



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

BOROUGH OF BRENTWOOD OCTOBER 26, 2015 – COUNCIL MEETING MINUTES 7:30 P.M.

As part of Brentwood’s continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

EXECUTIVE SESSION: 7:00 P.M.

- 1. Call to Order.** The meeting was called to order by President Martin Vickless at 7:30 P.M. and stated an Executive Session was held prior to the meeting to discuss contractual items and property. Gregg Jones, EDS, in Executive Session spoke about the property and issues pertaining to the property.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.
- 3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		X
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		X
Solicitor Maloney	X		Manager Zboyovsky	X	

- 4. Public comments on Agenda Action items only.** Please limit remarks to 3 minutes.

Presentations:

- None.

- 5. Communications.** None.



6. Department and Borough Manager’s Reports: Copies available on the Borough website

- a. Public Works Department
- b. Building Inspector –
- c. Engineer -
- d. Recreation Director
- e. Police Chief
- f. Brentwood EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

Mr. President, I move to accept the Department and Borough Manager’s Reports as submitted.

Motion By: M-1		Mr. Schubert			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	Absent	
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, “Motion carried.” 6 AYES. 1 ABSENT.

7. President’s Report – Mr. Marty Vickless:

- a. No Report

8. Mayor’s Report – Mr. Dennis Troy

- a. No Report

9. Administrative and Finance Committee – In the absence of Mr. John Frombach, Mr. Schubert will give the report.

- a. Consider ratifying of the bills from September 1, 2015 through September 30, 2015 from the following Borough Fund Accounts:
 - 1. General Fund in the amount of \$941,761.00.
 - 2. Sanitary Sewer Fund in the amount of \$70,784.90.
 - 3. Capital Improvement Fund in the amount of \$48,182.23.
 - 4. Liquid Fuels Fund in the amount of \$0.00.
 - 5. Non-Uniform Pension Fund in the amount of \$4,160.91.
 - 6. Police Pension Fund in the amount of \$23,257.81.

Mr. President, I move the Borough ratify the bills from September 1, 2015 through September 30, 2015 from the following Borough Fund Accounts:

- 7. General Fund in the amount of \$941,761.00.*
- 8. Sanitary Sewer Fund in the amount of \$70,784.90.*
- 9. Capital Improvement Fund in the amount of \$48,182.23.*
- 10. Liquid Fuels Fund in the amount of \$0.00.*
- 11. Non-Uniform Pension Fund in the amount of \$4,160.91.*
- 12. Police Pension Fund in the amount of \$23,257.81.*

Motion By: M-2		Mr. Schubert			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- b. Consider **Resolution No. 2015-42**; Appointing CIM as Investment Manager for the Police and Non-Police Pension Plans.

Mr. President, I move to adopt Resolution No. 2015-42; appointing CIM as the Investment Manager for the Borough Pension Plans as well as the Custodian suggested and authorizing the Borough Manager and Special Pension Counsel to effectuate engaging CIM and the related custodian.

Motion By: M-3		Mr. Schubert			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- i. Consider **Resolution No. 2015-50**, 2016 Non-Union Employee's Salaries.

Mr. President, I move the Borough Adopt Resolution No. 2015-50, establishing the 2016 Non-Uniform Employee's Salaries.

Motion By: M-4		Mr. Schubert			
Second By:		Ms Fox			

Mr. Carnevale: What is this?

Manager Zboyovsky: This is the salaries for the Manager, Police Chief, Mr. Costa, Mr. Alexandrov, Mrs. Toth and everybody that is not covered by a bargaining agreement.

President Vickless called for a vote:

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- j. Mr. Schubert: The second 2016 Budget Workshop will be held on Monday, November 9th beginning at 6:00 PM. These meetings are open to the public.
- k. Consider accepting the revised 2016 MMO for the Non-Police Employee's Pension Plan in the amount of \$71,334.00.

Mr. President, I move the Borough accept the revised 2016 MMO for the Non-Police Employee's Pension Plan in the amount of \$71,334.00. (NOTE: This is a reduction of \$23,712 from the previously calculated MMO.)

Motion By: M-5	Mr. Schubert
Second By:	Mr. Doyle

Mr. Carnevale: This is for the new Pension Plan we are going to put in effect with CIM.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- l. Consider accepting the revised 2016 MMO for the Police Employee's Pension Plan in the amount of \$195,215.00.0

Mr. President, I move the Borough accept the revised 2016 MMO for the Police Employee's Pension Plan in the amount of \$195,215.00.0. (NOTE: This is a reduction of \$91,668 from the previously calculated MMO.)

Motion By: M-6		Mr. Schubert			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

m. Other Items

10. Public Works Committee – Mr. AJ Doyle

- a. No Report
- b. Other Items

11. Zoning and Ordinance Committee – Ms. Stephanie Fox

- a. No Report
- b. Other Items

12. Park and Recreation Committee – Mr. Rich Schubert

- a. Mr. Schubert: The Parks & Recreation Committee will meet on Monday, November 2, 2015. Items to discuss will be the Pool Feasibility Study Proposals as well as the Park Access Control (Gate/Mechanical Arm).

- e. Consider the EDS Proposal for Shared Recreation Director

Mr. President, I move the Borough Deny the Proposal from Economic Development South (EDS) to supply funding for a regional Recreation/Special Projects position.

Motion By: M-7		Mr. Schubert			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

f. Other Items.

13. Public Safety Committee – Mr. Pasquale Carnevale

- a. Consider **Resolution No. 2015-51:** Entering into an Agreement with Meter Feeder to provide Brentwood’s Parking Customer’s with an option to pay for parking transactions and violations using the Meter Feeder mobile application.

Mr. President, I move the Borough adopt Resolution No. 2015-51; Entering into an Agreement with Meter Feeder to provide Brentwood’s Parking Customer’s with an option to pay for parking transactions and violations using the Meter Feeder mobile application.

Motion By: M-8	Mr. Schubert
Second By:	Mr. Carnevale

At this time, Chief Zeppuhar gave a summary on why people go to Park and Pay Stations, approximately \$100,000 to implement, we use the same meters we now have. You have the option to use the phone and pay that way or you can put the quarter in the meter, use either option. Chief Zeppuhar gave all the statistics and monetary information regarding the equipment, data plan, paper tickets and the 3G plan.

Manager Zboyovsky: With the kiosk they are seeing 75% increase in revenue.

Ms Fox: In your opinion, is this user and resident friendly?

Chief Zeppuhar: Yes, there are various manufacturers.

At this time, the representative from the "Meter Feeder" gave a short explanation of the meter parking system.

Several Councilmembers addressed questions regarding downtime, usury insurance, loss of revenue when not in operation, Chief to notify officers of downtime, no payment when there is downtime, educating the officers and individuals that would be involved in the parking meter process, etc. This program could possibly be up and running by the first of the year, within 3-4 months.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Mr. Carnevale: I would like to have this implemented by the first of the year.

14. Community Affairs Committee – Dr. Robert Pasquantonio

- a. Dr. Pasquantonio: Halloween, Tricks or Treats will be held on Saturday, October 31, 2015 from 6:00 PM to 8:00 PM.
- b. Dr. Pasquantonio: The BBOA and Brentwood Borough will hold the annual Light-Up Night on Saturday, November 21, 2015 from 4:00 PM to 7:00 PM at the 4100 Block of Brownsville Road.
- c. Other Items. None.

15. Special Committees –

- a. Funding and Development Committee [M. Vickless, S. Fox and R. Schubert]

Mr. President, I move to authorize the Borough Manager to work with Economic Development South to begin negotiations with Echo Development and any other parties/organizations associated with leased space for possible Borough operations.

Motion By: M-9	Ms Fox
Second By:	Mr. Schubert

Mr. Carnevale: As we start into these negotiations, I thought when we get into this certain things have to be done. As we go into negotiations, we are to still look at the EMS to give them a helping hand. In my opinion, my feelings is the EMS is part of the Borough. I argued before and I argue again. Look for something for the EMS and give them a helping hand.

Dr. Pasquantonio: We are always looking to incorporate EMS in our plan and keep them in mind as time goes on.

If this is not written, we have written them out.

President Vickless: As any other party or organizations associated with the specific Borough operations.

Mr. Carnevale: Okay, I will buy that.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Doyle	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

b. Other Special Committee Reports. None.

16. Old Business –

a. Borough Building Masonry Report.

Mr. President, I move to authorize the Borough Manager to seek quotes/estimates to correct those issues as outlined in the September 11, 2015 Masonry Inspection Report provided by Marsa, Inc. Masonry Contractor.

Motion By: M-10	Mr. Schubert
Second By:	Mr. Doyle

Mr. Schubert: This pertains to the masonry problem we have with the Borough Building, the bare minimum must be done. You have to maintain safety for the people working here. If we decide to go somewhere else, something has to be done.

Mr. Carnevale: I don't think this has to be done if we go somewhere else. We are throwing good money after bad money at any given time.

President Vickless: This motion is just to get quotes.

Mr. Carnevale: We have thrown good money after bad money into this building.

Mr. Schubert: I would hate to see anybody getting hurt.

President Vickless called for a vote.

Motion By: M-11		Mr. Schubert			
Second By:		Mr. Doyle			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Trent	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." ALL AYES.

17. New Business –

Mr. Schubert: Mr. Carnevale Chairs the Public Safety Committee, if there can be something done to help the EMS bring some plans to Council and this could be beneficial.

Mr. Carnevale: I already asked the Borough Manager to discuss this after the meeting is over.

President Vickless: Mr. Jones offered to help the EMS if possible.

Mr. Carnevale: I understand that it will be tougher and I see other things happening. I hope that Council takes to a hard look better into the EMS they help other people.

Mr. Schubert: The Public Safety Committee needs to schedule a meeting.

Mr. Carnevale: Not at this time.

18. Public comment – Please try to limit remarks to 3 minutes. None.

19. Adjournment. The meeting adjourned at 8:20 PM.

Motion By: M- 12		Mr. Doyle			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach		Absent
Mr. Trent	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." ALL AYES.

Respectfully submitted,



Mary Lou Garase
Administrative Assistant

10-16-15 Council Meeting Minutes

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.

PUBLIC PARTICIPATION GUIDELINES

The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.

§ 14-14. Public participation; Enforcement of decorum.

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.