



# THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

## BOROUGH OF BRENTWOOD JUNE 23, 2015 – COUNCIL MEETING MINUTES 7:30 P.M.

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

### EXECUTIVE SESSION: 6:30 P.M.

- 1. Call to Order.** The Regular Council Meeting was called to order at 7:38 P.M. President Martin Vickless stated there was an Executive Session prior to the meeting to discuss personnel and contractual items. No votes were taken.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.
- 3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		X	Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Levine	X		Manager Zboyovsky	X	

- 4. Public comments on Agenda items only. Please limit remarks to 3 minutes. None.**

### Presentations:

- **Guy Denillo RE:** Replacement HVAC equipment for Borough Building. Guy Denillo, came before Council regarding the Proposal for the HVAC System for the Borough Building. Discussion on the proposed equipment for the system.

### 5. Communications.

- Band Parents Letter



**Manager Zboyovsky:** Council received a letter from the Brentwood Band Parents requesting a donation to sponsor lunch for the Pitt Marching Band during the Annual Brentwood High School Band Festival to be held on September 19, 2015; other proposed sponsors are the Chamber of Commerce and Slater's Funeral Home.

President Vickless: We will put this on hold until next month.

Mr. Schubert: In the past we discussed issues regarding donations for organizations.

President Vickless: Yes, the discussion was regarding that we consider donations for groups that are associated with Brentwood Borough, EMS, BBOA, Chamber of Commerce, etc.

**6. Department and Borough Manager's Reports: Copies available on the Borough website**

- a. Public Works Department
- b. Building Inspector –
- c. Engineer -
- d. Recreation Director
- e. Police Chief
- f. Brentwood EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

***Mr. President, I move to approve the Department and Borough Manager's Reports as presented.***

Question By/Topic:	<p>Mr. Carnevale: I talked with the Mayor about a few items with the DPW and the Chief of Police.</p> <p>Police Chief: The money collected on fines goes into the General Fund not deposited into the police department.</p> <p>DPW: The vacation hours, PTO and sick time within one month in the department should be reviewed.</p> <p>Manager Zboyovsky: When we met I explained to you about the contract and the time available for vacations.</p> <p>Mr. Carnevale: If you work the program properly you don't have to hire summer work.</p> <p>Solicitor: What is the definition of "nuisance"? Mr. Carnevale questioned Solicitor Levine.</p> <p>Solicitor Levine: The word "nuisance" an unreasonable behavior, to expect interfering with the neighbor. It is a court opinion.</p>
--------------------	--

President Vickless called for a vote.

Motion By: M-1		Mr. Frombach			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

7. **President's Report** –President Vickless stated no report.

8. **Mayor's Report** – Mayor Dennis Troy

a. Funding and Development Committee Meeting and Snee Dairy.

Mayor Troy: I will have a detailed report next month from the Funding and Development Committee Meeting.

On Thursday, I will be with the Chief of Police on Clermont Avenue and Glendale Avenue reviewing the residential parking situation for the on-street and off-street parking. I will report back next month.

9. **Administrative and Finance Committee** – In the absence of Mr. Dean Trent, Ms Fox will address the following items:

a. Consider Minutes of the May 18, 2015 and May 26, 2015 Council Meetings.

*Mr. President, I move to approve the Minutes of the May 18, 2015 and May 26, 2015 Council Meetings as submitted*

Motion By: M-2		Ms Fox			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

b. Consider accepting the Treasurer's Report for period ending May 31, 2015.

***Mr. President, I move to accept the Treasurer's Report for the period ending May 31, 2015.***

Motion By: M-3		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

c. Consider ratifying of the bills from May 1, 2015 through May 31, 2015 from the following Borough Fund Accounts:

1. General Fund in the amount of \$512,443.84.
2. Sanitary Sewer Fund in the amount of \$79,473.33.
3. Capital Improvement Fund in the amount of \$94,556.77.
4. Liquid Fuels Fund in the amount of \$0.00.
5. Non-Uniform Pension Fund in the amount of \$1,026.60.
6. Police Pension Fund in the amount of \$21,757.31.

***Mr. President, I move to ratify the bills from May 1, 2015 through May 31, 2015 from the following Borough Fund Accounts:***

1. General Fund in the amount of \$512,443.84.
2. Sanitary Sewer Fund in the amount of \$79,473.33.
3. Capital Improvement Fund in the amount of \$94,556.77.
4. Liquid Fuels Fund in the amount of \$0.00.
5. Non-Uniform Pension Fund in the amount of \$1,026.60.
6. Police Pension Fund in the amount of \$21,757.31.

Motion By: M-4	Ms Fox
Second By:	Mr. Carnevale
Question By/Topic:	<p>Mr. Carnevale: We need to take a look at the two pension funds they need to be changed over. This should be done.</p> <p>Mayor Troy: We can wait until we have the RFP.</p> <p>Manager Zboyovsky: The motion is on the Agenda this evening to authorize to advertise the RFP.</p>

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- d. Consider Adopting **Ordinance No. 2015-1240**; Adopting a Schedule of Attorney Fees in Connection with the Collection of Taxes, Tax Claims, Tax Liens, Municipal Claims, and Municipal Liens.

*Mr. President, I move to adopt Ordinance No. 2015-1240; adopting a Schedule of Attorney Fees in Connection with the Collection of Taxes, Tax Claims, Tax Liens, Municipal Claims, and Municipal Liens.*

Motion By: M-5	Ms Fox				
Second By:	Mr. Carnevale				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- e. Consider authorizing the Borough Manager to advertise the Request for Proposals (RFP 2015-01 – Pension Fund Investment Manager).

***Mr. President, I move to authorize the Borough Manager to advertise the Request for Proposals (RFP 2015-01 – Pension Fund Investment Manager).***

Motion By: M-6		Ms Fox			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- f. Consider **Resolution No. 2015-33** – Sewage Collections Policies.

***Mr. President, I move to adopt Resolution No. 2015-33 – Sewage Collections Policies.***

Motion By: M-7		Ms Fox			
Second By:		Mr. Shubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- g. Other Items

**10. Public Works Committee – Mr. Rich Schubert**

- a. Consider authorizing the Borough Manager to prepare a Request for Proposals (RFP) for Janitorial Services for the Borough Building and Library.

***Mr. President, I move to authorize the Borough Manager to prepare a Request for Proposals (RFP) for Janitorial Services for the Borough Building and Library.***

Motion By: M-8		Mr. Schubert			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 5 AYES. 1 NAY. 1ABSENT

- b. Consider Lease Purchase Agreement with PNC Bank to lease and have installed a replacement HVAC system for the Borough of Brentwood from Habegger Myers for a cost of \$35,421.00 and installed by Denillo Heating & Cooling Inc. for a total fee of \$24,547.00 at a rate of 3.66% for a term of five (5) years.

*Mr. President, I move the Borough enter into a Lease Purchase Agreement with PNC Bank to lease and have installed a replacement HVAC system for the Borough of Brentwood from Habegger Myers for a cost of \$35,421.00 and installed by Denillo Heating & Cooling Inc. for a total fee of \$24,547.00 at a rate of 3.66% for a term of five (5) years.*

Motion By: M-9		Mr. Schubert			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 5 AYES. 1 NAY. 1ABSENT

- c. Consider authorizing the Borough Manager to advertise for a part-time sewage collections employee in accordance with the Borough's Collective Bargaining Agreement.

*Mr. President, I move to authorize the Borough Manager to advertise for a part-time sewage collections/administrative clerical employee in accordance with the Borough's Collective Bargaining Agreement.*

Motion By: M-10	Mr. Schubert				
Second By:	Ms Fox				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 5AYES. 1 NAY. 1ABSENT

Question By/Topic:	Mr. Carnevale: The part time employee is under the Bargaining Agreement after the six (6) month probationary period. After that they become union personnel; just so that is understood. They get all the benefits according to the union contract.
--------------------	---

**11. Zoning and Ordinance Committee – Ms. Stephanie Fox**

- a. Consider adopting **Ordinance No. 2015-1236**; Amending in Limited Part Chapter 139-12 - Violations related to Blight to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.

*Mr. President, I move to adopt Ordinance No. 2015-1236; Amending in Limited Part Chapter 139-12 - Violations related to Blight to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.*

Motion By: M-11	Ms Fox				
Second By:	Mr. Frombach				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1ABSENT

- b. Consider adopting **Ordinance No. 2015-1237**; Amending in Limited Part Chapter 162-2 - Violations of the IPC to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.



*Mr. President, I move to adopt Ordinance No. 2015-1237; Amending in Limited Part Chapter 162-2 - Violations of the IPC to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.*

Motion By: M-12		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- c. Consider adopting **Ordinance No. 2015-1238**; Amending in Limited Part Chapter 163-16 - Violations related to Rental Licenses to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.

*Mr. President, I move to adopt Ordinance No. 2015-1238; Amending in Limited Part Chapter 163-16 - Violations related to Rental Licenses to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.*

Motion By: M-13		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- d. Consider adopting **Ordinance No. 2015-1239**; Amending in Limited Part Chapter 148-6 - Violations related to nuisances to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.

*Mr. President, I move to adopt Ordinance No. 2015-1239; Amending in Limited Part Chapter 148-6 - Violations related to nuisances to provide for the assessment of court costs and reasonable attorney fees incurred by the Borough in the enforcement proceedings.*

Motion By: M-14		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- e. Consider **Resolution No. 2015-34**; Property Transfers and Private Property Maintenance Procedures

*Mr. President, I move to adopt Resolution No. 2015-34; Property Transfers and Private Property Maintenance Procedures*

Motion By: M-15		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- f. Consider authorizing the DPW to prepare and install an ADA parking space at 457 E. Garden Road.

*Mr. President, I move to authorize the DPW to prepare and install an ADA parking space at 457 E. Garden Road.*

Motion By: M -16		Ms Fox			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

g. Other Item

**12. Park and Recreation Committee – Mr. John Frombach**

- a. Consider limiting vehicular access for non-authorized vehicles to the existing ADA Civic Center Parking lot.

***Mr. President, I move to authorize to limit vehicular access for non-authorized vehicles to the existing ADA Civic Center Parking lot on a trial basis for the months of December through August and authorize the Borough Manager and Police Chief to purchase and/or have installed a device that will prohibit traffic from entering this area.***

Motion By: M -17	Mr. Frombach
Second By:	Ms Fox
Question By/Topic:	<p>Mr. Carnevale: This is the Civic Center parking lot; why stop people from parking in there?</p> <p>Manager Zboyovsky: It is past the entrance of the upper lot. The Civic Center parking lot will remain open. This would be limiting access to the ADA parking lot. It was suggested to limit the parking during baseball and football.</p> <p>Mr. Carnevale: Only down by the pool put a chain by the Civic Center. The Civic Center will remain open all year long. It will limit access beyond the Civic Center.</p> <p>Mr. Frombach: There will be a device limiting access for vehicles that could get through.</p> <p>Discussion regarding installation of a chain, ballard with the center ballard moveable, or electronic arm to delay access. We will have the ADA ramp they could get around; we can work it.</p> <p>Mr. Frombach: I suggest we leave this to the Police Chief regarding the safety.</p> <p>Mr. Carnevale: We tell the Chief what to do.</p> <p>Mr. Frombach: We will do something it is Borough property.</p> <p>Ms Fox: Are there any parking permits issued for that lower lot? If you have a permit you have an authorized vehicle. Emergency vehicles ambulances, police would have access.</p>

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- c. Consider authorizing the Borough Manager to prepare a Request for Proposals (RFP) for design services associated with renovations and repairs for the Brentwood Pool.

***Mr. President, I move to authorize the Borough Manager to prepare a Request for Proposals (RFP) for design services associated with renovations and repairs for the Brentwood Pool.***

Motion By: M -18	Mr. Frombach				
Second By:	Mr. Schubert				
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- d. ***Mr. Frombach:*** *Mr. President, The 2015 Summer Concerts are in the stadium Series on Friday, July 3, July 10<sup>th</sup> with Brentwood's Own – Rivertrail Band from 7-10 P.M. The concert is open to the public and free.*

- e. Consider Change Order to furnish all materials, and perform all labor necessary to complete the excavation of 42 lf of additional area associated with the ADA asphalt walkway from the parking lot near the existing park playground to the steps near the Brentwood pool gate including 28SY of Bituminous Pavement and 84 LF of Handrail for a total cost of \$14,458.59 to be paid from the Brentwood Capital Improvement Fund Line Item 18-454-611 Phase III construction – Misc.

***Mr. President, I move the Borough approve the Change Order to furnish all materials, and perform all labor necessary to complete the excavation of 42 lf of additional area associated with the ADA asphalt walkway from the parking lot near the existing park playground to the steps near the Brentwood pool gate including 28SY of Bituminous Pavement and 84 LF of Handrail for a total cost of \$14,458.59 to be paid from the Brentwood Capital Improvement Fund Line Item 18-454-611 Phase III construction – Misc.***

Motion By: M -19		Mr. Frombach			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

- f. Consider hiring Kailey Wilson as a Pool/concession Manager at the rate of \$10.25 per hour.

***Mr. President, I move to hire Kailey Wilson as a Pool/Concession stand Manager at the rate of \$10.25 per hour.***

Motion By: M -20		Mr. Frombach			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- g. ***Mr. Frombach: Mr. President, The next Park & Recreation Committee Meeting will be held on Monday, July 13, 2015 at 7:00 P.M.***

h. Other Items

### 13. Public Safety Committee – Mr. Pasquale Carnevale

- a. Consider renewing the Annual Maintenance Agreement with SBM Electronics for the Police Department's phone system for the period of June 30, 2015 to June 29, 2016 in the amount of \$1,569.75.

***Mr. President, I move to authorize the renewal of the Annual Maintenance Agreement with SBM Electronics for the Police Department's phone system for the period of June 30, 2015 to June 29, 2016 in the amount of \$1,569.7.***

Motion By: M -21		Mr. Carnevale			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

- b. Consider hiring Jodi Bakowski for the position of Crossing Guard.

***Mr. President, I move based on the recommendation of the Police Chief, I move to approve the hiring of Jodi Bakowski for the position of Crossing Guard at the 90day probationary rate of \$10.39 per hour.***

Motion By: M -22		Mr. Carnevale			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

Question By/Topic:	Mr. Carnevale: Do we still need crossing guards? Chief Zeppuhar: Yes, we need two.
--------------------	---

- c. Other Items.

**14. Community Affairs Committee – Dr. Robert Pasquantonio**

a. Consider the request to purchase a Tee Sign for the BBW Chamber/EDS/BBOA Golf Outing September 21, 2015 Golf Outing for \$100.00.

*Mr. President, I move to authorize the request to purchase a Tee Sign for the BBW Chamber/EDS/BBOA Golf Outing September 21, 2015 Golf Outing for \$100.00.*

Motion By: M -23		Dr. Pasquantonio			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

**15. Special Committees –**

**a. Park Security Committee [P. Carnevale, D. Trent, and J. Frombach]**

Question By/Topic:	<p>Mr. Carnevale: The cameras are set up and installed; however, there is interference on three (3) cameras. This should be ready to go tomorrow.</p> <p>Mr. Carnevale: Who receives the backup? The crossing guards?</p> <p>Chief Zeppuhar: Only the police, not the crossing guards at this time.</p> <p>Mayor Troy: If we give the crossing guards a smart phone we could give them the password and the code.</p> <p>Mr. Carnevale: I agree; it should be done.</p> <p>Mr. Schubert: Is the computer system updated for this?</p> <p>Chief Zeppuhar: We have the software and it is working, it is running slow. That is in progress.</p>
--------------------	---

**b. Funding and Development Committee [S. Fox, D. Trent, and R. Schubert]**

Question By/Topic:	Mr. Schubert: I would like to see the Funding and Development Committee meet next month.  President Vickless: Requested Manger Zboyovsky to send an email out to the committee with several days to select to meet.
--------------------	---

**c. Walking Trail Committee [R. Pasquantonio, S. Fox and D. Trent]**

Question By/Topic:	Dr. Pasquantonio: I would like to see the hollow kept clean. Also, I want to speak with the Mayor and Chief of Police regarding activities taking place in the hollow. I want to make it a safe place for residents.
--------------------	--

**d. Anti-Bullying Committee [S. Fox, D. Trent, and R. Pasquantonio]**

Question By/Topic:	President Vickless: Commended Ms Fox for being featured on the Nick News Nickelodeon "Anti-Bullying" Program. Thank you for making this available on the website. It is link with good information. It is good for a Council person to get national recognition for the work she has done.  Ms Fox: There were other people in the Borough involved.  Mr. Schubert: Can this be placed on the school website?  Ms Fox: We can contact the school.
--------------------	---

**e. Other Special Committee Reports None.**

**16. Old Business --**

Mr. President, I move to direct the Mayor to send a written notice to Paul Beran and his firm, Advertel, advising him that the Borough is not authorizing them to solicit any funds on the behalf of the Borough; and to cease and desist from the solicitation of any funds on behalf of the Borough for the proposed time capsule that he discussed at the Borough meeting on June 15, 2015; and, further, to direct Mr. Beran and Advertel to cease using the Borough's address or any other references to the Borough on the Advertel website or on other communication, suggesting that the Borough's supportive of his proposal for a time capsule.



**Mr. President, I move to direct the Mayor to send a written notice to Paul Beran and his firm, Advertel, advising him that the Borough is not authorizing them to solicit any funds on the behalf of the Borough; and to cease and desist from the solicitation of any funds on behalf of the Borough for the proposed time capsule that he discussed at the Borough meeting on June 15, 2015; and, further, to direct Mr. Beran and Advertel to cease using the Borough's address or any other references to the Borough on the Advertel website or on other communication, suggesting that the Borough's supportive of his proposal for a time capsule.**

President Vickless: Are there any comments from Council? None.

President Vickless: Are there any comments from the audience? None.

Motion By: M -24	Mr. Frombach
Second By:	Ms Fox

Question By/Topic:	Audrey Iacone, Theresa Ave., came before Council as Chair of the Brentwood Historical Committee. In discussing various activities several years ago, we decided since we already have one (time capsule) from the Bicentennial. Mr. Beran came to the committee with information about Forever.com. The committee has not voted on them or endorsed them. We are not interested in pursuing his endeavor. Thank you very much for your time.
--------------------	--

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

Question By/Topic:	<p>Mr. Carnevale: I would like to have the Finance Committee meeting with Mr. Trent and Dr. Pasquantonio to talk about certain things with finances. We need to review this and have a meeting.</p> <p>President Vickless: Requested Manager Zboyovsky to email the Finance Committee and schedule a meeting and proposed budget committee meetings.</p> <p>Mr. Frombach: The 4<sup>th</sup> of July celebration is near and the committee is in dire need of volunteers to assist with the parade from 7:00 A.M. to</p>
--------------------	--

**17. New Business – None.**

**18. Public comment – Please try to limit remarks to 3 minutes.**

a. JoAnne Cook, EMS, 100 West Brentridge Ave., came before Council regarding the proposed HVAC units to be installed in the Borough Building. Will the garage be included? I am concerned regarding the ambulances with the equipment in the vehicle.

President Vickless: Yes, this will include the garage.

b. David Bushman, 223 Outlook St., came before Council regarding his property damage due to the storm drain at the top of Pary steps. I was here two (2) years ago regarding the same problem; however, nothing has been done by the Borough. During the recent storms my two (2) walls fell and I am now concerned the rain will flow onto my property and into my house. I am requesting assistance from the Borough to take care of the problem and take care of the damage. I have bids for the repair and I need to submit a claim to the Borough. What can you do to assist me? My property has been flooded twice in two (2) years; I need help. Go and see the Pary steps, they are a mess.

Manager Zboyovsky: I understand you spoke with Vitali Alexandrov and we are looking to add another catch basin as an additional basin. If you could call me tomorrow I will give you information on submitting this to the insurance.

Ms Fox: You came to Council two years ago? This is a fixable item; we need to get it fixed.

Manager Zboyovsky: You need to talk with the DPW.

Mr. Mackewich: When there are issues with the PAWC hopefully the insurance will work with you. We have to notify our insurance company; I hope the insurance company works with you. It is an infrastructure problem.

Mr. Schubert: There is probably a restriction at the top of Pary Street.

c. Helen Sharrer, Kaufmann Ave., came before Council to thank them for opening the swimming pool for 2015 and hope you continue the repairs for future years to keep the swimming pool. Also, the position for sewage collection is that a part-time position?

Mr. Schubert: Gave an update on the status of the sewage collection process and the transition from Jordan Tax Service to the Borough. There will now be two part-time sewage collection employees.

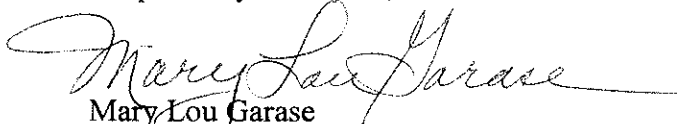
Ms Fox: The part-time position will also include the refuse collections.

**19. Adjournment.** The meeting adjourned at 8:55 P.M.

Motion By: M -25		Mr. Schubert			
Second By:		Ms Fox			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox	X	
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent			Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT

Respectfully submitted,



Mary Lou Garase  
Administrative Assistant

Attachments

06-23-15

*BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT*

*The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.*

# PUBLIC PARTICIPATION GUIDELINES

**The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.**

## § 14-14. Public participation; Enforcement of decorum.

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.