



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
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BOROUGH OF BRENTWOOD JULY 16, 2013 – AGENDA MEETING MINUTES 7:30 P.M.

EXECUTIVE SESSION: 7:00 P.M.

1. Call to Order.

The Meeting was called to order at 7:30 P.M. President Johnson indicated that an Executive Session was conducted prior to the meeting to discuss personnel and contractual matters. No votes were taken.

2. Pledge of Allegiance.

The Pledge of Allegiance was recited by all present.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Mrs. Schade		X
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Frombach	X		Mayor Lockhart	X	
Solicitor Ayoob	X		Manager Zboyovsky	X	
			Mayor Lockhart	X	

4. Comments on Agenda Items Only.

President Johnson stated to refer to the attached “Public Participation Guidelines.” President Johnson stated the following are Action Items this evening. We will now hear public comment on those items only.

- 10g No comments.
- 12f
 - a. Mrs. Julie McCarthy, Dalewood St. representing BPI, commented the members discussed the track colors at the BPI meeting last Thursday, the members came to a consensus and wanted to share it with Council; we support the choice of a clay (red) color. The two reasons are: The \$10,000 is the savings to be realized, the next expensive savings option, it will certainly be valuable to the other projects in that are ahead in the park renovations; secondly, in supporting the clay (red) color at looking at many regional tracks the clay (red) is the standard color choice, it will allow future repairs to a new track to be completed more quickly and possibly less expensively than a premium color. It seems odd to be referencing to a track that is not even down yet, the track will last approximately 10 years, after several years the track may need repaired and if you have a more standard color, repairs could be done more expeditiously, and a little cheaper. The BPI realizes the

initial savings on the clay (red) color and later a streamline process if any repairs are needed that the taxpayers would be better served if we chose a standard color rather than a premium color.

Mr. Carnevale: We already voted on this.

President Johnson: We will discuss this later in the meeting.

- 12g. No comments.
- 12h. No comments
- 12i. No comments
- 14a. No comments

5. Communications.

- a. No Communications

6. Department and Borough Managers Reports:

[Discuss having all 10 Reports orally presented or just approve written format]

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Recreation
- e. Police Chief
- f. EMS
- g. Brentwood Fire Department
- h. Solicitor
- i. Finance Report
- j. Borough Manager

President Johnson stated we will now discuss whether we want the department heads to present their reports orally or do we want them to submit their reports at the Agenda meeting, review them and if Council has any questions refer the questions to the Borough Manager and it will be discussed at the Council meeting.

Council comments:

Mr. Vickless: I think that would be better and it would be a little less time consuming; we would have the questions answered at the Council meeting. We need the report in a timely fashion.

Mr. Schubert: I like that the department heads are here; the public can ask the questions; they would be here to defend themselves. The audience gets to hear what goes on in the Borough, it takes five (5) minutes to read their report and I don't think that is too much time. If there are any questions we would get the answers right away. If not here, then the information has to go to the Manager to get answers, some things may get misconstrued. I don't mind if they read the report and then they leave.

President Johnson: I don't think their job is to defend themselves. If we have any questions we can forward to the Manager, If we read the reports one week in advance we will know if there are any questions. I don't know if we want them to read their report, a couple of numbers and sit here for two (2) hours.

Manager Zboyovsky: No one came to me to complain about this. This was my initiative, to improve efficiencies the last couple of meeting it was 45 minutes to one (1) hour before we get to Borough business. I thought it would be a way to improve the flow of the meeting, in this day of emails, some Council members contact the department heads on their own, which is fine, as long as you are not taking up too much of their time. It would be to see how it goes, if it goes something special as hiring an employee. Such as this evening, we have the Park Director here to explain some of the items in her report.

Mayor Lockhart: I agree with the Manager, you put them on the spot and they are not here to defend themselves. Many times a question needs to be researched; I agree if it is something specific, yes.

Mr. Frombach: We get the reports in writing, they give them in detail; we read them and if any questions we give to the Manager to contact the department head and provide in a supplemental report. I don't think they feel comfortable with the department heads being here to be cross examined. It is better and more utilization of their time and the Council's time if they are not at the meeting; I don't think it is necessary to have the reports read to us at the meetings; we read the written report, it is repetitious. I appreciate the information; however, I don't think it is necessary for them to read the reports at the meetings.

Mr. Carnevale: I think Mr. Schubert is 100% correct. I think it would be nice to continue to come to the meetings, some of the residents do know who they are and if they are new to the community it would be nice. I don't think it is a hardship upon them to come up here and I can't remember when we tore anybody apart. I don't think it is that hard for them to give their report. If they are asked a few questions, they just answer the questions, we don't need to put more pressure on the Manager and how much time does he have in a day.

Mr. Vickless: What about a compromise, we already get the reports in writing; we read them and have the department heads at the meetings not to read their reports but answer questions if any. Not read the report but be available. I don't know if we could mandate that the EMS and Fire representatives be present at the meetings. We could make the reports available along with the Agenda to the people in the audience as a compromise.

Mr. Carnevale: I agree with a compromise. It is nice to have the EMS and BVFC to give their reports. If only one person is in the audience and they hear what is going on and what they do. Remember, people only contribute 20-22% to those two departments; more people should be here and maybe more people would contribute to them.

Mr. Vickless: If there are one or two members in the community and the others in the audience are the people giving the reports; it is good to have the department heads here; not to read the reports, just have them available to answer questions if there are any.

Mr. Zimmerman: I am in favor and agree with Mr. Vickless. They would be available to answer any questions without reading their report, we already have the written report.

Mr. Frombach: I totally agree with Mr. Vickless.

President Johnson: For the next meeting we will have all department heads here, we review the reports and if we have any questions we to ask the department head to explain. The

following will be present and available to answer questions; however, they would not read their report:

- a. DPW
- b. Building Inspection/Code Enforcement
- c. Engineer
- d. Police Chief
- e. Solicitor
- f. Finance
- g. Borough Manager

As far as the EMS and the BVFC, Council could mention they are here at the meeting for any questions; we cannot mandate an outside organization to attend any meetings.

Mr. Schubert: I like the idea of having the department heads at the meetings but not read the report.

Mayor Lockhart: After the construction projects have the department heads come to the meetings if there is something specific; why have them here, it is a waste of their time unless there is something going on. Like now the DPW facility.

After all the discussion it was decided no vote was necessary.

7. President's Report. President Johnson stated he may have a report.

8. Mayor's Report. Mayor Lockhart reported he may talk about the 5-K Race.

9. Administrative and Finance Committee – Mr. Rich Schubert

Mr. Schubert: I am requesting the Park and Recreation Committee be addressed at this time due to several members of the BPI being present. Comments were made by several Council members.

President Johnson: Instead of waiting until later in the meeting and members of the BPI are present and some have to leave, we will now have Mr. Frombach address the Park and Recreation Report.

12. Park and Recreation Committee – Mr. Frombach stated we will consider the following at the Council meeting:

- a. Consider Recreation Director's monthly report for the period ending June 30, 2013.
- b. BPI Update. Mr. Frombach was out of town for the meeting last week; however, Mr. Schubert did attend the meeting.

Mr. Schubert: The meeting Minutes were approved. Tonight with several BPI members attending the Council meeting, to better serve the members, I recommend we address the

items regarding the Park and Recreation at this time. We talked about the track color; all members in attendance recommend the clay (red) color track versus the blue.

President Johnson: The next fundraiser for the BPI is the Pittsburgh Steeler New England Game for November 1-4, 2013 all inclusive for 4 people, airfare, hotel, game tickets, and transportation to and from the event plus \$3,000 cash. Cost is \$10.00 per ticket with the drawing based on the PA evening lottery on September 10, 2013.

Mr. Schubert: I am in support of the clay (red) color track; we do not want the contractors to delay the project on this track color issue. I support this as long as it doesn't cause a delay.

Mr. Frombach continued:

- c. Consider Independent Contractor Agreements. Mr. Frombach stated with the newly hired Park and Recreational Director, Paula Simmons, will be seeking Independent Contractor Agreement on behalf of the Borough to provide services for the residents such as sport clinics, various types of classes, etc.

Paula Simmons: There are three types of contracts:

- Volunteers
- Individual
- Companies/businesses to provide services

Ms Simmons: This would be a 30-70% benefit based on participants.

Manager Zboyovsky: The Solicitor would review all contracts; it would be a 70-30% we are using for the percentage.

Mr. Carnevale: We are looking at recreational services this takes in a vast majority of things; Dek Hockey, Basketball Clinic, Baseball Tournaments, it would all be based on 70-30. We can't say it would be 70-30 for everything; you are talking about sports, recreation, now it all becomes 70-30%. Does BAA give us 70-30? Do the Dukes give us 70-30? You also have to look at insurance; you have to look at everything.

Mr. Schubert: That is a good point; I thought it would be for the events in the Civic Center and didn't realize the other events that go on.

President Johnson: This is for instructors to come in to teach a particular class.

Ms Simmons: There would be separate league fees.

Mr. Frombach: I am sure the Solicitor will review the agreements, there is an indemnity clause. This is a standard procedure for any groups that come in to have a program; they need to provide a certificate of insurance. This is a standard means of opportunity and we are offering a service to the community. This is an agreement for contracted services. Each form is very specific on what it covers for independent contractors.

Solicitor Ayoob: All you are trying to articulate a certain document between the person using the facility and the Borough.

Mr. Schubert: There would be delineation between the Dek Hockey league, basketball and AAU tournaments.

Ms Simmons: Is the facility application request the agreement they submit to the Borough?

President Johnson: Yes.

Solicitor Ayoob: You are providing the facility for the instructor; you are not providing the classes.

Mr. Frombach continued:

- d. Discuss Change Order Procedures/Authorizations.

Mr. Frombach: We need a clear delineated way to authorize Change Order Procedures and suggested the Borough Manager be responsible to authorize the Change Orders.

Solicitor Ayoob: You can't have the Borough Manager be vested with the authority to spend discretionary money on that for the Borough. Only Council can make those decisions. I recognize the expedience with such a delegation; but it opens to big issues.

Mr. Carnevale: Can this be done on the telephone?

Solicitor Ayoob: No. Council has to vote on expenditures. This must be done at a Special Meeting of Council and advertised 24 hours in advance.

Mayor Lockhart: Can this be considered up to a certain amount?

Solicitor Ayoob: No. The Borough Code does supply that you don't have to go through the bidding process up to a certain amount. It doesn't mean you can delegate to an employee. For

Contracts and Change Order there is a reason why the law provides a specific process, review it, if you agree, decide then vote on it.

Manager Zboyovsky: With this there may be an additional Council meeting per month. Hopefully there won't be many Change Orders other than an emergency and then we will call a Special Meeting.

Mr. Frombach continued:

- e. Discuss keeping the backstop next to the football field.

Mr. Frombach: It was the impression of J.T. Sauer that the little league backstop, next to the football field was to remain. To eliminate any misunderstanding, I would like to discuss this. If it is to be removed, the DPW could remove the backstop.

Mr. Carnevale: I don't think it would cost us anything to remove it, in the contract they are to remove anything that we wish to have removed. It should be removed.

Manager Zboyovsky: It was removed from the demolition plan.

Mr. Vickless: Can we tonight vote to have it removed? It would then finish the discussion on it.

President Johnson: Asked for public comment. None.

Mr. President, I move to have the DPW remove the Little League backstop and two benches and other items affiliated with that.

Motion By: M-1	Mr. Frombach				
Second By:	Mr. Carnevale				
Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Frombach	X		Mayor Lockhart		
Solicitor Ayooob			Manager Zboyovsky		

President Johnson said, "Motion carried." **6 AYES. 1 ABSENT.**

Mr. Schubert: On the side of the stadium opposite the bleachers the far side of the stadium where the backstop is, there is very large and very big. I was looking at that area and it looks as though it is over 100 yards long; going from the scoreboard to the current backstop. Depending on

where the lights will be there are two caissons on the field where they will put the lights. I am not sure if this is for Phase I and Phase II what is happening to that side of the park?

Mr. Carnevale: The long jump and all the jumps will take place there and the (.inaudible) There is supposed to be one box in the field, 8' in the ground, I don't know if they started that yet. They started with one casing. You still have to put the track on the outside of the cement; it has to be a track area from the end of the cement for each lane. That is Phase II.

President Johnson: I recommend we review the plan and then discuss it.

Mr. Schubert: I though you could possibly throw javelin there.

Mr. Frombach continued:

- f. Consider changing the color of the new Stadium Track from Blue to whatever **[ACTION ITEM]**

Mr. President, I move that Council revise the color of the new Brentwood Borough Stadium Track from Blue to Clay color red.

Motion By: M-2	Mr Schubert
Second By:	Mr. Zimmerman
Question By/Topic:	<p>Mr. Carnevale: Is there any reason why we want to change this color, we already voted on this twice because the first time we voted on it we didn't do anything with the price. We then made a motion to make the track blue. Why are we voting on it now to change the color?</p> <p>Mr. Schubert: I have heard no public comments on the color blue. I feel it is an item that needs revisited as long as it doesn't cause a delay.</p> <p>Mr. Carnevale: Everything you do as a Councilman, public comments mean everything to you and you do not make a decision.</p> <p>Mr Schubert : I did not say that.</p> <p>President Johnson: If I remember correctly Mr. Schubert voted for the color red. My personal opinion, being a member of the BPI, then endorsed the red track be installed. In talking with several people, we got away from the black track because of the heat; we then voted on a navy blue track and it is just as hot and the blue fades over the years. This makes me change my mind.</p> <p>Mr. Carnevale: I don't believe that they would sell me something like that at that price.</p>

	<p>Mayor Lockhart: Council is supposed to put the voice of the public. I have heard nothing about the clay/red track. You have seven (7) people decide and the majority likes red. You are to listen to the voice of the majority of the people, if the voice of the residents is heard, Council is to come back and voice the opinion of the people. I have heard more comments for the color of the clay than I have blue. It is up to Council to come back and voice the opinion of the people.</p> <p>Mr. Carnevale: If you come back and it is over a color that is okay. I have heard that it is over money, over \$10,000.00.</p> <p>Mayor Lockhart: I think it should be clay/red because it is \$10,000 cheaper.</p> <p>Mr. Carnevale: There has been a lot of savings on a lot of things we have done. A lot of savings. (Mr. Carnevale continued discussing the items that we could save money on and eliminate.)</p> <p>President Johnson: Mr. Carnevale, You are Out of Order!</p> <p>Mr. Vickless: I believe we have talked with people in the audience, members on the football team and they like the idea of the blue being it is the school color; people understand the blue color would work in with the other colors. To hear a complaint about costs \$10,000 over 30 years, it comes to about \$300 per year, I don't know if that is a major concern. If it is a matter of cost vote for black.</p> <p>President Johnson: I previously stated the black is where the heat comes, the same heat comes from the blue track that we voted on</p> <p>Mr. Frombach: I believe this was discussed enough and I request you call the question for a vote.</p>
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President Johnson called for a vote.

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:		X	Mr. Johnson	X	
Mr. Vickless		X	Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said, "Motion carried." 4 AYES. 2 NAYS. 1 ABSENT.

- g. Consider Ratifying Change Order No. 1 – associated with the installation of a new conduit submitted by Vasco, in the amount of \$19,535.00. **[ACTION ITEM]**

Mr. President, I move to ratify Change Order No. 1 associated with the installation of a new conduit as submitted by Vasco, in the amount of \$19,535.00.

Motion By: M-3	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	Mayor Lockhart: This Change Order is because it wasn't up to code? President Johnson: It wasn't on any drawings, it was not their fault. It was not a One Call.

President Johnson called for a vote.

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYES. 1 ABSENT.

Mr. Frombach continued:

- h. Consider approving Stadium Light Pole Locations based on recommendation from Musco Sport Lighting [**ACTION ITEM**]

Mr. President, I move to approve the Stadium Light Pole Locations based on the recommendation from Musco Sport Lighting as presented.

Motion By: M-4	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	Mr. Schubert: These new light poles that does not take into consideration of everything that will be there? Will you accommodate those? Mr. Carnevale: I don't know. Manager Zboyovsky: This is on the other side of the field next to the bleacher.

President Johnson called for a vote.

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	

Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYES. 1 ABSENT.

Mr Frombach continued:

- i. Consider approving request from Rich Gralish for the Brentwood High School Cheerleaders to use the area between the Brentwood High School and Brentwood Library for practice from July 29, 2013 until the Stadium is ready to be used. **[ACTION ITEM]**

Mr. President, I move to approve the request from Rich Gralish for the Brentwood High School Cheerleaders to use the area between the Brentwood High School and Brentwood Library for practice from July 29, 2013 until the Stadium is ready to be used.

Motion By: M-5	Mr. Frombach
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Vickless: This is not for the Brentwood High School it is for the Brentwood Dukes Cheerleaders. The area we are talking about is the vacant lot between the school and the Library.</p> <p>Mr. Carnevale: That is school property.</p> <p>Mr. Vickless: No. This is Borough property.</p>

Mr. President, I move to ament the motion to approve the request from Rich Gralish for the Brentwood Dukes Cheerleaders to use the area between the Brentwood High School and Brentwood Library for practice from July 29, 2013 until the Stadium is ready to be used.

Motion By: M-6	Mr. Frombach
Second By:	Mr. Vickless

President Johnson called for a vote

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYES. 1 ABSENT.

Mr. Frombach continued:

- j. Consider approving the request from Recreation Director Paula Simmons to proceed with the organizing of a six (6) week High Tech Learning Computer Class from October 3, 2013 to November 14, 2013 and approving the fees of \$130 per Brentwood resident and \$150 for non-residents to attend.

- k. Other Items

President Johnson: The 4th of July Committee did an outstanding job and this was the best parade; if not the best, one of the best. Several Council persons commented on the 4th of July events.

9. Administrative and Finance Committee – Mr. Rich Schubert stated the following will be considered at the Council meeting:

- a. Consider Minutes of the: June 18, 2013 Agenda meeting.
- b. Consider Minutes of the: June 25, 2013 Regular meeting.
- c. Accept the Treasurer's Report for Period Ending June 30, 2013.
- d. Accept the Manager's Report for the Period Ending June 30, 2013.
- e. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the General Fund in the amount of **\$333,132.46**.

Question By/Topic:	<p>Mr. Zimmerman: I would prefer the bills from different vendors be put in before rather than the line items. That you could actually see what you are getting billed.</p> <p>Manager Zboyovsky: This is the same way it is just a different format. This is a detailed report but I will do what Council wants.</p> <p>President Johnson: I like it better this way; it is easy to read.</p> <p>Mr. Carnevale: When reading some of the things I don't know why or we have so much money for one thing it then has the minuses come in.</p> <p>Manager Zboyovsky: Before going to committee, I review it and sometimes, if the Solicitor is working on a project and it is completed, I minus the amount and have Ms Toth make the changes.</p>
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Mr. Schubert continued:

- f. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Sanitary Sewer Fund in the amount of **\$29,506.68**.
- g. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Brentwood Park Initiative Fund in the amount of **\$7,976.50**.
- h. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Capital Improvement Fund in the amount of **\$74,026.67**.
- i. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Liquid Fuels Fund in the amount of **\$0.00**.
- j. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Non-Uniform Pension Fund in the amount of **\$2,120.36**.
- k. Consider ratifying the bills from June 01, 2013 through June 30, 2013 from the Police Pension Fund in the amount of **\$22,301.82**.
- l. Allegheny County Southwest Tax Collection District – Agreement

Question By/Topic:	<p>Mr. Carnevale: Requested Manager Zboyovsky to explain the Agreement.</p> <p>Manager Zboyovsky: Any member of Council can review the agreement; it is a confidentiality agreement, not to be distributed.</p> <p>Mr. Carnevale: Whose name goes on it? Can everybody sit down and review it as a body, not as an individual? Is everybody's name going on it?</p> <p>Manager Zboyovsky: If you want to see it goes through the designated delegate. I am the Delegate and Mr. Johnson is the alternate.</p> <p>Manager Zboyovsky: I would make copies of it and put it into the Council packets for their review.</p> <p>Mr. Carnevale: I am not signing a confidentiality agreement. I didn't sign it. If I happen to talk and a name comes out, my name was not on there for confidentiality.</p> <p>Solicitor Ayoob: Anyone getting the information will be sworn to confidentiality. If you don't sign, you won't get the information.</p> <p>Mr. Schubert: Is this updated information? Quarterly? Monthly?</p> <p>Mr. Carnevale: You can get it either quarterly or monthly.</p>
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Mr. Schubert continued:

- m. Consider Resolution No. 2013-28, “Amending Police Pension Plan – Investment Policy Statement.”

Question By/Topic:	<p>Mr. Carnevale: How many people ever sat and listened to the investments to the pension plans. There is a group of people on that Board and those people should look at this before we start making this decision. I sat one day with Mr. Zimmerman and listened to that guy give a talk on the investments. This is about fixed incomes and different bonds. I think they have the right to know what we are going to do on it before we do it.</p> <p>Manager Zboyovsky: This was discussed at the last couple of Pension Board meetings.</p>
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Mr. Schubert continued:

- n. Consider Resolution No. 2013-29, “Amending Non-Uniform Pension Plan – Investment Policy Statement.”
- o. Consider Workers Compensation Insurance Renewal.

Question By/Topic:	<p>Mr. Carnevale: The Worker’s Compensation said he does not know if there is a decrease in the rate going into 2014 or not. The rates are kind of high; basically, we only have one or two off on compensation this year. This is an enormous amount of money.</p> <p>Manager Zboyovsky: I will have the information before the next meeting. This is based on a five year loss.</p> <p>Mr. Frombach: This was discussed at the Hershey conference and stated with the new law and the new requirements this is a big issue.</p> <p>President Johnson: We will look at the numbers and have more discussion on it.</p> <p>Discussion ensued regarding legislative changes last year.</p>
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- p. FYI – Borough Auditor, Hosack, Specht, Muetzel & Wood, will be presenting the 2012 Audit Report at the beginning of the July 23, 2013 Regular Borough Council meeting.
- q. Other Items

10. Public Works Committee – Mr. Marty Vickless reported the following will be considered at the Council meeting:

- a. Accept the Public Works Supervisor’s monthly report for the period ending June 30, 2013.

- b. Accept the Engineer’s monthly report for the period ending June 30, 2013.
- c. Consider Resolution No. 2013-30, “EPA Consent Decree – Feasibility Study”.
- d. Consider awarding Brownsville Road Paving Project contract to _____, in the amount of \$_____.
- e. Consider awarding Hillson Avenue Road Reconstruction Project contract to _____, in the amount of \$_____.

Question By/Topic:	<p>Mr. Schubert: In the report, it is clarified that the research on Brownsville Road there are four (4) inlets at the intersection of East and West Willock Road at Brownsville Road in need of repair/replacement. This was included in the cost.</p> <p>Mr. Carnevale: The cost for both projects is approximately \$840,000 is this correct?</p> <p>Manager Zboyovsky: Yes, based on the engineer’s estimates. We budgeted \$840,000 this year for these two projects. This is one contract with two (2) alternates and possibly we could do both projects. We will vote on them separately.</p> <p>Mr. Carnevale: Are the steps being put back in on Hillson Avenue?</p> <p>Mr. Schubert: It is not the Borough’s responsibility.</p> <p>Manager Zboyovsky: The walkway down by Shadewell will not be touched; it is outside the scope.</p> <p>Mr. Carnevale: That is Borough property. At the top of Kaufmann on Hillson the steps are gone. That is Borough property.</p> <p>Manager Zboyovsky: The Borough did not tear out those steps.</p> <p>Mr. Vickless: The steps were removed many years ago.</p> <p>Manager Zboyovsky: After the meeting we will go over the drawings.</p>
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Mr. Vickless continued:

- f. Consider preventive maintenance for waterproofing and adding additional surface water runoff control at the New DPW Building Site.

Question By/Topic:	Mr. Carnevale: Will this cost the Borough money? What will be done there?
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	<p>Manager Zboyovsky: The waterproofing probably is \$12,000 to \$15,000 and possibly add another draining ditch or a diversion ditch at the top of the slope and make it deeper. The other day it was flowing like a creek.</p> <p>Mr. Carnevale: I don't know if waterproofing it will fix it. I am not an engineer.</p> <p>Manager Zboyovsky: This is a preventative measure we were looking at this prior to the storm hitting last week. The storm water run-off is what they are working on the costs now.</p> <p>Mr. Schubert: At the DPW we requested Whitehall to have their camera there; what was the result?</p> <p>Manager Zboyovsky: We are in the process of reviewing that now.</p>
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Mr. Vickless continued:

- g. Consider Resolution No. 2013-31, "SHACOG CD 40- Brownsville Road ADA Ramps" **[ACTION ITEM]**

Mr. President, I move to adopt Resolution No. 2013-31, "SHACOG CD 40-Brownsville Road ADA Ramps".

Motion By: M-7	Mr. Vickless
Second By:	Mr. Carnevale

President Johnson called for a vote

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYES. 1 ABSENT.

- h. Other Items

11. Zoning and Ordinance Committee – In the absence of Mrs. Schade, Mr. Vickless read the report stating the following items will be considered at the Council meeting:

- a. Accept the Building Inspector’s monthly report for the period ending June 30, 2013.
- b. FYI – There is no Zoning Hearing Board meeting scheduled for July 2013.
- c. FYI – There is a Planning Commission meeting scheduled for July 18, 2013 to review and discuss the following:
 - o PC Case No. 2012-04. Request by Brentwood Borough for review of proposed revisions to the Borough Zoning Ordinance. Delta Development will provide an updated draft.
 - o New Business: PC Case No. 2013-03. Request by Mr. Steven Twan for land development and site plan approval for a proposed medical office building. Mr. Twan’s property is situated at 3911 Saw Mill Run Boulevard, which is currently the location of the Lotus Garden Restaurant.
- d. Other Items

13. Public Safety Committee – Mr. Zimmerman stated the following will be considered at the Council meeting:

- a. Accept the Police Chief’s monthly report for the period ending June 30, 2013.
- b. Civil Service Commission– Mr. Zimmerman: The Sergeant testing is completed and are in the process of calculating the scores at this time. We should have the results at the end of the week.
- c. Consider request from Chief Robert Butelli associated with the hiring of two (2) probationary Police Officers once the Civil Service Commission presents their certified list of eligible candidates.

Mr Zimmerman: The next step is to meet with the Chiefs of Police from other areas and conduct the oral examinations and then get the scores; the next step with the process would be to continue with the physical and psychological evaluations.

Question By/Topic:	<p>Mr. Carnevale: Who requested Item No 13.c?</p> <p>Mr. Zimmerman: Chief Butelli asked if we would consider two (2) probationary police officers once the Civil Service Commission presents their list of eligible candidates; instead of asking for one initially; he one is requesting two. It would be better for the safety of the Borough with 14 police officers.</p> <p>Mayor Lockhart: Bringing out two officers will fill the requirements of the contract; to fill the busiest shifts.</p>
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	<p>Mr. Carnevale: Who asked for this? The Chief or the Union?</p> <p>Mayor Lockhart: The Chief asked for this.</p> <p>Mr. Vickless: I heard a couple different things; I made a few phone calls and asked about the helicopter. I heard it was the electric company, the military, a couple of other things. I don't understand how we didn't know that this was going to happen. I can't understand as a Borough we were not told about that this was going to happen. If this is something they do we should be told about it. There were approximately 50 people outside on Dalewood Street and they were concerned. This helicopter was basically on top of houses and the residents were making sure the children were inside. You could feel the wind from the down flow of air.</p> <p>President Johnson: Explained there was a black helicopter hovering over the Borough on a Saturday, with a guy hanging out of it.</p> <p>Mr. Vickless: The helicopter was 50' off the ground; I was near Dalewood Street and I had to look down to see it over Edge Road. I was looking down at the top of the helicopter.</p> <p>Mrs. McCarthy, a resident of Dalewood Street sitting in the audience, stated residents from Dalewood Street stated they have seen the helicopter there before; they took photos as it was near the tower, the neighbors stated the helicopter has a long range camera used to take photos of the structure. Talk was that a long rifle was protruding out of the helicopter.</p> <p>Mayor Lockhart: We need to look into this more and see who it was; if it was a utility company doing routine maintenance or if it was an emergency situation we should know in enough time to inform the public. We need to find out who was doing this and if it is a routine operation, we need to be notified in advance.</p> <p>Mr. Frombach: I saw it from Brentwood Towne Square and it seemed to follow the electric power area near Dalewood Street.</p>
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d. Other Items

14. Community Affairs Committee – Mr. Carnevale

- a. Consider waiving the Brentwood Pool season pass fees for all full time, part-time, or seasonal Borough Employees. [ACTION ITEM]

Mr. President, I move to waive the Brentwood Pool season pass fees for all full time, part-time, or seasonal Borough Employees for 2013.

Motion By: M-8	Mr. Carnevale
Second By:	Mr. Vickless
Question By/Topic:	<p>Mr. Carnevale: Recently we approved free pool passes for full-time Borough workers and volunteers. At this time I would like to include the crossing guards and seasonal Borough employees for 2013. I would like to include all part time and full time employees.</p> <p>Mayor Lockhart: I was under the assumption it was for all departments.</p> <p>Mr. Schubert: It was for only full-time employees.</p>

President Johnson called for a vote.

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYS. 1 ABSENT.

b. Other Items

15. Special Committees –

SHACOG: Mr. Carnevale: The SHACOG outing is on Thursday, I don't know who will participate in it.

Mr. Zimmerman: There was a big write up in the newspaper about other refuse companies can't come into the Borough to pick up trash. Is there a reason why SHACOG has something against that?

Mr. Carnevale: Yes. It is the price. SHCOG goes with the lower responsible bidder.

Manager Zboyovsky: The other companies have the right to bid on it. This is the second largest hauler company contract in the state. Five years ago, when it went out for bid only two (2) large entities bid on it.

CONNECT: The next meeting will be next week on Thursday.

EDS: Mr. Schubert: Attended the Open House on Monday regarding the Brownsville Road Corridor and presented the "Scenic Program" of Pittsburgh.

16. Old Business –

- a. FYI/UPDATE -- Consider Resolution No. 2013-26, “Entering into an agreement for Architectural Services with _____.”

Question By/Topic:	<p>Manager Zboyovsky: The deadline is Friday for the revised proposals. The anticipated date for interviews will be August 5th and August 12, 2013 before Council will be considered as Action Items at the August Agenda meeting. I will provide the information to all of Council.</p> <p>Mr Carnevale: We were talking about a soft budget not to exceed six million dollars. Does this go into a pot that we were talking about the ten million dollars that we were talking about?.</p> <p>Mr. Schubert: They are basing their fees on a six million dollar project; that is all it is.</p> <p>Mr. Carnevale: That is fine; however, we think we are going to work with a ten million dollar budget. We probably already invested one and half million in the DPW and invested possibly two and a half million dollars or three million dollars in the park. I don’t know what the figure is maybe we only have five million dollars to work with.</p> <p>Mr. Schubert: We don’t know what the final figure would be.</p> <p>Mr. Carnevale: We have to stay within the ten million dollars.</p>
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- b. Review & Discuss 5-Year Financial Forecasts – R. Schubert

Question By/Topic:	<p>Mr. Schubert: The five year forecast kept (.inaudible) of our spending whether it be for DPW, park or Borough Building. I want Council to realize this is what we are spending and the projects.</p> <p>Mr. Frombach: We look at the debt, we have the General Obligation Bond, do we have a financial advisor for the Borough to monitor so we can refinance. Are the bonds negotiated bonds or do a competitive sale and have the financial advisor set up the sale. My experience has been that if you can have a sale that is set and do it competitively can usually get a better response. A lot of Boroughs are moving toward this rather than having just one banker to negotiate those issues.</p> <p>President Johnson: The Borough Manager has done this in the past; last year the Borough approve to refinance the General Obligation Bond.</p> <p>Manager Zboyovsky: As far as the Financial Advisor, it is me contacting Joe Miller, PNC and he runs the calculations and sees if it makes sense to refinance.</p> <p>Mr. Carnevale: I don’t know if we want a financial advisor, it will cost us more money. When this all started we said we would keep \$750,000 for road repair and still be carried within the budget. We should look at</p>
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	<p>capital expenditures before we get into the rest of the budget. We have moved forward with great strides. We are moving forward; there are a lot of things this Borough has to look at and we will survive.</p> <p>Mr. Schubert: The capital improvement budget is one of the biggest items in budget, how are you going to fund it, the park, the roads, etc.</p> <p>Mr. Carnevale: Something has to be done. We must have a discussion on raising taxes and decisions have to be made.</p> <p>Mr. Frombach: We know where we are today. I have two questions:</p> <ol style="list-style-type: none">1 What has been the tax rates for the last 10 years in Brentwood Borough? Since 2002 to the current time what is the milage rate?2. What are the milage rates of the municipalities surrounding us, Baldwin, Whitehall, Bethel Park, West Mifflin and South Park as a comparison. <p>President Johnson: We get that in the mail and it also available on the Allegheny County website.</p> <p>Mr. Carnevale: You have to compare the size of the municipality and the tax base.</p> <p>Mr. Frombach: There will be a point in time when we will have to raise the milage to maintain services and programs that we have.</p> <p>Mr. Carnevale: Starting discussion on the cost of the track, the cost of color of the track, lights over the ball park; etc.</p> <p>President Johnson called for "Point of Order."</p>
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17. New Business – None.

18. Public comment – Please try to limit remarks to 3 minutes.

a. Ms Julia McCarthy, Dalewood St., questioned Council if there are weekly construction meetings of the Council members with the contractors of the DPW concerning the park renovations? If so, can anyone attend the meetings?

Manager Zboyovsky: Yes. We have regular meetings. No, If you have any questions please submit in writing to me.

Ms McCarthy: I would like to thank Council for their support of the pool parties and the hiring of the life guards and making sure everybody set and scheduled. It definitely is a good partnership with the BPI, Council and Spartan Pizza. Also, I would like to mention that recycle containers are needed at the pool when we have the pool parties.

Mr. Carnevale: As time goes on with the trash collection they are going to separate all the recyclables. It may be part of this new contract we are negotiating they take it all in one container and they have a magnet that sorts it. We need something in the park near the pool.

Manager Zboyovsky: We will look into putting a container near the pool.

19. Adjournment. The meeting adjourned at 9:25 P.M.

Motion By: M-9	Mr. Carnevale
Second By:	Mr. Schubert

Member	Aye	Nay	Member	Aye	Nay
Mrs. Schade			Mr. Schubert	X	
Mr. Zimmerman	X		Mr. Frombach	X	
Mr. Carnevale:	X		Mr. Johnson	X	
Mr. Vickless	X		Mayor Lockhart		
Solicitor Daley			Manager Zboyovsky		

President Johnson said: "Motion carried." 6 AYES. 1 ABSENT.

Respectfully submitted,

Mary Lou Garase
Administrative Assistant