



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

BOROUGH OF BRENTWOOD AGENDA

AUGUST 28, 2012 – REGULAR MEETING MINUTES
7:30 P.M.

EXECUTIVE SESSION: 6:30 P.M.

1. Call to Order.

Meeting was called to order at 7:37 P.M.
Council President, David Wenzel indicated that an Executive Session was conducted prior to the meeting to discuss personnel and/or contractual matters. No votes were taken.

2. **Pledge of Allegiance.** The Pledge of Allegiance was recited by all in attendance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Vickless	X		Mr. Zimmerman	X	
Mr. Schubert	X		Mr. Carnevale	X	
Mr. Johnson	X		Mr. Wenzel	X	
Mrs. Schade		X	Mayor Lockhart	X	
Solicitor Ayooob	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. –

Resident Name:	Mike Cavataio
Address:	Tuxey Ave.
Topic:	Removal of painted lines on Tuxey Avenue,

5. Communications.

a. No Communications

6. Department and Borough Managers Reports:

(The Following reports are attached to meeting Minutes)

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Police Chief
- e. EMS
- f. Brentwood Fire Department
- g. Solicitor
- h. Borough Manager

7. President's Report. None.

8. Mayor's Report. None.

9. Administrative and Finance Committee – Mr. Rich Schubert

- a. Approve Minutes of the: June 12, 2012 Strategic Planning meeting.

Motion By: M-1	Mr. Schubert
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- b. Approve Minutes of the: June 26, 2012 Regular meeting.

Motion By: M-2	Mr. Schubert
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

c. Consider Minutes of the: July 10, 2012 Strategic Planning meeting.

Motion By: M-3	Mr. Schubert
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

d. Approve Minutes of the: July 17, 2012 Agenda meeting

Motion By: M-4	Mr. Schubert
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

e. Approve Minutes of the: July 24, 2012 Regular meeting.

Motion By: M-5	Mr. Schubert
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

f. Accept the Treasurer's Report for Period Ending July 31, 2012.

Motion By: M-6	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

g. Consider payment of the bills from July 14, 2012 through August 10, 2012 from the General Fund in the amount of **\$296,640.84**.

Motion By: M-7	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

h. Consider payment of the bills from July 14, 2012 through August 10, 2012 from the Sanitary Sewer Fund in the amount of **\$16,508.92**.

Motion By: M-8	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- i. Consider payment of the bills from July 14, 2012 through August 10, 2012 from the Capital Improvement Fund in the amount of **\$10,957.64**.

Motion By: M-9	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- j. Consider payment of the bills from July 14, 2012 through August 10, 2012 from the Non-Uniform Pension Fund in the amount of **\$3,096.31**.

Motion By: M-10	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- k. Consider payment of the bills from July 14, 2012 through August 10, 2012 from the Police Pension Fund in the amount of **\$110,745.05**.

Motion By: M-11	Mr. Schubert
Second By:	Mr. Zimmerman

A ROLL CALL VOTE WAS TAKEN:

Member	Aye	Nay	Member	Aye	Nay
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Johnson	X		Mr. Carnevale		X
Mrs. Schade			Mr. Vickless	X	
Mr. Wenzel	X		Mayor Lockhart		

President Wenzel said, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT.

l. Consider 2013 Budget Schedule

Motion By: M-12	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

m. Consider extending Summer Admin Intern through October 31, 2012.

Motion By: M-13	Mr. Schubert
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

n. Consider entering into a "Bridge Agreement" with Duquesne Light Company.

Motion By: M-14	Mr. Schubert
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

o. Other Items

10. Public Works Committee – Mr. Marty Vickless

- a. Accept the Public Works Supervisor’s monthly report for the month of July 2012.

Motion By: M-15	Mr. Vickless
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- b. Consider concurring with the SHACOG Board of Director’s recommendation to award the Joint O&M Preventive Maintenance – Year 2 project contract to the lowest responsible bidder Jet Jack, Inc. in the amount of \$158,025.00 and enter into the Administrative Agreement with SHACOG.

c.

Motion By: M-16	Mr. Vickless
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

d. Other Items

11. Zoning and Ordinance Committee – In the absence of Mrs. Schade, Mr. Carnevale reported the following:

- a. Accept the Building Inspector’s monthly report for the month of July 2012..

Motion By: M-17	Mr. Carnevale
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade	X	
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	

Mr. Wenzel	X		Mayor Lockhart		
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- b. FYI – There is no Zoning Hearing Board meeting scheduled for August.
- c. FYI – There is no Planning Commission meeting scheduled for August.
- d. Consider extending Code Enforcement Internship until Dec. 31, 2012.

Motion By: M-18	Mr. Carnevale
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- e. Other Item

12. Park and Recreation Committee – Mr. Johnson

- a. FYI - BPI Update.
- b. Consider to authorize J.T. Sauer & Associates to include a 6 lane 400 meter track.

Motion By: M-19	Mr. Johnson
Second By:	Mr. Carnevale

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- c. Consider to authorize J.T. Sauer & Associates to include synthetic turf in the “D-Zone” on one end of the track, and track material on the opposite “D-Zone” to provide for future track and field events.

Motion By: M-20	Mr. Johnson
Second By:	Mr. Zimmerman

Member	Aye	Nay	Member	Aye	Nay
Mr. Johnson	X		Mr. Carnevale		X
Mrs. Schade			Mr. Vickless	X	
Mr. Zimmerman	X		Mr. Schubert	X	
Mr. Wenzel	X		Mayor Lockhart		

President Wenzel said, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT.

- d. Consider to authorize J. T. Sauer & Associates to include the design of on (1) new ball field in lieu of the two (2) new ball fields if one (1) new ball field meets the specifications as required by the DCNR.

Motion By: M-21	Mr. Johnson
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade	X	
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- d. Consider purchasing a Tee Sign for the BPI Golf Outing at \$200.00.

Motion By: M-22	Mr. Johnson
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- e. Consider the request from the Brentwood Band Parent Association to use the Brentwood Park Concession Stand during the Brentwood Band Festival on Saturday, September 15, 2012.

Motion By: M-23	Mr. Johnson
Second By:	Mr. Carnevale

Member	Aye	Ney	Member	Aye	Ney
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

f. Other Item

13. Public Safety Committee – Mr. Zimmerman

- a. Accept the Police Chief’s monthly report for the month of July 2012.

Motion By: M-24	Mr. Zimmerman
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- b. Resolution No. 2012-40, 2012/2013 Safety Committee Appointments

Motion By: M-25	Mr. Zimmerman
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

- c. Civil Service Sergeant’s Test Update. Mr. Zimmerman questioned if we received a response from the Civil Service Commission regarding Sergeant testing? Manager Zboyovsky stated they received the initial letter and did not respond to date.
- d. Authorize to hire two (2) Crossing Guards as requested by Police Chief Robert Butelli at the probationary rate of \$9.50 per hour.

Motion By: M-26	Mr. Zimmerman
Second By:	Mr. Vickless

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

14. Community Affairs Committee – Mr. Carnevale

- a. Consider not to purchase a Tee Sign for the EDS/BBOA/RT. 51 Communities Golf Outing for \$100.00.

Motion By: M-27	Mr. Carnevale
Second By:	Mr. Johnson

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel			Mayor Lockhart		

- b. Other Items

15. Special Committees –

Councilman's Name:	Mr. Johnson
Committee:	EDS
Topic:	Branding Committee working on video to marked Brentwood, Carrick Overbrook, Baldwin and Whitehall Communities

Councilman's Name:	Mr. Zimmerman
Committee:	Safety
Topic:	Jefferson Hospital partnered with High Mark BCBS

Councilman's Name:	Mr. Carnevale
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Committee:	SHACOG
Topic:	Grants will not be available this year possibly the 1 st and 2 nd quarter of next year. Discussion on rock salt prices up 80% now at \$60.00 per ton.

6. Old Business –

- a. FYI - 2012 Council Strategic Planning for 2013-2014 Plan Update and Schedule Next Meeting Date is September 11, 2012 at 7:00 PM. The next “5-Priority Items” from the “Should Do” list will be discussed.
 - 1. Establish a more stringent Landlord/Rental Program
 - 2. Establish a multi-year Road Improvement Program
 - 3. Hire a Recreation Director
 - 4. Rebuild the Operating Reserve Fund (“Rainy Day Fund”)
 - 5. Improve the Sewers Systems in accordance with EPA Consent Decree

- b. Tuxey Avenue Parking – Discussion Item. Consider motion was to remove the parking lines on Tuxey Avenue.

Motion By: M-28	Mr. Carnevale
Second By:	Mr. Vickless
Question By/Topic: Mr. Schubert	Suggested a yellow line so residents don’t park in front of the steps Remove all other lines and not have people park in from of the steps or on the curb outside the steps.

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

c. Other Items.

Consider the Borough marking the curb designating no parking by the sidewalk in front of the walkway.

Motion By: M-29	Mr. Schubert
Second By:	Mr. Vickless
Question By/Topic: Mr. Schubert	Recommended the Borough leave the lines designating the side of the house on Tuxey Avenue entrance walkway to the house.

Motion By: M-30	Mr. Schubert
Second By:	Mr. Zimmerman
Question By/Topic:	Borough to mark the curb designating no parking by the sidewalk and not to park in front of the walkway or steps.

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

Motion By: M-31	Mr. Schubert
Second By:	Mr. Zimmerman
Question By/Topic:	Withdraw the previous motion.

Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

17. New Business –

- a. Consider the Borough inviting representatives from PNC Band to the September 18, 2012 Agenda Meeting to give a presentation on a 2013 Bond Issue.

Motion by: M-32	Mr. Schubert
Second By:	Mr. Vickless

A ROLL CALL VOTE WAS TAKEN:

Member	Aye	Nay	Member	Aye	Nay
Mr. Johnson	X		Mr. Carnevale		X
Mrs. Schade	X		Mr. Mr. Vickless	X	
Mr. Zimmerman	X		Mr. Schubert	X	
Mr. Wenzel	X		Mayor Lockhart		

President Wenzel said, "Motion carried." 5 AYES. 1 NAY. 1 ABSENT.

18. Public comment – Please try to limit remarks to 3 minutes.

Resident Name:	Mike Cavataio
Address:	Tuxey Avenue
Topic:	Regarding the line painted on Tuxey Avenue, complaints and thanked Council for the removal of the painted lines.

Resident Name:	Mario Richards
Address:	Lawnwood Avenue
Topic:	Regarding Swimming Pool Rules, Policy and Procedures. Individuals riding in Borough vehicles and merging police force.

At this time, President Wenzel stated there will be a five minutes recess at 8:40 P.M. President Wenzel reconvened the meeting at 8:50 P.M.

b. Discussion -- 2013 Borough Budget – Expenditures

- Salaries – 414-140 page 2
- 0140-150 52 weeks at \$10.00 per hour for part-time code enforcement officer in budget for 2013. (Lengthy discussion)
- 014-15-140 page 9, \$14.50 per hour police clerical union employees
- 014-14-251 Varney Services for police vehicle maintenance
- 014-09-140 School Crossing Guards
- 114-30-141 Salary for four (4) summer part time DPW employees \$9.50 per hour to \$10.00 per hour
- 014-41-700 Planning and Zoning Hearing Board supplies (new chair for Building Inspector at \$800.00)


19. Adjournment.

Motion By: M-33	Mr. Zimmerman
Second By:	Mr. Johnson

Question By/Topic:	To adjourn the meeting at 9:15 P.M..
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Member	Aye	Nay	Member	Aye	Nay
Mr. Carnevale	X		Mrs. Schade		
Mr. Vickless	X		Mr. Johnson	X	
Mr. Schubert	X		Mr. Zimmerman	X	
Mr. Wenzel	X		Mayor Lockhart		

Respectfully submitted,


 Mary Lou Garase
 Administrative Assistant

8-28-12 Regular Meeting Minutes Final

As part of Brentwood’s continuing efforts to promote environmentally friendly initiatives, copies of Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com – As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.