



# THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

## BOROUGH OF BRENTWOOD JULY 20, 2015 – AGENDA MEETING MINUTES 7:30 P.M.

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

### EXECUTIVE SESSION: 6:30 P.M.

President Vickless stated the Executive Session was conducted prior to the meeting to discuss contractual, personnel and other matters. No votes were taken.

- 1. Call to Order.** The meeting was called to order by President Martin Vickless at 7:45 P.M.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.
- 3. Roll Call.**

| Member           | Present | Absent | Member            | Present | Absent |
|------------------|---------|--------|-------------------|---------|--------|
| Mr. Carnevale    | X       |        | Ms Fox            |         |        |
| Mr. Schubert     | X       |        | Mr. Frombach      | X       |        |
| Mr. Trent        | X       |        | Mr. Vickless      | X       |        |
| Dr. Pasquantonio | X       |        | Mayor Troy        |         | X      |
| Solicitor Levine | X       |        | Manager Zboyovsky | X       |        |

- 4. Public comments on Agenda Action items only. Please limit remarks to 3 minutes.**  
None.

**Presentations:** None

- 5. Communications.** Manager Zboyovsky received a letter from the 4<sup>th</sup> of July Committee. See attached.



**6. Department and Borough Manager’s Reports: Copies available on the Borough website.** The following will be considered at the Council meeting.

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation Director
- e. Police Chief
- f. Brentwood EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

**7. President’s Report – Mr. Marty Vickless**

- a. FYI – Next week’s Regular Meeting was changed to Tuesday, July 28<sup>th</sup>. The meeting is scheduled for the same time, 7:30 PM.

**8. Mayor’s Report – President Vickless**

- a. FYI - Police Contract Negotiation Committee Meeting has been scheduled for Tuesday, August 4, 2015 at 7:00 PM.

**9. Administrative and Finance Committee – Mr. Dean Trent** stated we will begin with an Action Item and the remainder items will be considered at the Council Meeting:

- a. Consider Minutes of the June 15, 2015 and June 22, 2015 Council Meetings. **[ACTION ITEM]**

***Mr. President, I move to approve the Minutes of the June 15, 2015 and June 22, 2015 Council Meetings as submitted***

|                  |     |               |              |     |     |
|------------------|-----|---------------|--------------|-----|-----|
| Motion By: M-1   |     | Mr. Trent     |              |     |     |
| Second By:       |     | Mr. Carnevale |              |     |     |
| Member           | AYE | NAY           | Member       | AYE | NAY |
| Mr. Carnevale    | X   |               | Ms Fox       |     |     |
| Mr. Schubert     | X   |               | Mr. Frombach | X   |     |
| Mr. Trent        | X   |               | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |               | Mayor Troy   |     |     |

President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT.

Mr. Trent continued:

- b. Consider accepting the Treasurer’s Report for period ending June 30, 2015.
- c. Consider ratifying of the bills from June 1, 2015 through June 30, 2015 from the following Borough Fund Accounts:
  - 1. General Fund in the amount of \$246,534.35
  - 2. Sanitary Sewer Fund in the amount of \$327,991.24
  - 3. Capital Improvement Fund in the amount of \$3,235.30.
  - 4. Liquid Fuels Fund in the amount of \$0.00.
  - 5. Non-Uniform Pension Fund in the amount of \$94.85.
  - 6. Police Pension Fund in the amount of \$20,255.31.
- d. Consider approving the renewal of the Workers Compensation Insurance Renewal with AmeriHealth Insurance Company for the Borough of Brentwood, EMS, and the Brentwood Volunteer Fire Company in the total amount of \$213,332.00 effective August 1, 2015 through July 31, 2016. **[ACTION ITEM]**

***Mr. President, I move to approve the renewal of the Workers Compensation Insurance Renewal with AmeriHealth Insurance Company for the Borough of Brentwood, EMS, and the Brentwood Volunteer Fire Company in the total amount of \$213,332.00 effective August 1, 2015 through July 31, 2016.***

|                  |     |                  |              |     |     |
|------------------|-----|------------------|--------------|-----|-----|
| Motion By: M-2   |     | Mr. Trent        |              |     |     |
| Second By:       |     | Dr. Pasquantonio |              |     |     |
| Member           | AYE | NAY              | Member       | AYE | NAY |
| Mr. Carnevale    | X   |                  | Ms Fox       |     |     |
| Mr. Schubert     | X   |                  | Mr. Frombach | X   |     |
| Mr. Trent        | X   |                  | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |                  | Mayor Troy   |     |     |

President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT.

Mr. Trent continued:

- e. Consider **Resolution No. 2015-35**, Adopting Administrative Standard Operating Procedures.
- f. FYI – Administration and Finance Committee Meeting will be held on Wednesday, July 29, 2015 at 7:00 PM.
- g. Other Items

**10. Public Works Committee** – Mr. Rich Schubert stated we will begin with Action Items and the remainder items will be considered at the Council Meeting:

- a. Consider awarding emergency repair contract to extend the Sanitary Sewer line along East Garden to Osiris Enterprises in the amount of \$17,645.00 to be paid from line item 08-429-610 – Capital Repairs. **[ACTION ITEM]**

***Mr. President, I move the Borough award the emergency repair contract to extend the Sanitary Sewer line along East Garden to Osiris Enterprises in the amount of \$17,645.00 to be paid from line item 08-429-610 – Capital Repairs.***

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M-3   |     | Mr. Schubert |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT.

- b. Consider approving Change Order associated with 2015 Contract A Spot Repair due to unforeseen field discovery of the existing main being over 30 feet in depth to Rotor Rooter in the amount of \$41,550.00 to be paid from the Sanitary Sewer Fund Line Item 08-429-372 –O&M Plan. **[ACTION ITEM]**

***Mr. President, I move the Borough approve Change Order associated with 2015 Contract A Spot Repair due to unforeseen field discovery of the existing main being over 30 feet in depth to Rotor Rooter in the amount of \$41,550.00 to be paid from the Sanitary Sewer Fund Line Item 08-429-372 –O&M Plan.***

|                  |     |               |              |     |     |
|------------------|-----|---------------|--------------|-----|-----|
| Motion By: M-4   |     | Mr. Schubert  |              |     |     |
| Second By:       |     | Mr. Carnevale |              |     |     |
| Member           | AYE | NAY           | Member       | AYE | NAY |
| Mr. Carnevale    | X   |               | Ms Fox       |     |     |
| Mr. Schubert     | X   |               | Mr. Frombach | X   |     |
| Mr. Trent        | X   |               | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |               | Mayor Troy   |     |     |

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- c. Consider authorizing the Borough Manager, Solicitor, and Borough Engineer to submit documentation to the PA Department of Environmental Protection indicating that the Borough is considering adopting the Phase I, 18 month, Consent Order Extension. [ACTION ITEM]

***Mr. President, I move the Borough authorize the Borough Manager, Solicitor, and Borough Engineer to submit documentation to the PA Department of Environmental Protection indicating that the Borough is considering adopting the Phase I, 18 month, Consent Order Extension.***

|                  |     |                  |              |     |     |
|------------------|-----|------------------|--------------|-----|-----|
| Motion By: M-5   |     | Mr. Schubert     |              |     |     |
| Second By:       |     | Dr. Pasquantonio |              |     |     |
| Member           | AYE | NAY              | Member       | AYE | NAY |
| Mr. Carnevale    | X   |                  | Ms Fox       |     |     |
| Mr. Schubert     | X   |                  | Mr. Frombach | X   |     |
| Mr. Trent        | X   |                  | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |                  | Mayor Troy   |     |     |

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- d. Consider accepting the bid of \$69.29 per ton of Rock Salt, for both pre-winter fill and winter fill, bulk delivery and pick up at the mine or storage area, from Cargill, Inc. as submitted to the SHACOG Purchasing Alliance and enter into an Agreement with Cargill, Inc. to provide such services. [ACTION ITEM]

***Mr. President, I move the Borough accept the bid of \$69.29 per ton of Rock Salt, for both pre-winter fill and winter fill, bulk delivery and pick up at the mine or storage area, from Cargill, Inc. as submitted to the SHACOG Purchasing Alliance and enter into an Agreement with Cargill, Inc. to provide such services.***

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M-6   |     | Mr. Schubert |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Manager Zbojovsky: This is \$10 less expensive per ton from last year

- e. Consider rejecting the proposal from Insight Pipe in response to RFP 2015-01 for the 2015 Sanitary Sewer Preventative Maintenance contract and authorize the Borough Manager to re-advertise RFP 2015-01; The 2015 Sanitary Sewer Preventive Maintenance due to the Borough's only receipt of one (1) proposal. **[ACTION ITEM]**

***Mr. President, due to the Borough's only receiving one (1) proposal, I move the Borough reject the proposal from Insight Pipe in response to RFP 2015-01 for the 2015 Sanitary Sewer Preventative Maintenance contract and authorize the Borough Manager to re-advertise RFP 2015-01; The 2015 Sanitary Sewer Preventive Maintenance.***

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M-7   |     | Mr. Schubert |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Mr. Schubert continued:

- f. Consider hiring \_\_\_\_\_ as a Department of Public Works employee in accordance with the current Collective Bargaining Agreement.
- g. Consider hiring \_\_\_\_\_ as a Department of Public Works employee in accordance with the current Collective Bargaining Agreement.

- h. Consider awarding Grad Street Catch Basin repair project to xxxxx in the amount of \$xx,xxxx to be paid from the Capital Improvement Stormwater Management Fund Line Item 18-446-373 Emergency Repairs.

Manager Zboyovsky: The Outlook street Catch Basin has collapsed and needs to be looked at.

Dr. Pasquantonio: How is the DPW making progress with the pothole repairs? Lawnwood and Shadyway need some pothole repairs.

Mr. Carnevale: Does the DPW utilize the reclaimed asphalt from Allegheny County? Manager Zboyovsky will look into the status.

- i. Other Items

**11. Zoning and Ordinance Committee** – In the absence of Ms. Stephanie Fox the following Action Item will be addressed and the remaining items will be considered at the Council Meeting:

- a. ***FYI – There is no Zoning Hearing Board or Planning Commission Meeting scheduled for July.***
- b. Consider **Resolution No. 2015-36**; Vacant Property Recovery Program [**ACTION ITEM**]

***Mr. President, I move the Borough adopt Resolution No. 2015-36; Vacant Property Recovery Program.***

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M-8   |     | Mr. Schubert |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

Mr. Carnevale questioned several items regarding Resolution No. 2015-36.

President Vickless called for a vote. President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Mr. Schubert continued:

- c. Consider **Resolution No. 2015-37**; Code Enforcement Standard Operating Procedures.
- d. Other Items

Mr. Schubert: The Chicken Ordinance and Pet Ordinance needs to be revised.

**12. Park and Recreation Committee** – Mr. John Frombach stated the Action Item will be addressed this evening and the remainder of the items will be considered at the Council Meeting:

- a. Consider awarding the contract associated with the preparation of subbase and grading of the area required for the new Brentwood Playground to \_\_\_\_\_ in the amount of \$\_\_\_\_\_ to be paid from the Borough’s Capital Improvement Park Fund Line Item No. 18-454-610 – Playground.
- b. Consider authorizing the Borough Manager to prepare and advertise the bid documents to furnish and install decorative lamps around the new Playground area. **[ACTION ITEM]**

*Mr. President, I move to authorize the Borough Manager to prepare and advertise the bid documents to furnish and install decorative lamps around the new Playground area.*

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M-9   |     | Mr. Frombach |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

A question was asked about the number of lights. Eight are currently being proposed but the contractor will confirm the actual design.



Mr. Schubert: In the area near the circle entering the park the park, is it possible to include a light at this area.

President Vickless: I am pleased to see the committee move forward with the lighting.

President Vickless called for a vote. President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Mr. Frombach continued:

- c. Consider approving the request from Brentwood Soccer Association to utilize a mobile concession stand (tent) for home 2015 BSA games contingent upon their non-profit status renewal and proof of all insurances and any other regulatory requirements.

Mr. Carnevale: What does this mean? I understand they do not have their non-profit status. Why would we take away their ability to sell concessions?

Mr. Trent: If they are not a Recognized Non-Profit Organization and the Borough permits them to sell concessions, then ANY group who wishes to sell concessions outside of the Borough Concession stand, would have to be given permission (This is opening a can of worms).

- d. Consider awarding the furnishing and installation of 60 feet of 8 feet high chain link fence associated with the Stadium Renovation's project to Allegheny Fence Construction Co., Inc. in the Amount of \$3,940.00 to be paid from the Capital Improvement Fund Line Item No. 18-454-611 Phase III Construction – Misc. [ACTION ITEM]

***Mr. President, I move the Borough award the furnishing and installation of 60 feet of 8 feet high chain link fence associated with the Stadium Renovation's project to Allegheny Fence Construction Co., Inc. in the Amount of \$3,940.00 to be paid from the Capital Improvement Fund Line Item No. 18-454-611 Phase III Construction – Misc.***

|                  |     |                  |              |     |     |
|------------------|-----|------------------|--------------|-----|-----|
| Motion By: M- 10 |     | Mr. Frombach     |              |     |     |
| Second By:       |     | Dr. Pasquantonio |              |     |     |
| Member           | AYE | NAY              | Member       | AYE | NAY |
| Mr. Carnevale    | X   |                  | Ms Fox       |     |     |
| Mr. Schubert     | X   |                  | Mr. Frombach | X   |     |
| Mr. Trent        | X   |                  | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |                  | Mayor Troy   |     |     |

Mr. Carnevale: Where is this fence being installed?

President Vickless: It is going next to the new pathway leading to the stadium from the school.

President Vickless called for a vote. President Vickless said, "Motion carried." 6 AYES.  
1 ABSENT

Mr. Frombach continued:

- e. Consider authorizing Borough Parks & Recreation Director and staff to use necessary Borough resources to organize a Brentwood Community Day for Saturday, July 2, 2016. **[ACTION ITEM]**

***Mr. President, I move to authorize the Borough's Parks & Recreation Director and staff to use necessary Borough resources to organize a Brentwood Community Day for Saturday, July 2, 2016.***

|                  |     |                  |              |     |     |
|------------------|-----|------------------|--------------|-----|-----|
| Motion By: M- 11 |     | Mr. Frombach     |              |     |     |
| Second By:       |     | Dr. Pasquantonio |              |     |     |
| Member           | AYE | NAY              | Member       | AYE | NAY |
| Mr. Carnevale    | X   |                  | Ms Fox       |     |     |
| Mr. Schubert     | X   |                  | Mr. Frombach | X   |     |
| Mr. Trent        | X   |                  | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |                  | Mayor Troy   |     |     |

Mr. Frombach: This will be tied into the 4<sup>th</sup> of July weekend activities.

President Vickless called for a vote. President Vickless said, "Motion carried." 6 AYES.  
1 ABSENT

Mr. Frombach continued:

- f. ***FYI – Next Parks & Recreation Committee Meeting will be held on Monday, August 10, 2015 at 7:00 PM.***
- g. ***FYI – First Dive-In Movie of the year will be this Friday, July 24. Free Admission for Borough residents and their guests. Movie begins at Dusk and the Feature will be "The Sponge Bob Movie – Sponge out of Water.***
- h. Other Items

**13. Public Safety Committee** – Mr. Pasquale Carnevale stated the following Action Items will be addressed this evening and the remainder items will be considered at the Council Meeting:

- a. Consider authorizing the Borough Manager to advertise Ordinance No. 2015-1241; Stop Sign at Dauphin Avenue facing south, at Hillson Avenue and on Shadewell Avenue, facing south, at Marylea Avenue. **[ACTION ITEM]**

***Mr. President, I move to authorize the Borough Manager to advertise Ordinance No. 2015-1241; Stop Sign at Dauphin Avenue facing south, at Hillson Avenue and on Shadewell Avenue, facing south, at Marylea Avenue.***

|                  |     |               |              |     |     |
|------------------|-----|---------------|--------------|-----|-----|
| Motion By: M- 12 |     | Mr. Carnevale |              |     |     |
| Second By:       |     | Mr. Schubert  |              |     |     |
| Member           | AYE | NAY           | Member       | AYE | NAY |
| Mr. Carnevale    | X   |               | Ms Fox       |     |     |
| Mr. Schubert     | X   |               | Mr. Frombach | X   |     |
| Mr. Trent        | X   |               | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |               | Mayor Troy   |     |     |

. President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT

- b. Consider **Resolution No. 2015-38**; Confirming and approving the sale of a 2009 Ford Crown Victoria as surplus Borough property. **[ACTION ITEM]**

***Mr. President, I move to adopt Resolution No. 2015-38; Confirming and approving the sale of a 2009 Ford Crown Victoria as surplus Borough property.***

|                  |     |               |              |     |     |
|------------------|-----|---------------|--------------|-----|-----|
| Motion By: M- 13 |     | Mr. Carnevale |              |     |     |
| Second By:       |     | Mr. Schubert  |              |     |     |
| Member           | AYE | NAY           | Member       | AYE | NAY |
| Mr. Carnevale    | X   |               | Ms Fox       |     |     |
| Mr. Schubert     | X   |               | Mr. Frombach | X   |     |
| Mr. Trent        | X   |               | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |               | Mayor Troy   |     |     |

. President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT.

- c. Other Items

**14. Community Affairs Committee –** Dr. Robert Pasquantonio stated:

- a. ***FYI – The Greenways, Trails and Recreation Program Grant was finalized and submitted to the DCED the end of June. We expect to hear something from state in the next few weeks.***
- b. Other Items

**15. Special Committees –**

- a. Park Security Committee [P. Carnevale, D. Trent, and J. Frombach]  
Mr. Carnevale: Everything is up and running.
- b. Funding and Development Committee [S. Fox, D. Trent, and R. Schubert]
  - 1. FYI - A Funding and Development Committee Meeting has been scheduled for Tuesday, July 21, 2015 at 7:00 PM.
  - 2. Consider authorizing Economic Development South (EDS) to proceed with developing conceptual plans for future use of the current location of the Borough Building.
- c. Walking Trail Committee [R. Pasquantonio, S. Fox, and D. Trent]
- d. Other Special Committee Reports

**16. Old Business –**

Mr. Carnevale: I thought the Borough was going to put up some sort of barrier to eliminate vehicle access to the lower parking lot.

Manager Zboyovsky: The Borough is working on obtaining estimates on various devices. This will be discussed at the next Park and Recreation Committee Meeting.

Mr. Frombach: Reviewed the letter from the 4<sup>th</sup> of July Committee to the Borough and staff for their help with the 4<sup>th</sup> of July parade. He also thanked the EMS and BVFC.

17. **New Business** – Mr. Trent questioned if the pool slide from MunicBid, for a few thousand dollars, could it work in Brentwood.

18. **Public comment** – Please try to limit remarks to 3 minutes. None.

19. **Adjournment.** The meeting adjourned at 8:45 P.M.

|                  |     |              |              |     |     |
|------------------|-----|--------------|--------------|-----|-----|
| Motion By: M -14 |     | Mr. Schubert |              |     |     |
| Second By:       |     | Mr. Trent    |              |     |     |
| Member           | AYE | NAY          | Member       | AYE | NAY |
| Mr. Carnevale    | X   |              | Ms Fox       |     |     |
| Mr. Schubert     | X   |              | Mr. Frombach | X   |     |
| Mr. Trent        | X   |              | Mr. Vickless | X   |     |
| Dr. Pasquantonio | X   |              | Mayor Troy   |     |     |

President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT

Respectfully submitted,

Mary Lou Garase  
Administrative Assistant

Attachments

7-20-15 Agenda Meeting Minutes

*BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT*

*The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.*