



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

BOROUGH OF BRENTWOOD AUGUST 24 2015 – COUNCIL MEETING MINUTES 7:30 P.M.

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

EXECUTIVE SESSION: 6:30 P.M.

- 1. Call to Order.** The meeting was called to order by Vice President John Frombach at 7:50 P.M. and stated there was an Executive Session prior to the meeting to discuss personnel and contractual items. No votes were taken.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.
- 3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms Fox		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		X	Mr. Vickless		X
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Levine	X		Manager Zboyovsky	X	

- 4. Public comments on Agenda Action items only. Please limit remarks to 3 minutes.**
None.

Presentations: None.

- 5. Communications.** None.



6. Department and Borough Manager's Reports: Copies available on the Borough website

- a. Public Works Department
- b. Building Inspector –
- c. Engineer -
- d. Recreation Director
- e. Police Chief
- f. Brentwood EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Director
- j. Borough Manager

Mr. President, I move to approve the Department and Borough Manager's Reports as presented.

Mr. Carnevale: Discussion regarding if crossing guards are needed during the midday due to children not going home for lunch.

Chief Zeppuhar: I will check with the school district and St. Sylvester's school for information and will report back.

Mr. Schubert: There is a Joint School Board/Council meeting in October.

Mr. Carnevale: Questioned the status of the GIS Project?

Manager Zboyovsky: We are in process of doing an analysis which will be available in near future.

Mr. Carnevale: What is being done with the residents that owe for trash collection? There is about \$70,000 - \$80,000 due the Borough. We should be doing something about this; it's a lot of money.

Manager Zboyovsky: We are in the process of doing the sewage collection and then onto the collection and billing on the trash collection accounts. This is what the new hire will do.

Vice President Frombach called for a vote.

Motion By: M -1	Dr. Pasquantonio
Second By:	Mr. Schubert

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 4 AYES. 3 ABSENT.

7. President's Report – In the absence of Council President Marty Vickless, Vice President Frombach stated:

- a. *FYI – Next month's Agenda meeting was rescheduled to Tuesday, September 22, 2015 at the same time of 7:30 PM.*

8. Mayor's Report – Mayor Dennis Troy: Next month will be a presentation by Police Chief Zeppuhar regarding parking in the Borough.

9. Administrative and Finance Committee – In the absence of Councilman Dean Trent, Mr. Carnevale stated the following will be considered this evening:

- a. Consider accepting the Treasurer's Report for period ending July 31, 2015.

Mr. President, I move to accept the Treasurer's Report for the period ending July 31, 2015.

Motion By: M - 2		Mr. Carnevale			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 4 AYES. 3 ABSENT.

b. Consider ratifying of the bills from July 1, 2015 through July 31, 2015 from the following Borough Fund Accounts:

1. General Fund in the amount of \$444,456.52
2. Sanitary Sewer Fund in the amount of \$382,381.03.
3. Capital Improvement Fund in the amount of \$327,856.53.

4. Liquid Fuels Fund in the amount of \$150,194.90.
5. Non-Uniform Pension Fund in the amount of \$95,876.83
6. Police Pension Fund in the amount of \$31,044.97.

Mr. President, I move to ratify the payment of the bills from July 1, 2015 through July 31, 2015 from the following Borough Fund Accounts:

1. **General Fund in the amount of \$444,456.52**
2. **Sanitary Sewer Fund in the amount of \$382,381.03.**
3. **Capital Improvement Fund in the amount of \$327,856.53.**
4. **Liquid Fuels Fund in the amount of \$150,194.90.**
5. **Non-Uniform Pension Fund in the amount of \$95,876.83**
6. **Police Pension Fund in the amount of \$31,044.97.**

Motion By: M - 3		Mr. Carnevale			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 4 AYES. 3 ABSENT.

- c. ***FYI – Administration and Finance Committee Meeting has been scheduled for Tuesday, September 8th at 7:00 PM.***
- d. Other Items

10. Public Works Committee – Mr. Rich Schubert

- a. Consider Authorizing the Borough Manager to apply for a SHACOG CD Year 42 Grant associated with a funding request to demolish the Borough Building.

Mr. President, I move to authorize the Borough Manager to apply for a SHACOG CD Year 42 Grant associated with a funding request to demolish the Borough Building.

Motion By: M - 4	Mr. Carnevale
Second By:	Mr. Schubert

Discussion ensued regarding the Funding and Development Committee if any decision was made on what departments would be in the proposed new Borough Building facility, EMS, Police, Administration, Code Enforcement, etc.,

Manager Zboyovsky: The deadline for the application is the second week in September to be submitted to SHACOG for this Demolition Grant.

Mr. Schubert: What if we get the grant and we don't have any plans to move at that time, I don't think it is wise to apply for this grant at this time. Discussion regarding there not be any definite plans for a new building site at this time.

Mayor Troy: If we are behind schedule we could ask for a contract extension.

Mr. Carnevale: I never thought to ask for an extension; but money is running out. I am not 100% for this. If we get the grant and the money is not there, we and maybe not get the money for two years. I don't know how this works; I don't know if I am ready to demolish this building. We had a discussion on this and I am not ready to commit myself to this.

Mr. Frombach: I think we should have a place in mind before we vote on this. We should have had the Finance Committee meeting sooner. We have a copy of the draft.

Dr. Pasquantonio: We talked about some different personnel issues that may cost us more money I don't want to spend money now. The building should be in a centralized location. If we know where we are headed at the time the grant is approved we could go in that direction and ask for an extension.

Manager Zboyovsky: By applying for this grant we could move a little faster.

Mr. Frombach: If the grant is approved we could always deny it or ask for an extension of time. The motion is do we want to apply for the grant or back off at this time. We could apply next year.

Vice President Frombach called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert		X	Mr. Frombach		X
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

2 AYES. 2 NAYS. 3 ABSENT.

Vice President Frombach requested Mayor Troy cast a vote to break the tie.

Mayor Troy: "I vote to break the tie, I vote yes."

Vice President Frombach said, "Motion carried."

11. Zoning and Ordinance Committee – In the absence of Ms. Stephanie Fox, Mr. Schubert will address the following:

- a. Consider authorizing the Borough Manager to Advertise Ordinance No. 2015-1242; Amending in Limited Part Chapter 197; Trees to state that it shall be the responsibility of property owners to trim or cut the branches or limbs of trees trimmed so that no part of such limbs or branches or of the foliage growing thereon shall encroach onto the adjacent property.

Mr. President, I move to authorize the Borough Manager to Advertise Ordinance No. 2015-1242; Amending in Limited Part Chapter 197; Trees to state that it shall be the responsibility of property owners to trim or cut the branches or limbs of trees trimmed so that no part of such limbs or branches or of the foliage growing thereon shall encroach onto the adjacent property.

Motion By: M - 5		Mr. Schubert			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale		X	Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 3 AYES. 1 NAY. 3 ABSENT

- b. Other Items

12. Park and Recreation Committee – Vice President Frombach requested Mr. Schubert address the following:

- a. Consider **Resolution No. 2015-39**; CITF Grant Agreement for the Brentwood Park Playground.

Mr. President, I move the Borough adopt Resolution No. 2015-39; CITF Grant Agreement for the Brentwood Park Playground authorizing the transactions contemplated by the grant contract dated as of the 29th of May, 2015 between the Redevelopment Authority of Allegheny County, as agent for the Count of Allegheny, and the Borough of Brentwood.

Motion By: M - 6	Mr. Schubert
Second By:	Dr. Pasquantonio

Mr. Carnevale: What grant is this, is it for \$75,000? Is this the only grant?

Manager Zboyovsky: This is the agreement that has to be in Resolution form from Council. It is required.

Vice President Frombach called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 4 AYES. 3 ABSENT

b. FYI - Mr. President, I move the Borough authorize the closing of the Brentwood Swimming Pool on Friday, September 4, 2015 due to the first Home Brentwood High School Football Game. (Note: Pool is only scheduled to be open from 3:30 PM – 8:00 PM) Please note the Swimming Pool will be open Monday – Thursday from 3:30 PM – 8:00 PM and Labor Day Weekend, Saturday the 5th, Sunday the 6th, and Monday the 7th from 11:30 AM – 8:00 PM. In addition, the ADA Parking lot near the pool will also be closed due to the Playground Construction and Pool still being filled.

Manager Zboyovsky: The football game was scheduled and the pool would still be open. I believe it would be safer to close that access area for this game. The no parking spaces by the pool will be used.

Mr. Schubert: we will not have another council meeting until after September 12, 2015. The Community Build will be ongoing and I would like to thank Mr. Attanucci for his interest in the park.

Vice President Frombach: I want to commend Mr. Attanucci for getting the BPI and other community groups in getting this project on the drawing board. This has been ongoing for three years in discussion. We appreciate the effort and the groups in the community working together.

Mr. Carnevale: I am requesting the Park and Recreation Committee regarding the ADA for the Civic Center, get the paperwork from the Solicitor. We voted to give the grant back. (\$13,000) Maybe we should have not done that. I read the paperwork from the Solicitor and we need ADA accessibility in that area. We have parties there and you are telling me that an ADA person could not use the restrooms.

c. Other Items

13. Public Safety Committee – Mr. Pasquale Carnevale

- a. Consider adopting Ordinance No. 2015-1241; Stop Sign at Dauphin Avenue facing south, at Hillson Avenue and on Shadewell Avenue, facing south, at Marylea Avenue.

Mr. President, I move to adopt Ordinance No. 2015-1241; Stop Sign at Dauphin Avenue facing south, at Hillson Avenue and on Shadewell Avenue, facing south, at Marylea Avenue.

Motion By: M - 7		Mr. Carnevale			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

Vice President Frombach stated, "Motion carried." 4 AYES. 3 ABSENT

- b. ***FYI – A Public Safety Committee meeting associated with the Borough’s quarterly meeting with Brentwood EMS and Brentwood Volunteer Fire Company has been scheduled for Tuesday, September 8th at 6:00 PM. Immediately following will be the Finance Committee Meeting.***

14. Community Affairs Committee – Dr. Robert Pasquantonio: No report.

- a. Other Items.

Mr. Carnevale: At the SHACOG Meeting I received some paperwork for the Grant Trails. Mr. Mackewich and I will look into that and report back. Thank you. I have no report on the grant information at this time.

15. Special Committees –

- a. Funding and Development Committee [S. Fox, D. Trent, and R. Schubert]

Mr. Schubert: The Funding and Development Committee needs to schedule a meeting.

- b. Other Special Committee Reports

16. Old Business – Dr. Pasquantonio: I want to clarify my position. I don't want to shun the EDS; I have always been an advocate of making sure we have a great scheme and plan to take into consideration for the EMS, Police and other entities that we have to work with. I realize we have an opportunity to get something but we need to have a plan.

17. New Business – Mr. Carnevale: The stadium lights bill was over \$4,000. As winter approaches the lights will come on earlier at 4-5 p.m., please turn the lights off over the ball fields instead of keeping the lights on until 10-11 p.m.

Manager Zboyovsky: Discussion regarding the new Dek Hockey lights, concession stand lights and the decorative lights, we are looking at about \$3,000 for the Dek Hockey area, swimming pool area, concession stand, basketball court, and tennis court. It is approximately \$1,000 for the stadium lighting.

Vice President Frombach: It is approximately \$5,000 for all lighting on two separate meters. We need to look at this.

Mr. Schubert: We want the people to be able to use the track.

Mr. Carnevale: In the future time when it is snowing and it is dark out we don't need the lights on in the entire park.

Mr. Mackewich: The baseball field lights are off. We could show the report regarding the lighting.

Vice President Frombach: We need to look at all the lighting and meters in the park and review the current factors. We need to consolidate the meters in the park and regulate that. Possibly turn certain lighted areas off that we don't need to light everything.

Mr. Mackewich: The lighting by Musco is for the following:

- Baseball field lighting
- Track lighting
- Stadium lighting

- Basketball lighting
- Tennis court lighting
- Dek Hockey area lighting
- Decorative lighting

If not using the facilities after 9 p.m., turn the lights off. Cut back the hours to see if it would make a difference. It is a good time to look at this, especially at this time of the year.

Mr. Carnevale: We have a lot of alleyways that are private and you would have to look at the deed to see who owns the property. Some alleyway areas have large potholes in them. If not indicated in the deed you need to look at them; I would think it then belongs to the Borough. This should be looked into.

Solicitor: If Council wishes I could look into this; however, the deed would determine the ownership

Vice President Frombach: We need to look that up if it is a dedicated street. We would have to review it as a case by case situation.

Manager Zboyovsky: If a resident calls whether it is a paved roadway or a pathway, the Borough does not own paper streets. We check our records or dedicate it to the Borough and an ordinance would be adopted.

Vice President Frombach: What is the problem we are trying to solve? What is this about?

Mr. Carnevale: Why are the alleyways not being taken care of?

Vice President Frombach: This is to be referred to the Borough Manager for research for a public right of way. If it is a paper street it is not our responsibility; it would be the responsibility of the property owner.

Mr. Mackewich: We have to respond to residents when they call regarding this.

Mr. Carnevale: What happened to the ordinance regarding chickens?

Manager Zboyovsky: It is against the zoning; residents are not permitted to have this in the Borough.

18. Public comment – Please try to limit remarks to 3 minutes. None.

19. Adjournment. The meeting adjourned at 8:45 P.M.

Motion By: M -8		Mr. Schubert			
Second By:		Dr. Pasquantonio			
Member	AYE	NAY	Member	AYE	NAY
Mr. Carnevale	X		Ms Fox		Absent
Mr. Schubert	X		Mr. Frombach	X	
Mr. Trent		Absent	Mr. Vickless		Absent
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 4 AYES. 3 ABSENT

Respectfully submitted,

Mary Lou Garase
Administrative Assistant

08-24-15 Council Meeting Minutes

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.

PUBLIC PARTICIPATION GUIDELINES

The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.

§ 14-14. Public participation; Enforcement of decorum.

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.