



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

BOROUGH OF BRENTWOOD AUGUST 18, 2014 – AGENDA MEETING MINUTES

As part of Brentwood’s continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com – As always, a description of the Agenda Items will be provided via the Council Fact Sheet. Note: Minutes will be provided on the web site once they are officially approved.

EXECUTIVE SESSION: 6:30 P.M.

1. **Call to Order.** The Agenda meeting was called to order at 7:45 P.M. President Vickless stated the Executive Session was conducted prior to the meeting to discuss contractual and/or legal matters. No votes were taken.
2. **Pledge of Allegiance.** The Pledge of Allegiance was recited by all present.
3. **Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Trent	X		Ms Fox	X	
Mr. Carnevale	X		Mr. Schubert	X	
Mr. Frombach		X	Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor Levine	X		Manager Zboyovsky	X	

Special Presentations None.

4. **Public comments on Agenda items only. Please limit remarks to 3 minutes.** None.
5. **Communications.** None.
6. **Department and Borough Managers Reports: - (The following reports are provided on the Borough’s Web Site.)**

a. Public Works Department

Question By/Topic:	Mr. Carnevale: Is the summer help done? We are now short two (2) people again. I wish we would have hired them at \$15.00 per hour and kept them here to the end of September to get the work done. We need to do things differently next year to have them stay until the end of August. A lot of things didn’t get done with vacations, because of the work force, etc.
--------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- b. Building/Code Department
- c. Engineering
- d. Parks and Recreation Department

Question By/Topic:	<p>Mr. Carnevale: It seems the BAA has all the fields tied up now until the end of October from 5:00 P.M. to 11:00 P.M</p> <p>President Vickless; Yes, they are the only organization to request the fields.</p> <p>Mr. Schubert: I visited practice one day and they use the side practice area over the summer. I recommend that the two (2) sewers in that area should be a flagged area, maybe painted red, or put a cone on it. If they need to practice on dirt it would be good area and preserve our outfield. Code Enforcement has a nice format on their report. Does the cost include salaries?</p> <p>Manager Zboyovsky: Yes. it is a year to date on the salaries.</p>
--------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- e. Police Department
- f. EMS
- g. Brentwood Volunteer Fire Company
- h. Solicitor
- i. Finance Department

Question By/Topic:	Mr. Schubert: Commented on the new easy to read format of the finance report and the Park and Recreation report.
--------------------	------------------------------------------------------------------------------------------------------------------

- j. Borough Manager

7. President’s Report – Mr. Marty Vickless

- a. Consider Amending Elected Official’s Manual. President Vickless read and Council discussed the following amendments to the Elected Official’s Manual: Sections 3.1.1; 3.1.2; 3.1.12, b, d, j, k; 3.1.16, 2.1.12 b, as presented to Council tonight.

Mr. President, I move to amend the Elected Officials Manual with the current updates given tonight.

Motion By: M-1	Mr. Trent
Second By:	Mr. Schubert

President Vickless: Any comments from Council? None.

Ms Fox: It should include in 3.1.1 that all speakers give their name and own personal address.

Mr. Schubert: It states to have all speakers stand, some people are in wheelchairs, and the language should be amended to read "all speakers are to come to the podium." Also, maybe it should be five (5) minutes to speak, it may be a subject with history and they might need the five (5) minutes.

President Vickless: We have a timer for three (3) minutes, if need be we can make it a five (5) minutes.

Ms. Fox: The standard is three (3) minutes.

President Vickless: Are there any comments from the audience?

1. Ken Lockhart, 3502 Shadewell Ave: Questioned what happens if an individual is removed from the Council Chambers and if they banned from any other meetings.

President Vickless: No.

Ken Lockhart: If residents are to speak only one time for three (3) minutes it should also be only three (3) minutes for Council to speak.

President Vickless: Exception noted.

2. Clyde Zimmerman, 3025 Grayson Ave: Discussed the section on threats from the audience and they the Councilman act when they look to the public. Some Council people can make threats back to us in the audience. Does that rule apply to Council as well?

President Vickless: Yes. Council could also be removed from the meeting as well, it is under Roberts' Rules of Order. . We are amending the public participation in the meeting.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Trent	X		Ms Fox	X	
Mr. Carnevale	X		Mr. Schubert	X	
Mr. Frombach	Absent		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

b. Appointment of Special Committee

President Vickless: The following will be appointed to the Special Committee with Baldwin to review police enforcement: Mayor Troy, Borough Manager Zboyovsky, Police Chief Robert Butelli and President Vickless to discuss policing concerns covering both Boroughs.

Mr. Schubert: I would think you want the Public Safety Chairman involved?

Ms Fox: It is on equal level of what Baldwin did for their committee.

President Vickless: Your suggestion is noted.

c. Letter from Solicitor

Mr. President: I move to have the Solicitor refer the incident following the last Council meeting to the District Attorney for further investigation.

Motion By: M-2	Mr. Trent
Second By:	Ms Fox

President Vickless: Any questions from Council? None.

President Vickless: Any questions from the audience? None.

President Vickless called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mr. Trent	X		Ms Fox	X	
Mr. Carnevale	X		Mr. Schubert	X	
Mr. Frombach	Absent		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." 6 AYES. 1 ABSENT.

8. Mayor's Report –Mayor Troy reported the following:

- A Proclamation for Mayor Donald J. Baumgarten, Castle Shannon will be bestowed in recognition as 2014 Mayor of the Year by the Pennsylvania State Mayors' Association.
- Gateway Engineer Parking Permit GIS System: Council will discuss how to abate parking complaints on our streets, beginning with Brentwood and Pyramid Avenues. At the Council meeting next week, Gateway will present the data collected so far regarding the parking program. We need to ascertain what type sort of demand we will have for those particular streets and being to formulate a program to tailor it to that street. This will assist in abating the parking conflicts on our various streets.

Mr. Schubert: Questioned the supply of parking spaces and if the data includes on-street spaces, driveways, garages and parking pads.

Mayor Troy: Explained the data was noted on every parcel. At this time, we will not include garages as part of a parking space. Many garages are small and are not practical for utilization.

Mr. Schubert: When painting lines on the street, sometimes you lose a parking space; eventually we will have to amend the ordinance.

- Meeting tomorrow with Manager Zboyovsky regarding cameras for the park.
- Attended meeting regarding Concession Stand and ticket booth project with Plavchak Construction. Project not to be 100% complete subject to the landscape completion for September 12, 2014 season. The Bleacher Committee did discuss the concession stand; we want to broaden it. This is open for discussion now.

Mr. Carnevale: I think we need to discuss the expansion of the concession stand now; it is the time to do it.

President Vickless: We will discuss this under the Park and Recreation Committee or under the Bleacher committee.

9. Administrative and Finance Committee Mr. Dean Trent stated the following will be considered at the Council meeting:

- a. Consider Minutes of the: July 21, 2014 Agenda Council meeting.
- b. Consider Minutes of the: July 28, 2014 Regular Council meeting.
- c. Accept the Treasurer's Report for Period Ending July 31, 2014.
- d. Consider Manager's Report for the Period Ending July 31, 2014.
- e. Consider ratifying of the bills from July 01, 2014 through July 31, 2014 from the following Borough Fund Accounts:
 1. General Fund in the amount of **\$1,139,068.66.**
 2. Sanitary Sewer Fund in the amount of **\$31,036.96.**
 3. Brentwood Park Fund in the amount of **\$591,343.65.**
 4. Capital Improvement Fund in the amount of **\$813,238.61.**
 5. Liquid Fuels Fund in the amount of **\$0.00.**
 6. Non-Uniform Pension Fund in the amount of **\$3,259.36.**
 7. Police Pension Fund in the amount of **\$29,841.74.**

Question By/Topic:	Mr. Carnevale: Questioned where the numbers came from for the Non-Uniform Pension Fund.
--------------------	-----------------------------------------------------------------------------------------

	<p>Manager Zboyovsky: The figures are on page 266 of the Council packet, it is breakdown of all the fees.</p> <p>Mr. Schubert: Why is it both reports don't match?</p> <p>Manager Zboyovsky: I will look into that.</p> <p>Mr. Carnevale: It is the same with the police pension fund. I want to meet with the people regarding the pension funds.</p> <p>Manager Zboyovsky: On the Treasurers' Report, it does not show the administrative costs. We will get this corrected.</p>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Trent continued:

- f. Consider 2015 Budget Schedule
- g. Consider entering into a Lease-Purchase agreement with PNC Equipment Financing, with a rate of 2.3% associated with the funding for two (2) new DPW Trucks in the amount of \$150,270.00.

Question By/Topic:	<p>Mr. Schubert: This is for the two (2) trucks we budgeted for this year. When is the first payment due?</p> <p>Manager Zboyovsky: We are leasing these vehicles; we will begin payments in January 2015.</p> <p>Ms Fox: Is this a necessity to lease instead of purchase?</p> <p>Manager Zboyovsky: At the time of the budget last year, Council decided a lease-purchase would be better.</p> <p>Ms Fox:: There is an option to purchase.</p>
--------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- h. Other Items

10. Public Works Committee – Mr. Rich Schubert stated the following will be considered at the Council meeting:

- a. Accept the Public Works Supervisor's report for period ending July 31, 2014.
- b. Accept the Engineer's report for the period for ending July 31, 2014.
- c. Consider Resolution No. 2014-57, "Agreement with Cargill, Inc."

- d. Consider the purchasing and installation of one (1) Samsung Mini Split System, 36,000 BTUs from Denillo Heating & Cooling, Inc. for \$5,260.00 to be paid from 01-409-373 Building R&M Services

Question By/Topic:	Ms Fox: Is this for heating and cooling?
	Mr. Schubert: It has a heat pump in it.
	Manager Zboyovsky: It will heat and cool the area; the unit can also be relocated into the community room or any building.

Mr. Schubert continued:

- e. Consider renewal of the Borough Building Emergency Generator Maintenance Agreement with Penn Power Systems for the period 09/01/14 to 08/31/2015 for an annual cost of \$705.00.
- f. FYI – Recently hired DPW Employee Mark Lenkiewicz has successfully accomplished his 6-month probationary period with the Department.
- g. Consider entering into an Agreement with SHACOG to manage and administer the CD 40.72 – Brownsville Road ADA Upgrades project and to utilize the CDBG funds allocated for this project for the construction and related expenses of this project.

11. Zoning and Ordinance Committee – Ms. Stephanie Fox stated the following will be considered at the Council meeting:

- a. Consider the Building Inspector’s monthly report for the period ending July 31, 2014.
- b. Consider Resolution No. 2014-54, Roger Newman to UCC Board.

Question By/Topic:	Mr. Carnevale: Is this UCC a new Board? I have never heard of it. Who is on the Board?
	Manager Zboyovsky: No. Mike Cavataio resigned from the Board.

Ms Fox continued:

- c. Consider Resolution No. 2014-55; Paul Beran as Alternate to Zoning Hearing Board.
- d. Consider Resolution No. 2014-56, “New Door Hanger Notice Policy”

Question By/Topic:	Mr. Schubert: This is a good idea; however, if they say they didn't receive the warning, then we will revert back to a letter. Manager Zboyovsky: This door hanger would be an on-the-spot warning; the letter is stating the violation and defeats the purpose.
--------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Ms Fox continued:

- e. Consider authorizing the Borough Manager to research the Allegheny County Vacant Property Recovery Program and to meet with the Redevelopment Authority of Allegheny County regarding enrollment in the same.

Question By/Topic:	Mr. Schubert: How is this different from the land banks? Manager Zboyovsky: The land bank is on a larger scale, you need the county to be involved and you are required to have a Board appointed to it. This allows the Borough control with the help of Allegheny County.
--------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Ms Fox continued:

- f. FYI – Mr. President, there will be no Planning Commission meeting in August.
- g. FYI – Mr. President, there will be no Zoning Hearing Board meeting in August.
- h. Sidewalk Repair Policy – [Update]

Question By/Topic:	Mr. Schubert: Discussion regarding the sidewalk policy, uneven and broken sidewalks, curb cuts, curb maintenance, driveway approaches/curbs not meeting the sidewalks, etc. Mr. Carnevale: When the new sidewalks were installed on the street the curb cuts were covered at approximately 2". President Vickless: We will look into this during the sidewalk ordinance and see what options there are.
--------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- i. Other Items

12. Park and Recreation Committee – In the absence of Mr. John Frombach, Mr. Trent will give the report that will be considered at the Council meeting:

- a. Consider the Recreation Director's monthly report for the period ending July 31, 2014.

- b. Consider Working Authorization submitted by Gateway Engineers associated with additional Construction Administration & Part-Time Inspection services associated with the renovation and reconstruction phase of the Brentwood Stadium Grandstand & Renovation Project for a not-to-exceed amount of \$9,500.00 to be paid from Brentwood Park Fund Line Item 15-454-612.

Question By/Topic:	<p>Ms Fox: Was Gateway given a set fee on this project: Why are they asking for additional money when we are on time frame.</p> <p>Manager Zboyovsky: Gateway indicated due to additional coordination and other work meetings are coming close and it is for time and expenses. They may not use it all.</p> <p>Ms Fox: We are on time and on schedule. They haven't done much. We have our own inside engineer and why are we paying an engineer any more for that.?</p> <p>Manager Zboyovsky: This is structural work; Vitali is not a structural engineer, neither am I.</p> <p>Ms Fox: I would like to see the invoices.</p>
--------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Trent continued:

- c. Consider authorizing the purchase of 12 Light Pole Banner Flags in the not-to-exceed amount of \$1,000 to be paid from Brentwood Park Fund Line Item 01-459-700 – Stadium Minor Purchases.
- d. Consider change order by Vento Landscaping & Construction to remove a portion of the concrete sidewalk at the location of the entrance walk with the new asphalt ADA pathway and install a level pad. This will replace the installation of 4 Basketball Hoops in the Upper Park Court area. There is neither a cost nor a deduction associated with the change.

Question By/Topic:	<p>Mr. Carnevale: We are talking about taking that money to address a safety issue around the Dek Hockey; there is no padding there or on the side of the basketball court.</p> <p>President Vickless: Requested this be placed on the Park and Recreation Committee Agenda for their September meeting.</p> <p>Mr. Schubert: The money we had was for an upgrade of hoops, from natural to fiberglass. This is more of a safety issue. We told Vento we need an ADA walkway and they said they would do it for a certain amount. Why does he need more money to do that? He gave us a price, why more money, it was part of the bid.</p>
--------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>Manager Zboyovsky: He thought it was level; it would be a transition, a slight slope.</p> <p>Mr. Schubert: Did he not know that? Should we hold him accountable for that?</p> <p>President Vickless: In the original proposal it was to be in there.</p> <p>Manager Zboyovsky: We will check with J.T. Sauer.</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Trent continued:

- e. Consider request from Brentwood Soccer Association to install and utilize a mobile concession stand (tent) for home BSA games.

Question By/Topic:	<p>Mr. Carnevale: I thought this was settled already with the Dukes. I remember talking about this with the Dukes they made the request that the DUKES have to lock up the concession stand. We said they could do it either way if they wanted; use a table on the outside or ask Dukes to run it inside; the Dukes said they have no complaints about it. Why is this talked about it should have been settled?</p> <p>Mr. Trent: I spoke with the President of the DUKES and a Board member of the BSA. I am on the Park and Recreation Committee. Their recommendation is that taxpayers built the concession stand and any child in the Borough who plays a sport should be allowed to be served food sold out of that concession stand. The DUKES own the equipment, that doesn't mean they have to staff it, and it doesn't mean they have to allow them to use their equipment. But I can tell you that my personal opinion is I don't think we should be setting tables up when people can stand in a building that has shelter and sell things through the window of the concession stand regardless of whose equipment is in there. I have been at many sporting events where the boosters set up a concession stand and the youth organizations don't. That doesn't mean they can't set up crockpots and sell for the children in this community. A member of the BSA asked me if we would allow them to have tables for a Chinese auction or to sell shirts. Personally, and as a recommendation from the Park & Recreation Committee, I would like to see the BSA, the Band and the DUKES work something out without the Borough being involved. We think they should be able to work together for the betterment of the Borough.</p> <p>Mr. Carnevale: It is my opinion this deal should have been brokered. I thought this was already discussed and taken care of. As I remember, the DUKES don't care one way or the other. They want to lock everything up and BSA said everything is okay. Let them run the</p>
--------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>concession stand from inside.</p> <p>Mr. Schubert: I commend Mr. Trent for working with the DUKES and BSA to work an agreement with the Borough. Looks like a positive direction, it needs to be clarified.</p> <p>Mr. Carnevale: Put in the paper, it was settled when the DUKES were here.</p> <p>President Vickless: Nothing has been finalized between the BSA and DUKES. This is the final result of the process.</p> <p>Mr. Trent: There were discussions yesterday and today.</p> <p>Mr. Carnevale: Council controls everything in the park. It is for the kids. If they want to use the equipment, they want to charge them a fee, approximately \$400 for equipment then they pulled back. It was a gentleman's agreement between us and the DUKES.</p> <p>President Vickless: This is the finalization of that process.</p> <p>Mr. Trent: It cannot be a gentleman's agreement, they both have Boards and it needs to be voted on.</p> <p>Ms Fox: Any group that we have a lease with or a sublease with, I do know the DUKES if they decide to sublease, the agreement has to be approved by a Council vote. Do we have liability insurance from these people, any organization that rents the facilities or subleases the facility?</p> <p>Manager Zboyovsky: I can't recall the sublease.</p> <p>Mr. Carnevale: It was never subleased before other than a lease with the DUKES.</p> <p>President Vickless: Under the sublease, we should look for some insurance rider.</p> <p>Ms Fox: There should be an insurance liability policy from them.</p> <p>Mr. Carnevale: Some organizations don't have the money to pay; the DUKES make a good bit of money. Some can't afford it put up a tent.</p>
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Trent continued:

- f. Consider authorizing Borough Recreation Director and staff to use necessary Borough resources to organize a Brentwood Community Day for July 4, 2015.

- g. Consider naming the new Stadium Access Pathway from the Brentwood High School to the Stadium, "Radosevich's Way".

Question By/Topic:	<p>Mr. Carnevale: Where did you come up with Radesovich's Way?</p> <p>Mr. Trent: This came out of the Park & Recreation Committee recommendation</p> <p>Ms Fox: What did he do for this community and what does he currently do for this community?</p> <p>President Vickless: He was a teacher for approximately 20 years, Brentwood football coach for 15-20 years, a Brentwood PIAA Hall of Fame recipient and played professional football.</p> <p>Mr. Carnevale: Where did you get the names?</p> <p>Mr. Schubert: People must suggest them. We should have a committee together to gather our suggestions for what we want to name it. I think more thought needs to be put into this rather than one person come up with one name. We need input from a committee; he was a teacher and our coach but there are other people that we are not aware of. I suggest we get a list and have a committee to suggest names. I brought this up a couple of months ago, there needs to be a process rather than someone come up with a name. It should be done in a process with criteria. I think this should be tabled until we get more information.</p> <p>President Vickless: It is up for a discussion now. It could be possibly coming up for a vote next week.</p> <p>Mr. Schubert: We need to come up with a process, or a committee, not a name. We need public input on who these people are and what they did in the community.</p> <p>Ms Fox: I agree with you regarding the public input. Limit how many assets we name per year. I agree with you.</p> <p>Mr. Schubert: Can that be changed?</p> <p>President Vickless: Change to what?</p> <p>Mr. Schubert: Put back in Park & Recreation Committee to set boundaries, to set criteria and get the public involved.</p> <p>Ms Fox: I agree.</p>
--------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Trent continued:

- h. FYI - Parks & Recreation Committee Meeting – Monday, September 8, 2014 at 5:30 PM.
- i. Other Items.

<p>Question By/Topic:</p>	<p>Mr. Carnevale: Regarding the concession stand, we could probably make it larger, if we want to do this, now is the time to say it. They can halt what they are doing and make it larger if you so wish, it would then be done.</p> <p>Mr. Trent: I agree. I think it is wrong to move forward. We have a time line and it would require a change order. It is my opinion that it is too small, I have worked at it; it will bring long lines that will affect the entire community. We have so many bathrooms, and we are talking about a difference of an additional 5' x 8' which is a lot of space in a concession stand.</p> <p>President Vickless: If we cut down on the room, we are talking about expenses from the architect, the engineering, and the time to do all that.</p> <p>Mr. Trent: We talked about it, but I don't think it ever got voted on. I don't think we should live with this for another 40-50 years when it could be finished in 3-4 days with some engineering and some overtime. It should be done now.</p> <p>Mr. Carnevale: Basically it is the 4' window. We are talking about the window on the side, above the opening on the side. No utilities would be moved. They'd only put down another foundation and another widener. Possibly to do it next year.</p> <p>Mayor Troy: There would be no de-construction of a wall. It wasn't put in yet, however, there is a grease trap in front of the wall that is to be constructed and it would be small modifications.</p> <p>Mr. Trent: We are talking about the front concession stand where; expand it out 5' further so there would be more room behind it for the people to work there.</p> <p>Dr. Pasquantonio: Do it right and do it now. What is a big deal? Why wait for the next few years.</p> <p>Ms Fox: It is about 4' of level area that they could do now that is construction ready.</p> <p>Mr. Trent: Go the site and look at it. It would be a shame if they go and put the roof on and just finish it. It should be done now.</p> <p>Ms Fox: I agree. How quick can we get a cost?</p>
---------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>Manager Zboyovsky: I already emailed the architect and Mr. Sauer to visit the site tomorrow.</p> <p>President Vickless: We will wait for the Manager to get the information tomorrow.</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

13. Public Safety Committee – Mr. Pasquale Carnevale stated the following will be discussed at the Council meeting:

- a. Consider the Police Chief’s monthly report for the period ending July 31, 2014.
- b. Consider Resolution No. 2014-58, Professional Service Agreement with Richard William Lippert for EMS Consulting Services
- c. Other Items

14. Community Affairs Committee – Dr. Robert Pasquantonio stated the following will be considered at the Council meeting:

- a. Consider the request to purchase a Tee Sign for the BPI Golf Outing September 12, 2014 for \$200.00 to be paid from the General Fund Account No. 01-463-340.
- b. FYI – Update on Green Trails Way Grant

<p>Question By/Topic:</p>	<p>Manager Zboyovsky: They requested additional information last week.</p> <p>Mr. Carnevale: The \$200.00 to the BPI, if we give money to the BPI is everybody allowed to play in the tournament? Last year we were not allowed to go.</p> <p>Mr. Trent: You can go until they fill up the foursomes. I never heard of them denying anyone.</p> <p>President Vickless: In previous years people were denied and there were open foursomes.</p> <p>Mr. Schubert: The Green Trail Ways is pretty impressive. It is miles and miles of trail ways; it would be nice if there are exits and entrances to tie into several communities. The estimated cost is a \$250,000 grant but what is the estimated cost for the first phase?</p> <p>Manager Zboyovsky: When we receive the Grant, then we will get into the details of the trail design. This is just to get the Grant.</p> <p>Mayor Troy: It also includes a lot of engineering and with input from</p>
---------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>the residents, cyclists, walkers, runners, to make sure it is a multimodal use.</p> <p>Mr. Schubert: It would also be installing a walking trail for walkers.</p> <p>Dr. Pasquantonio: There will be restrictions, possibly conditioning places and hoping the school uses it for a nature trail, science and also tie it into the park. It has a lot of potential.</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

c. Other Items

15. Special Committees –

a. Strategic Planning Committee [M. Vickless, D. Trent, J. Frombach]

- i. FYI – Strategic Planning Committee Meeting – Monday, September 8, 2014 at 4:30 PM to review the draft document.

Manager Zboyovsky: the draft was distributed to Council and the committee for their review for the September Council meeting approval.

b. Park Security Committee [P. Carnevale, D. Trent, and J. Frombach]

Mr. Carnevale: Tomorrow we will find out how the cameras will be set up and report back next week.

Mr. Schubert: Regarding the security guards in the park, they don't have direct access to the police department. Possibly get a walkie-talkie for the security guards to contact them. What is the cost to dispatch the police department for radio vs. calling 911?

Mr. Carnevale: The season is almost over. We could consider it next year.

c. Borough Building Committee [J. Frombach, R. Pasquantonio, and R. Schubert]

Mr. Schubert: The Borough Building Committee talked about HVAC earlier.

Manager Zboyovsky: I will be getting information for a needs analysis.

d. Walking Trail Committee [R. Pasquantonio, S. Fox, and D. Trent]

Manager Zboyovsky: Dr. Pasquantonio reported on this earlier.

e. Naming Right's Committee [S. Fox, J. Frombach, and D. Trent]

i. Consider Resolution No. 2014-59, "Community Sponsorship & Advertisement Policy"

Manager Zboyovsky: We met last week thinking of additional things to advertise; we are at the point that we could get this adopted and add their change items.

Mr. Schubert: Will we vote on this next week?

Manager Zboyovsky: Yes. The big items are on then last page with the costs.

f. Funding & Development Committee [S. Fox, D. Trent, and M. Vickless]

Manager Zboyovsky: We will finalize the RFP and we are looking forward to getting this out for the next meeting. The RFP is for the new Borough Building. Final copy will be distributed to Council for review and comment and I would like for them to be distributed by the end of next week.

16. Old Business – Mr. Schubert: A change order will be needed for expanding the concession stand, because the site being considered as a change order for new ADA parking in front of the school. The cost of the project and possibly expand into the concession stand, the cost will go up. There is nothing on the docket for a change order, not a necessity but nice to have.

President Vickless: Get a change order to get a price cost on it to see if Council wants to proceed with it this year or in the future.

Mr. Schubert: There is a change order is for electrical outlets, I remember discussion about the availability for storage under the bleachers. Is there an access area for the storage at field level?

President Vickless: It would be a door with an area for storage.

Manager Zboyovsky will check on this.

17. New Business –

Mr. Carnevale: We need crossing guards at least one. We have to put an advertisement in the newspaper.

Manager Zboyovsky: We have been searching for crossing guards. We received only one application and it will be considered at the meeting next week.

Ms Fox: Do we have any old applications?

Manager Zboyovsky: We did check into that.

- a. Consider rescheduling the Monday, September 15th, 2014 Council meeting to Tuesday, September 16th, 2014 at 7:30 PM due to a conflict with the EDS/Rt. 51/BBOA Annual Golf Outing Fundraiser.

Mr. Trent: We will consider rescheduling the Monday, September 15, 2014 Council meeting to Tuesday, September 16, 2014 at 7:30 P.M.

Mr. Carnevale: The Community Room and the Civic Center need to be cleaned. Scrub them down, change the curtains. It is a dirty place; we need to clean the floors and make it presentable.

President Vickless: We have discussion regarding the condition of the Civic Center and Community Room. During budget talks we talked and are looking for money for redesign or redevelopment of the Civic Center, curtains, floor, carpeting painting. etc.

Manager Zboyovsky: We are looking into this, it is being addressed.

Ms Fox: Students could possibly help to keep the facility clean.

Mr. Carnevale: This is a union problem; very shortly this will go away come January. There is a new business going in across the street, selling smoking items, cigarettes, pipes, cigars, etc. They have to follow the codes.

Mr. Trent: Is there something we could do to notify PennDot they have been putting signs on property and on the sidewalks; residents can't get through with baby strollers. Do they have the ability to block a public sidewalk; it's a sign held down with sandbags blocking the entire sidewalk.

Manager Zboyovsky: I will check into this; it may not be PennDot.

Mr. Trent: We should not have signs blocking the sidewalks when school will be starting.

Mr. Schubert: Was the port-a-john installed at the Dek Hockey area? This was discussed but is there a problem or an issue?

President Vickless: I haven't heard of any problems.

Mr. Trent: After our last meeting Ms Fox is more informed on construction that I am, we should have our builder take a look at the concession stand; rather than have it torn down, leave it there and build another wall 5' between with a counter on top; to construct it additional 4'.

18. Public comment – Please try to limit remarks to 3 minutes.

- a. Stephanie Richards, 422 Lawnwood Ave., came before Council, representing BSA: Regarding the BASA letter for consideration for the mobile concession stand, we did have an agreement with the DUKES. We had no problem with it. I don't understand how this came up.

If we ask the DUKES and they come to Council because they pay to use the facility with a lease, with a lease do we have to pay that organization to use it? We don't want to use the equipment; we need a facility to sell our items. What about the other organizations? It should be will all the organizations.

With the new construction and the new structure of the policy and procedures concession stand we should have the ability to lease from the Borough.

President Vickless: Referred to the Policy and Procedures and we must consider all the organizations of the Borough.

- b. Mario Richards, 422 Lawnwood Ave: This is not about the organization it is about the children of the community. Why is it about one certain organization; it should be for all the children of the Borough, it belongs to the Borough residents, it is our money. We should have a voice. You should allow equal time and equal access to the concession stand, it is for all organizations.
- c. Jeff Balkovec, 459 E. Garden Rd.: The concession stand is a Borough facility. You are putting in new bath rooms, the kitchen that should be the responsibility of the Borough. That is the change order you should look at, not the liability insurance The Borough owns it and it should be open to the public.
- d. Debbie Balkovec, 105 Munsey Ave., came before Council regarding the following:
 - DUKES Lease Agreement is only until 2018, only two years.
 - EMS Consultant Services. How did you come up with one person?

Manager Zboyovsky: I contacted three previous individuals and firms from around the area; they have done work like this. This is a close knit community and they need waivers signed. Discussion ensued regarding one firm getting it by default if needed, a conflict of interest.

- e. Rick Gralish, 331 Outlook St., came before Council representing the DUKES: Regarding the concession stand, we will work with the BSA; however there are issues that we need to discuss, subleasing; insurance, etc. I am president of the organization and have not been contacted from anyone associated with the BSA regarding the concession stand matter. Please contact me and we will work things out. I don't know where the problem is coming from; we have and will do what is best for the kids of the Borough. Thank you.
- f. Diane Cook, 100 W. Brentridge: When will the hazardous conditions on Lawnview Avenue and Beisner Avenue be addressed?

Ms Fox: Pennsylvania American Water is off strike and we will contact them now.

Ms. Cook: Also, regarding the radios for the park security, we don't have police dispatchers any longer. You will need portable phones.

Mayor Troy: We have clerical dispatch during the normal working hours; they can contact the office in charge by cell phone.

- g. Dolly Balkovec, 45 W. Willock Rd: Questioning the paving of her street and the removal of the large curb at the end of the driveway, causing a 6" gap where the roadway ends and the driveway begins. My tires go down into the gap when coming out of the driveway. The roadway is complete; however, this needs to be fixed in front of my property.

President Vickless: We will have Vitali and the Borough Manager go to view the site.

19. Adjournment. The meeting adjourned at 9:40 P.M.

Motion By: M-3		Mr. Carnevale			
Second By:		Mr. Trent			
Member	AYE	NAY	Member	AYE	NAY
Mr. Trent	Absent		Ms Fox	X	
Mr. Carnevale	X		Mr. Schubert	X	
Mr. Frombach	X		Mr. Vickless	X	
Dr. Pasquantonio	X		Mayor Troy		

President Vickless said, "Motion carried." ALL AYES.

Respectfully submitted,

Mary Lou Garase
Administrative Assistant

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.