***
5. ***Non-Uniform Pension Fund in the amount of \$11,986.13.***
6. ***Police Pension Fund in the amount of \$35,520.41.***

Motion By: M - 2	Mr. Frombach
Second By:	Mr. Schubert

Mr. Carnevale: Questioned the Police DROP Program.

Mr. Carnevale: Also stated regarding the Police Pension and Non-Uniform Pension Fund, the State Auditor General is wrong!

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." 6 AYES. 1 NAY.

- a. Consider **Resolution No. 2015-55**, 2016 Fee Schedule

***Mr. President, I move the Borough adopt Resolution No. 2015-55, Establishing the 2016 Schedule of Fees associated with Borough services, permits, and licenses.***

Motion By: M - 3	Mr. Frombach
Second By:	Ms Fox

Mr. Carnevale: I am against changing rates on meter parking.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried." ALL AYES.

b. Consider advertising **Ordinance No. 2015-1243**, 2016 Final Tax Levy

*Mr. President, I move the Borough authorize the advertising of Ordinance No. 2015-1243, setting the Borough tax rate on real property for the Fiscal Year 2016 in the manner set forth:*

<i>Police</i>	<i>5.50 Mils</i>
<i>Debt Service</i>	<i>2.36 Mils</i>
<i>Capital Improvements</i>	<i>1.64 Mils</i>
<i>Library</i>	<i><u>0.50 Mils</u></i>
<i>Total</i>	<i>10.0 Mils</i>

*(Note: 1 Collectable Mil = \$382,248)*

Motion By: M - 4	Mr. Frombach				
Second By:	Mr. Schubert				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 6 AYES. 1 NAY.

c. Consider **Resolution No. 2015-56**, 2016 Proposed Budget

*Mr. President, I move the Borough adopt Resolution No. 2015-56; adopting the 2016 Proposed Budget as presented to Brentwood Borough Council for all Funds owned and Maintained by the Borough of Brentwood with Revenues and Expenditures balancing at \$14,744.540.00. (Note: The Proposed 2016 Borough Budget will be available for Public Inspection from November 30<sup>th</sup> – December 14<sup>th</sup> at the Borough Building or via Borough Web Site).*

Motion By: M - 5		Mr. Frombach			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 6 AYES. 1 NAY.

d. Consider **Resolution No. 2015-61**; entering into an agreement for Health Insurance.

*Mr. President, I move the Borough adopt Resolution No. 2015-61, entering into an agreement for Health Insurance.*

Motion By: M - 6		Mr. Frombach			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

- e. Consider advertising **Ordinance No. 2015-1246**; Authorizing the Borough of Brentwood to Join as a Member of the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the purpose of Joining the PMHIC and to participate as a member of the PMHIC.

*Mr. President, I move to authorize the advertising of Ordinance No. 2015-1246; authorizing the Borough of Brentwood to Join as a Member of the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to enter into an Intergovernmental Agreement for the purpose of Joining the PMHIC and to participate as a member of the PMHIC*

Motion By: M - 7		Mr. Frombach			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

- f. Other Items.

**10. Public Works Committee – Mr. AJ Doyle stated the following will be considered:**

- a. Consider adopting **Resolution 2015-62**, Authorizing Application for Grant Funding Through the PA Department of Transportation Multimodal Transportation Fund in the amount of \$50,000 to be used for the restoration of approximately 15,000 SF of publicly accessible sidewalks.

*Mr. President, I move to adopt Resolution 2015-62, Authorizing Application for Grant Funding Through the PA Department of Transportation Multimodal Transportation Fund in the amount of \$50,000 to be used for the restoration of approximately 15,000 SF of publicly accessible sidewalks.*

Motion By: M - 8		Mr. Doyle			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

- b. Consider adopting **Resolution 2015-63**, Authorizing Application for Grant Funding Through the PA Department of Transportation Multimodal Transportation Fund in the amount of \$300,000 to be used for the surfacing of approximately 16,000 square yards of municipal streets.

*Mr. President, I move the Borough adopt Resolution 2015-63, Authorizing Application for Grant Funding through the PA Department of Transportation Multimodal Transportation Fund in the amount of \$300,000 to be used for the surfacing of approximately 16,000 square yards of municipal streets.*

Motion By: M - 9		Mr. Doyle			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

- c. Review Draft 5 Year Street Rehabilitation and Maintenance Plan [To Be Approved 12/14/15]
- d. Other Items

**11. Zoning and Ordinance Committee – Ms. Stephanie Fox stated:**

- a. ***FYI- There was no Planning Commission or Zoning Hearing Board meeting scheduled for November 2015. A Zoning Hearing Board meeting will be held on December 9, 2015 to consider a request for a variance to operate a massage establishment. A public hearing will be held on December 14, 2015 to review the proposed Streetscape Enhancement Overlay District.***
- b. Other Items

**12. Park and Recreation Committee – Mr. Rich Schubert stated the following will be considered:**

- a. Consider authorizing the furnishing and installation of one (1) Motorized Gates with battery back-up in the not-to-exceed amount of \$15,000 to be paid from the Capital Improvement Fund Line Item 18-454-610 – Playground.

***Mr. President, I move to authorize the furnishing and installation of two (2) Motorized Gates with battery back-up in the not-to-exceed amount of \$15,000 to be paid from the Capital Improvement Fund Line Item 18-454-610 – Playground.***

***Mr. Schubert: I motion to rescind the original motion. Seconded by Ms Fox.***

President Vickless called for a vote.

Motion By: M - 10		Mr. Schubert			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless		X
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 5 AYES. 2 NAYS.

Mr. Carnevale: This is too much.

Ms Fox: We need something smaller, less expensive.

Dr. Pasquantonio: We need something accessible. A lock and chain is not a good idea.



**Mr. President, I move to revise the motion to authorize the furnishing and installation of one (1) Motorized Gates with battery back-up in the not-to-exceed amount of \$15,000 to be paid from the Capital Improvement Fund Line Item 18-454-610 – Playground.**

Mr. Schubert: We could install one sample gate at Radisson Road.

President Vickless called for a vote.

Motion By: M - 11		Mr. Schubert			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 6 AYES. 1 NAY.

- b. Consider **Resolution No. 2015- 61**; Entering into an Agreement for Pool Feasibility Study

**Mr. President, I move adopt Resolution No. 2015-61; Entering into an Agreement with LGA Associates to conduct a Pool Feasibility Study at the not-to-exceed amount of \$47,440.00.**

Motion By: M - 12		Mr. Schubert			
Second By:		Ms Fox			

Mr. Schubert: We need a study to get grants.

Mr. Carnevale: Why make the study if Council is not prepared to make the repairs.

Ms Fox: I want the public to know if we do not move ahead with the study then we cannot apply for grants to fix the pool. A catch 22.

Mr. Frombach: We need a study regardless. All pools lose money.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 6 AYES. 1 NAY.

c. Other Items

**13. Public Safety Committee – Mr. Pasquale Carnevale stated the following will be considered:**

- a. Consider advertising **Ordinance No. 2015-1245**, Amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.

*Mr. President, I move to authorize the advertising of Ordinance No. 2015-1245, Amending Chapter 201, Vehicles and Traffic, to update parking meter fees and fines.*

Motion By: M - 13	Mr. Carnevale
Second By:	Ms Fox

Mr. Carnevale: I am against raising fees.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

President Vickless commented on need for development.

b. Other Items.

Mr. Carnevale: I move to deny to schedule a meeting with the Teamsters Union regarding a Grievance. Seconded by Mr. Doyle.

Mr. President I move to deny to schedule a meeting with the Teamsters Union regarding a Grievance.

Motion By: M - 14		Mr. Carnevale			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

**14. Community Affairs Committee – Dr. Robert Pasquantonio**

- a. No Report

**15. Special Committees**

- a. Funding & Development Committee
- b. Other Special Committee Reports
- c. SHACOG – Mr. Carnevale the new Fire Code may require the Borough to revive its current code for "Open Fire" regarding the 15'

**16. Old Business**

- a. Consider Proposal by MARSAs for repairs to the Borough Building front block.

*Mr. President I move the Borough approve the proposal from MARSAs Inc. to make the emergency repairs to the Municipal Building as stated in their proposal dated November 23, 2015 in the amount of \$124,000 to be paid from the 2016 Capital Improvement Fund Line Item 18-409-740; Borough Building Repairs.*

Mr. Frombach: I suggest we hold off and look at safety netting or other methods for temporary measures.

**17. New Business**

a. Consider Proposal by HHSDR to perform architectural/engineering services associated with the evaluation of two (2) options for Administrative and Police Department Operations in the fixed fee amount of \$18,875.00 to be paid from the 2016 Capital Improvement Fund Line Item 18-409-313 Engineer & Architectural Services.

*Mr. President I move the Borough approve the proposal from HHSDR to perform architectural/engineering services associated with the evaluation of two (2) options for Administrative and Police Department Operations in the fixed fee amount of \$18,875.00 to be paid from the 2016 Capital Improvement Fund Line Item 18-409-313 Engineer & Architectural Services.*

Motion By: M - 15		Mr. Schubert			
Second By:		Mr. Frombach			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. 6 AYES1 NAY.

Mr. Carnevale: Discussed staying in the current Borough Building rather than move to the Giant Eagle property.

President Vickless: The Borough has no choice.

**18. Public comment – Please try to limit remarks to 3 minutes. None.**

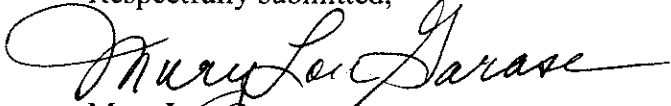
**19. Adjournment.**

Motion By: M - 16		Ms Fox			
Second By:		Mr. Doyle			

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless stated, "Motion carried. ALL AYES.

Respectfully submitted,



Mary Lou Garase  
Administrative Assistant

11-23-15 Council Meeting Minutes

**As part of Brentwood's continuing efforts to promote environmentally friendly initiatives, copies of Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet.**

## **PUBLIC PARTICIPATION GUIDELINES**

**The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.**

**§ 14-14. Public participation; enforcement of decorum.**

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.