



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

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BOROUGH OF BRENTWOOD NOVEMBER 26, 2013 – REGULAR MEETING MINUTES 7:30 P.M.

EXECUTIVE SESSION: 6:30 P.M.

1. Call to Order. The meeting was called to order at 7:30 P.M. President Johnson stated the Executive Session was conducted prior to the meeting to discuss personnel and/or contractual matters. No votes were taken.

2. Pledge of Allegiance. The Pledge of Allegiance was recited by all present.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart	X	
Solicitor Daley	X		Manager Zboyovsky	X	

At this time, Mayor Lockhart introduced the representatives from the following committees and they presented checks to the following organizations:

5-K Race donated to the 4th of July Committee \$10,000
Disable American Veterans, Chapter 76: \$500.00
Brentwood Food Pantry: \$500.00
Brentwood Centennial (Historical) Committee: \$1,000
Brentwood Borough Employees for their Christmas Party: \$200.00

4. Comments on Agenda ACTION Items Only. President Johnson read the guidelines to speak before Council.

5. Communications.

- a. No Communications

6. Department and Borough Managers Reports:

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation
- e. Police Chief

Question By/Topic:	<p>Mr. Carnevale: There is a grievance within the police department from five (5) years ago with the PA Labor Board Hearing. It was never settled. It is time we settle the grievance for the Borough or the union taking a settlement?</p> <p>Solicitor Daley: Is this a personnel grievance? No.</p> <p>Manager Zboyovsky: I will talk with Attorney Palombo and see what the issues are. I will look into it.</p> <p>Mayor Lockhart: This is still in the hands of the (inaudible) there never was a ruling on this.</p> <p>Mr. Carnevale: No one has made a settlement on that grievance; it will probably affect the budget. There is no ruling on it. Mayor they should have come back to us at the end of that year.</p> <p>R. Butelli: Robert Marino is the arbitrator.</p>
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- f. EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Report
- j. Borough Manager

7. President's Report

President Johnson: A reminder, there will only be one (1) meeting in December and it is scheduled for December 10, 2013 at 7:30 PM. The Brentwood Centennial Committee is selling Brentwood Borough 2014 Calendars with pen/ink photos of Brentwood for a donation of \$5.00. Calendars can be purchased at the Borough Administration Office and the Brentwood Library.

Mr. Carnevale: The Centennial Committee will be coming before Council in January asking to work with them on the Centennial celebration.

8. Mayor's Report. No report. Mayor Lockhart wished everyone a Happy Holiday Season.

9. Administrative and Finance Committee – Mr. Rich Schubert stated the following will be considered

- a. Consider Minutes of the: October 15, 2013 Agenda meeting.

Mr. President, I move to approve the Minutes of the October 15, 2013 Agenda meeting as submitted.

Motion By: M-1		Mr. Schubert			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- b. Consider Minutes of the: October 25, 2013 Regular meeting.

Mr. President, I move to approve the Minutes of the October 25, 2013 Regular meeting as submitted.

Motion By: M-2		Mr. Schubert			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- c. Accept the Treasurer's Report for Period Ending October 31, 2013.

Mr. President, I move to accept the Treasurer's Report for the Period ending October 31, 2013.

Motion By: M-3		Mr. Schubert			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- d. Accept the Manager's Report for the Period Ending October 31, 2013.

Mr. President, I move to accept the Manager's Report for the Period Ending October 31, 2013.

Motion By: M-4		Mr. Schubert			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- e. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the General Fund in the amount of **\$437,992.99**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the General Fund in the amount of \$437,992.99.

Motion By: M-5		Mr. Schubert			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- f. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Sanitary Sewer Fund in the amount of **\$339,352.07**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the Sanitary Sewer Fund in the amount of \$339,352.07.

Motion By: M-6		Mr. Schubert			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- g. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Brentwood Park Fund in the amount of **\$181,604.81**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the Brentwood Park Fund in the amount of \$181,604.81.

Motion By: M-7	Mr. Schubert
Second By:	Mr. Frombach
Question By/Topic:	<p>Mr. Carnevale: What is this money for?</p> <p>Manager Zboyovsky: It can only go to Phase I, Phase II or Phase III, specifically.</p> <p>Mr. Carnevale: Is this against the Dek Hockey?</p> <p>Manager Zboyovsky: Explained the amounts for engineering, Phase I, partial payment etc.</p> <p>Mr. Schubert: Mr. Sauer talked about a punch list; we'd approved work on the upper field it was not done now. Will this be done in the spring, if so, pay for it then?</p> <p>Manager Zboyovsky: Yes. On Phase II there were some items they need graded and we did not make a payment on that.</p> <p>Mr. Frombach: 10% to 15% is held until everything is satisfied until all is good.</p> <p>Mr. Carnevale: Is everything done down at the new DPW on the punch list? Has the bathroom taken care of?</p> <p>R. Mackewich: The partition needs to be done. We have a punch list on certain items in the bathroom.</p> <p>Mr. Carnevale: At the DPW we did put a partition around the urinal.</p> <p>President Johnson: That was a Change Order, we turned it down.</p> <p>Mr. Carnevale: They were going to put two (2) urinals for another area; that partition should be around that.</p> <p>R. Mackewich: We will look into this.</p> <p>Manger Zboyovsky: In December you will have an itemized list for the new DPW building. This will be taken care of.</p>

President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried.

- h. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Capital Improvement Fund in the amount of **\$378,283.20**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the Capital Improvement Fund in the amount of \$378,283.20.

Motion By: M-8	Mr. Schubert				
Second By:	Mr. Vickless				
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried".

- g. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Liquid Fuels Fund in the amount of **\$0.00**.

Mr. President, FYI There were no bills from the Liquid Fuels Fund.

- h. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Non-Uniform Pension Fund in the amount of **\$2,684.67**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the Non-Uniform Pension Fund in the amount of \$2,684.67.

Motion By: M-9	Mr. Schubert
Second By:	Mr. Vickless
Question By/Topic:	Mr. Carnevale: Does over \$1,800 goes to the attorney? Is that taken equally or should the other pension fund pay more out? It is a bigger fund. Why do we disburse that equally? Manager Zboyovsky: The Solicitor for the pension fund bills for time

	equally between the two (2) funds, based on his hourly rate. Mr. Carnevale: He puts more time into the police pension fund than he does for the non-police.
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- i. Consider ratifying the bills from October 01, 2013 through October 31, 2013 from the Police Pension Fund in the amount of **\$21,885.70**.

Mr. President, I move to ratify the payment of the bills from October 01, 2013 through October 31, 2013 from the Police Pension Fund in the amount of \$21,885.70.

Motion By: M-10	Mr. Schubert				
Second By:	Mr. Carnevale				
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- j. Consider Resolution No. 2013-37, 2014 Fee Resolution

Mr. President, I move to adopt Resolution No. 2013-37, Fee Resolution "2014 Borough Fees," establishing the schedule of fees associated with Borough Services, permits, and Licenses.

Motion By: M-11	Mr. Schubert
Second By:	Mr. Frombach
Question By/Topic:	Mr. Carnevale: About the swimming pool we discussed about lowering the fees for the pool. I think we should cut the fees in half. Mr. Schubert: Maybe we should drop the fees. The pool doesn't offer much for the families, they go to other pools, and it is less money and

	<p>more value.</p> <p>Mr. Carnevale: Do we invest money and put in a water slide?</p> <p>Mr. Schubert: If we do, I am in agreement with that.</p> <p>Mrs. Schade: I agree with that; it's a good idea.</p> <p>Mr Schubert: Cut time for kids and teens, I agree.</p> <p>Mr. Frombach: The same issue is in Baldwin and Whitehall pool they are losing money. The issue is the demographics change. Mom use to stay home, today, both parents work. The kids go to Sand Castle and the county pools. It is a changing society.</p> <p>Mr. Schubert: I think it is worth trying something.</p> <p>President Johnson: Make an amendment to the motion to make it half price except for the adult swim.</p> <p>Manager Zboyovsky: The following new rates were suggested:</p> <p>Children ages 3-12 from \$26 to \$15</p> <p>Teens Ages: 13-17 from \$35 to \$15</p> <p>Adults 18 and over from \$43 to \$35</p> <p>Seniors: Remain at \$25</p> <p>Family: From \$108 to \$75 and \$15 for each additional child. Family consists of 2 adults, children 3 and under age of 17.</p> <p>Lost tags: \$15</p> <p>Daily rate for adults: \$3</p> <p>Daily rate for children \$1</p> <p>Weekly rate for adults: from \$22 to \$15</p> <p>Weekly child from \$17.00 to \$5.00</p> <p>Individual swimming lessons to remain at \$35 per session (one week)</p> <p>Free for Borough employees and the individuals in safety departments; to remain the same as last year, free.</p> <p>President Johnson: We need an amendment to the original motion.</p> <p>Mr. Zimmerman: The dumpster in the street fee should be increased. It currently is \$35.00</p> <p>Mr. Carnevale: The dumpster is put there by a contractor.</p> <p>Mr. Vickless: The \$4 per day or \$24 or \$48 for two (2) weeks. This is a Borough wide fee only in front of parking meters. This is for dumpsters on Brownsville Road near a parking meter.</p> <p>Mr. Frombach: If a business is improving his business, do we want to</p>
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	<p>raise the fees more? We are encouraging people to invest in their property, keep it reasonable as possible.</p> <p>Mayor Lockhart: I say leave the fee as it is with a 10 day limit. With a penalty if after 10 days.</p> <p>R. Costa: We make it specific and it is generally moved prior to the deadline date.</p> <p>Mr. Carnevale: After 10 days do they pay another fee on it? You can do that, Yes.</p> <p>R. Costa: We try to work with the person, they get a building permit.</p>
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President Johnson called for a motion.

Mr. President: I move to amend the original motion to accommodate the revised fees for the pool as recorded.

Motion By: M-11	Mr. Frombach
Second By:	Mr. Schubert

President Johnson called for any comments on the motion from the public. None.

President Johnson called for a vote on the original motion as amended.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- k. Consider Ordinance No. 2013-1218, 2014 Final Tax Levy

Mr. President, I move to authorize the advertisement of Ordinance No. 2013-1218, "2014 Real Property Tax Ordinance", fixing the Borough Tax Rate on Real Property for the Fiscal Year 2014 as follows:

General Borough Operations:	0.16 Mils
Capital Improvements	2.52 Mils
Public Safety	5.57 Mils
Library	<u>0.50 Mils</u>
Total	8.75 Mils

Motion By: M-12	Mr. Schubert
Second By:	Mr. Frombach
Question By/Topic:	Mr. Carnevale: The 1.25 mil increase in the advertisement.

President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

1. Consider Resolution No. 2013-38, Preliminary 2014 Budget

Mr. President, I move to adopt Resolution No. 2013-38 "Preliminary 2014 Budget." For all funds owned and maintained by the Borough of Brentwood as follows:

<i>2014 General Fund</i>	<i>\$6,549,663.00</i>
<i>2014 Sanitary Sewer Fund</i>	<i>\$5,450,400.00</i>
<i>2014 Park Fund</i>	<i>\$1,956,500.00</i>
<i>2014 Capital Improvement Fund</i>	<i>\$2,516,535.00</i>
<i>2014 Highway Aid Fund</i>	<i>\$179,500.00</i>

Motion By: M-13	Mr. Schubert				
Second By:	Mr. Frombach				
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- m. Consider Ordinance No. 2013-1219, Sewage Fees

Mr. President, I move to authorize the advertisement of Ordinance No. 2013-1219, "2014 Sewage Fees" amending the Borough's Fees and Charges to be assessed and collected for sewage collections, transportation, and treatment.

Motion By: M-14	Mr. Schubert				
Second By:	Mr. Carnevale				
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- n. Consider Healthcare Insurance Renewal

Mr. President, I move to approve the Health Care Insurance Renewal with UPMC with the HSA 2500/100 High Deductible Plan.

Motion By: M-15	Mr. Schubert
Second By:	Mr. Vickless
Question By/Topic:	Mr. Carnevale: When we approve this is this for everyone in the Borough? Manager Zboyovsky: Yes. We are trying to negotiate with the police department.

President Johnson called for a vote.

o. Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- p. Consider joining PLGIT and Procurement Card Program.

Mr. President, I move to authorize the Borough Manager to begin the process associated with joining the PLGIT and Procurement Card Program.

Motion By: M-16	Mr. Schubert
Second By:	Mr. Frombach
Question By/Topic:	Mr. Carnevale: Will this card take of all the health care?

	<p>Manager Zboyovsky: Uniform allowances, vehicles, etc.</p> <p>Mr. Carnevale: We need to make sure and monitor the spending on the card.</p> <p>Mr. Frombach: The card has a limit.</p> <p>Mr. Schubert: This would be authorized items and we get a receipt, and do a spread sheet on the purchases. The card would be for the uniform allowance limit.</p> <p>Mr. Schubert: This is more convenient and more efficient.</p> <p>Mr. Frombach: This saves a lot of processing and is more efficient on handling finances.</p>
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- r. Consider rehiring Administrative Intern for the Period extending from December 16, 2013 to January 17, 2014 at the rate of \$10.00/hour.

Mr. President, I move the Borough rehire Administrative Intern, Theresa Dufalla for the period extending from December 16, 2013 to January 17, 2014 at the rate of \$10.00/hour.

Motion By: M-17	Mr. Schubert
Second By:	Mr. Frombach
Question By/Topic:	Mr. Carnevale: We have to keep track of her time; there is 120 days when the hospitalization plan kicks in. There is a formula on what this is based. We have to watch the temporary hires.

President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- s. Consider authorizing the Human Resource Director to advertise for a Part-Time Clerical Employee (25 hours per week) for the purpose of Delinquent Sewage Account Collections.

Mr. President, I move to authorize the Human Resource Director to advertise for a Part-Time Clerical Employee for the purpose of Delinquent Sewage Account Collections.

Motion By: M-18	Mr. Schubert
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Carnevale: When we hired part time, there is enough time once we get to put in six (6) months can we move her around if we want to?</p> <p>Manager Zboyovsky: If we hire as part time clerical union; it is an administrative clerical delinquent sewage collection.</p> <p>Mr. Carnevale: Look at the clerical contract. The police clerks are all intermingled. If somebody reports off we can in the police department and we want to fill that job we must train her to fill that job if she so wishes.</p> <p>Mayor Lockhart: They use to be called dispatchers now they are called clerks. They have to be certified in the clean machine. Both clerk on both ends. You can't take someone from the front office doing sewage and put in the police department. There is training for that and they have to be certified. They could do something in the administrative office.</p> <p>Mr. Carnevale: You are not correct. You would have to train her under the contract as that person want to take the job. That is a combined contract and you must train those people to move around.</p> <p>Mr. Schubert: We train if they want to be trained?</p>

	Mr. Carnevale: Within the scope, if we want to, we could force them to be trained; that is the contract language.
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

q. Other Items.

10. Public Works Committee – Mr. Marty Vickless

- a. Accept the Public Works Supervisor’s monthly report for the period ending October 31, 2013.

Mr. President, I move to accept the Public Works Supervisor’s monthly report for the period ending October 31, 2013.

Motion By: M-19		Mr. Vickless			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- b. Accept the Engineer’s monthly report for the period ending October 31, 2013.

Mr. President, I move to accept the Engineer’s monthly report for the period ending October 31, 2013.

Motion By: M-20		Mr. Vickless			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY

Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- c. Consider Resolution No. 2013-39, Accepting and Approving the Collective Bargaining Agreement Between the Borough of Brentwood and the Teamsters Local Union No. 205 Representing the Brentwood Borough Department of Public Works Employees for the Period From January 1, 2014 through December 31, 2017.

Mr. Vickless stated the motion regarding Resolution No. 2013-39 the Collective Bargaining for the DPW will be considered at the December 10, 2013 Council meeting.

- d. Review Draft 5-Year Roadway Program [Discuss]

Mr. Vickless requested that everyone review the proposed 5-year draft prepared by the Borough and get comments to the Borough Manager prior to December 5th, 2013 so that it can be considered for adoption during the December 10, 2013 Council meeting.

Question By/Topic:	<p>Mr. Schubert: There was a section of the road program about rejuvenating the roads; there is nothing addressing this in the road program. Was that for information only?</p> <p>Manager Zboyovsky: With the crack sealer it may work better than the rejuvenator, and then we decide. This is a maintenance item. A discussion ensued regarding the type of sealer, type of equipment, etc.</p> <p>R. Mackewich: It depends on how you do it.</p> <p>Mr. Vickless: On the five (5) year plan it is a living document we can change it every year, we can make adjustments on maintaining the roads. This is the original plan; if you have any ideas give it to the Manager prior to December 5, 2013.</p> <p>Mr. Schubert: The \$10,000 set for the Gateway road program this year is that on hold?</p> <p>Manager Zboyovsky: We have to pay \$5,000 for the work on this so far. Council can discuss this year by year. This is a wait and see!</p> <p>Mr. Schubert: This year we budget \$140,000 for two new trucks, \$50,000 for sealer, \$15,000 for a gator and we are still paying on the backhoe. Is there a better way that we could set up a plan for the DPW? This year we were hit pretty hard with equipment. I think it should be a five (5) year program.</p> <p>Borough Manager: The \$140,000 is a lease purchase for four (4) years.</p> <p>Mr. Carnevale: Keep the bed part and then we don't have to buy a full</p>
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	truck, you would just need to purchase a chassis; it is a lot cheaper and lasts longer.
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e. Other Items

11. Zoning and Ordinance Committee – Mrs. Schade

a. Accept the Building Inspector’s monthly report for the period ending October 31, 2013.

Mr. President, I move to accept the Building Inspector’s monthly report for the period ending October 31, 2013

Motion By: M-21		Mrs. Schade			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, “Motion carried.”

b. FYI – There is no Zoning Hearing Board meeting scheduled for November 2013.

Mr. President, FYI There is no Zoning hearing Board meeting scheduled for November 2013.

c. FYI – There is no Planning Commission meeting scheduled for November, 2013.

Mr. President, FYI There is no Planning Commission meeting scheduled for November 2013.

d. Consider Resolution No. 2013-40, Reappointing Ms. Carol Wirth to the Planning Commission.

Mr. President, I move to adopt Resolution No. 2013-40, Reappointing Ms Carol Wirth to the Planning Commission.

Motion By: M-22		Mrs. Schade			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	

Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- e. Consider Resolution No. 2013-41, Reappointing Sharon Liotus to the Planning Commission.

Mr. President, I move to adopt Resolution No. 2013-41, Reappointing Sharon Liotus to the Planning Commission.

Motion By: M-23		Mrs. Schade			
Second By:		Mr. Frombach			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- f. Consider Resolution No. 2013-42, Reappointing Emanuel Perry to the Planning Commission.

Mr. President, I move to adopt Resolution No. 2013-42, Reappointing Emanuel Perry to the Planning Commission.

Motion By: M-24		Mrs. Schade			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- g. Other Items

12. Park and Recreation Committee – Mr. Frombach

- a. Consider Recreation Director’s monthly report for the period ending October 31, 2013.

Mr. President, I move to accept the Recreation Director’s monthly report for the period ending October 31, 2013.

Motion By: M-25	Mr. Frombach				
Second By:	Mr. Vickless				
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

b. BAA/Travel Baseball League [UPDATE]

Question By/Topic:	Mr. Frombach: The BAA and the BATA did not schedule a meeting to resolve the field issue.
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c. Consider Proposed Dek Hockey rental rates, schedule, and league.

Mr. President, I move to approve the Proposed Dek Hockey rental rates, schedule and league rules as presented by the Borough Recreation Director.

Motion By: M-26	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Schubert: We are approving the rates and the schedule every time she wants to make a change do we have to come to Council?</p> <p>President Johnson: No.</p> <p>Mr. Schubert: I want to make sure she has flexibility.</p> <p>Mr. Frombach: This would be in the monthly report, we accept the monthly report.</p> <p>Mr. Carnevale: When will we open the Dek Hockey?</p> <p>Manager Zboyovsky: This week or next week. Mr. Sauer did a walk through yesterday. The contractor has to sign off on the final schedule of completion</p> <p>Mr. Carnevale: We can open up once we get the nets.</p> <p>Mr. Vickless: We are waiting for the contractor to sign off that the work site is useable to remove liability from the contractor in case anything happens.</p>

	<p>Mr. Carnevale: We need to have the Manager ask about that.</p> <p>Mr. Vickless: It is to make sure there is no liability. There were problems around it to touch up.</p> <p>Manager Zboyovsky: We need a Statement of Completion.</p> <p>Ms. Simmons: Should the rules be posted before it is opened? They are basic rules.</p> <p>Manager Zboyovsky: Yes. Mr. Sauer was there today to get the rules posted. Also talked about locks on the big doors.</p> <p>Mr. Carnevale: Yes. We are looking so they don't carry the nets up.</p> <p>Manager Zboyovsky: We will let everyone know when.</p> <p>Mr. Frombach: Mr. President, please call for the question on the motion.</p> <p>President Johnson: Are there any other comments? None.</p>
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- d. Consider Proposal from J. T. Sauer & Associates to prepare construction documents associated with the Brentwood Stadium Bleacher and Press Box Project.

Mr. President, I move to accept the Proposal from J. T. Sauer & Associates to prepare construction documents associated with the Brentwood Stadium Bleacher and Press Box Project.

Motion By: M-27	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Schubert: What is the estimated cost of the project?</p> <p>Mr Frombach: The price did not change. The cost was higher and there has been reductions and there could have additional reductions based on the engineer fees, use and in-house engineer; and reduced</p>

	<p>fees in the long term.</p> <p>Mr. Carnevale: Nobody should be allowed to call Mr. Sauer; anything that has to go through Mr. Sauer should come from Council or the Borough Manager. It is to be controlled by the Manager.</p>
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- e. Setting up a Parks & Recreation Advisory Board.

Mr. President, I move to authorize the Borough Manager and Recreation Director to prepare a draft policy associated with the establishment of a Brentwood Parks & Recreation Advisory Board.

Motion By: M-28	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Carnevale: This is an Advisory Board. Why don't we select the board, it should be people from the committee.</p> <p>Mr. Frombach: We are authorizing tonight for a Director and Manager establishment policy. The appointment from the Borough will come from recommendations from Council and approve it at a later date.</p> <p>Mr. Vickless: Previously we spoke about having appointments come from Mayor, Council, School Board, and from several organizations, Dukes, BAA and BASA on board.</p> <p>Mr. Carnevale: Many years ago, eight (8) people were on the board. It was so many individuals from each organization.</p> <p>Mr. Frombach: Wait until we get the policy.</p> <p>Mayor Lockhart: For the members on the Park and Recreation Advisory Board my recommendation, I don't think there should be elected officials on that Board.</p> <p>Mr. Carnevale: That is correct.</p>

	President Johnson: I am strictly opposed; it is another level of management.
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President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman		X	Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson		X
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried." 5 AYES. 2 NAYS.

- f. Consider authorizing the Borough Manager and Borough Solicitor to negotiate and prepare an Intergovernmental Agreement with Baldwin Borough to share Brentwood's Recreation Director.

Mr. President, I move to authorize the Borough Manager and Borough Solicitor to negotiate and prepare an Intergovernmental Agreement with Baldwin Borough to share Brentwood's Recreation Director.

Motion By: M-29	Mr. Frombach
Second By:	Mr. Schubert
Question By/Topic:	President Johnson: I'm not in favor of the start of the combination of Brentwood and Baldwin.

President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade		X	Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson		X
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried." 5 AYES. 2 NAYS.

- g. Authorize the Borough Solicitor to begin his review of the proposed Community Sponsorship & Naming Rights Policy.

Mr. President, I move to authorize the Borough Solicitor to begin his review of the proposed Community Sponsorship & Naming Right's Policy.

Motion By: M-30	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Vickless: We do not want to have signs everywhere; put (3) in an area where people could advertise in the park. Have a placard in the baseball area, possible have a scrolling sign. Recognition to the people responsible for the improvements.</p> <p>Mr. Schubert: Is this part of the policy?</p> <p>Mr. Vickless: It would be a change to the policy.</p> <p>Mr. Carnevale: The BAA hangs signs on all the fences. We need to take all the signs down, it could be from anybody. I don't know if that is how he raises money; I would like to see his books, I never saw the books.</p> <p>Mr. Frombach: Under the policy the Borough would control all signage. We don't want clutter on the facility. Not big advertising business in the park, we want to control it and the naming policy will do that. All signs would be approved by Council. They submit the sign, we have it done by a professional design and installer; Council controls that.</p> <p>Mayor Lockhart: I like the electron sign; you don't have the clutter, it is cleaner, if you go with signage.</p> <p>Mr. Carnevale: There is a cost to that.</p> <p>Mr. Vickless: In previous years, this was made known once the policy was adopted that they would no longer be acceptable in the park because we want that control. I don't think we would have to change anything in the naming policy if we go with electronics. We could pass it as is and go with electronics instead of having them made.</p> <p>Solicitor Daley: Are you talking about sell naming rights to a commission? Name a field, like a corporation sponsor, individuals could buy some. If so, there will be free speech issue whether a public forum on what is acceptable and are you potentially opening up a Pandora box.</p> <p>Mr. Frombach: At the committee meeting we need the Solicitor to review this from a legal standpoint.</p> <p>Mayor Lockhart: With the electronic signage you don't have to have photos on it. I think the electronic sign is the way to go, no photos and no problems.</p>

President Johnson called for a vote

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

h. Other Items

13. Public Safety Committee – Mr. Zimmerman

a. Accept the Police Chief’s monthly report for the period ending October 31, 2013.

Mr. President, I move to accept the Police Chief’s monthly report for the period ending October 31, 2013.

Motion By: M-31		Mr. Zimmerman			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

b. Consider authorizing the purchasing and installation for New Doors for the Borough Building.

Mr. President, I move to authorize the purchasing and installation of four (4) exterior Doors for the Borough Building at a cost of \$8,143.69.

Motion By: M-32		Mr. Zimmerman			
Second By:		Mr. Frombach			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- c. Consider Resolution No. 2013-44, Accepting and Approving the Collective Bargaining Agreement Between the Borough of Brentwood and the Teamsters Local Union No. 205 Representing the Brentwood Borough Clerical Employees for the Period From January 1, 2014 through December 31, 2017.

Mr. President, Resolution No. 2013-44, Accepting and Approving the Collective Bargaining Agreement Between the Borough of Brentwood and the Teamsters Local Union No. 205 Representing the Brentwood Borough Clerical Employees for the Period From January 1, 2014 through December 31, 2017 will be considered during the December 10th, 2013 Council meeting.

- d. Consider Chief of Police 2014 Employment Agreement

Mr. President, I move to approve the Chief of Police 2014 Employment Agreement.

Motion By: M-33	Mr. Zimmerman
Second By:	Mr. Vickless
Question By/Topic:	Mayor Lockhart: Did Chief Butelli look at this Agreement? Manager Zboyovsky: Yes.

President Johnson called for a vote.

Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- f. Consider Authorizing the Borough Manager to prepare a letter to the Teamsters Local 205 representing the Brentwood Police Department requesting that Brentwood Borough Police Officer John Scrip's salary be brought up to Full Scale beginning January 1, 2014.

Mr. President, I move to authorize the Borough Manager to prepare a letter to the Teamsters Local 205 representing the Brentwood Police Department requesting that Brentwood Borough Police Officer John Scrip's salary be brought up to Full Scale beginning January 1, 2014.

Motion By: M-34		Mr. Zimmerman			
Second By:		Mr. Carnevale			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- g. Consider Request from EMS for Financial Assistance for repairs to Medic 531 in the amount of \$3,520.47.

Mr. President, I move that the Borough grant the request from Brentwood EMS for financial assistance for repairs to Medic 531 in the amount of \$3,520.47.

Motion By: M-35		Mr. Zimmerman			
Second By:		Mr. Schubert			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

- h. Other Items

14. Community Affairs Committee – Mr. Carnevale

- a. Consider Resolution No. 2013-45, "Buy Brentwood"

Mr. President, I move to adopt Resolution No. 2013-45, "Buy Brentwood Days," declaring November 29th 2013 through January 3, 2014 as Buy Brentwood Days and encourage all residents and business people to buy from and deal with businesses in Brentwood, not only during the Holiday Season, but whenever possible.

Motion By: M-36		Mr. Carnevale			
Second By:		Mr. Vickless			
Member	AYE	NAY	Member	AYE	NAY
Mrs. Schade	X		Mr. Schubert	X	

Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		

President Johnson said, "Motion carried."

b. Other Items

Question By/Topic: Library	Mr. Carnevale: I don't know if everything was brought up about the Library? Solicitor Daley: Solicitor Ayoob send a draft Agreement to the Manager for review.
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15. Special Committees –

Question By/Topic: SHACOG	Mr. Carnevale: You can now purchase automobiles through SHACOG. Look on the computer if you want to purchase from SHACOG for a 2015 car or a 2014 truck or vice versa. I suggest you get the information as soon as possible. Transportation \$100,000 go out for bid on non-union jobs.
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16. Old Business – None.

a. Other Items

17. New Business –

- a. Consider Resolution No. 2013-46, "Amending, in limited part, the Personnel Policies & Procedures Manual"

Mr. President, Resolution No. 2013-46, "Amending, in limited part, the Personnel Policies & Procedures Manual" will be considered at the December 10th, 2013 Council meeting.

Question By/Topic:	Mr. Carnevale: What policy is this? Manager Zboyovsky: That is the non-union employees health care, PTO days, sick days, etc.
Question By/Topic: Light Up Night	Mr. Frombach: A reminder that December 7 th , 2013 is the BBOA and Borough Light Up Night on Brownsville Road at Brentwood Towne Square from 4:00 P.M to 7:00 P.M. There will be activities for all ages, Brentwood Band, rides for the children, DJ music, Mr. & Mrs Santa Claus and train rides for kids, etc.

18. Public comment – Please try to limit remarks to 3 minutes.

a. Walt Bugielski, came before Council regarding Council to consider an LED sign for the park. There is no flashing, consider a commercial one and make an exception for the park, signs are generally \$10,000 to \$20,000; to do a lease agreement it is expensive. There are two grandstands, how do you pull an exception for you as opposed to the commercial business? Are you thinking of making an exception for the Borough? That is some of the issues; LED signs are frowned about, in the ordinance regulations are one thing and your approval is different.

Mr. Schubert: When they amended the ordinance for the Borough they do allow a scrolling sign but you have to have a variance. Why allow if you have to approve it? But there is some kind of variance procedure.

Mr. Bugielski: Look at the GBU sign; I don't think there was one accident or incident to do with reading the sign. Where do we stop? It is within the variance.

19. Adjournment. The meeting adjourned at 9:05 P.M.

Motion By: M-37	Mr. Zimmerman					
Second By:	Mr. Vickless					
Member	Aye	Nay	Member	Aye	Nay	
Mrs. Schade	X		Mr. Schubert	X		
Mr. Zimmerman	X		Mr. Frombach	X		
Mr. Carnevale	X		Mr. Johnson	X		
Mr. Vickless	X		Mayor Lockhart			

President Johnson said "Motion carried." ALL AYES.

Respectfully submitted,

Mary Lou Garase
Administrative Assistant

As part of Brentwood's continuing efforts to promote environmentally friendly initiatives, copies of Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com – As always, a description of the Agenda Items will be provided via the Council Fact Sheet.