

**BOROUGH OF BRENTWOOD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
TUESDAY, SEPTEMBER 27, 2011**

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**EXECUTIVE SESSION:** President Trexler stated an Executive Session was held to discuss personnel and contractual issues. No votes were taken.

**1. Call to Order.** The Regular meeting of the Council of the Borough of Brentwood was called to order by President Trexler at 7:30 P.M. on Tuesday, September 27, 2011 in Council Chambers.

**2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all in attendance.

**M-1** Motion by Mr. Zimmerman to nominate Mr. Charlie Johnson as Vice President of Council. Motion seconded by Mr. Wenzel.

President Trexler stated we need to do a roll call for attendance.

Mr. Zimmerman withdrew the motion. Mr. Wenzel withdrew the second.

**3. Roll Call.** The following answered Roll Call: Mr. Clyde Zimmerman, Mrs. Susan Lockhart, Mrs. Catherine Trexler, Mr. Mario Richards, Mr. Charlie Johnson, Mrs. Ann Schade and Mr. David Wenzel.

**Also present:** Mayor Kenneth Lockhart, Solicitor Thomas Ayoob III, Borough Manager George Zboyovsky, Police Chief Robert Butelli, Building Inspector Ralph Costa, Public Works Supervisor Robert Mackewich and Administrative Assistant Mary Lou Garase.

At this time, President Trexler welcomed Mrs. Susan Lockhart to her first official meeting as the replacement for Ms Janice Boyko.

**M-2** Motion by Mr. Zimmerman to nominate Mr. Charlie Johnson as the Vice President of Brentwood Borough Council. Motion seconded by Mr. Wenzel. ALL AYES.

**M-3** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council appoint Mrs. Anne Schade as Pro Tem of Brentwood Borough Council. ALL AYES.

President Trexler stated we had to do the re-organization as Ms Janice Boyko was the Vice-President and Mr. Johnson was the Pro Tem of Council.

**4. Public comments on Agenda Action Items only. Please limit remarks to 3 minutes.**

At this time, President Trexler stated this is a public comment period on Agenda items only. As a reminder, we request that you respect everyone's opinion and chance to speak if they so wish. For those attending a Council meeting for the first time, I would like to

go over some of the procedures for conducting a Council meeting. Prior to addressing Council, please give your name, address and organization that you are representing. Please state the Agenda item number you wish to discuss. Out of courtesy for everyone as well as to ensure a productive meeting we ask that speakers speak only once and try to limit your remarks to 3 minutes. As a reminder, all remarks will be addressed to Council as a body and not to anyone member thereof. Speakers shall observe the commonly accepted rule of courtesy, decorum, dignity and good taste. Interested parties or their representatives may also address Council by written communications and written communications may be delivered to the Secretary or Borough Manager or his or her designee.

- a. Pat Carnevale, Shadewell Ave., came before Council regarding the following:
- Where was Mrs. Lockhart sworn in?

Mayor Lockhart stated Mrs. Lockhart was sworn in at the Police Chief's Office yesterday. Mr. Carnevale questioned the reorganization with Mr. Wenzel already being appointed to the Finance Committee and why wasn't he in the re-organization? Mr. Carnevale questioned why everything was not brought before Council. This is the first time that anybody has been sworn in at the Mayor's Office. Why is Mr. Wenzel head of the Finance Committee?

President Trexler stated on the Agenda this evening we are going to discuss the replacements and we had to wait until we got a replacement for Ms Boyko before we go and make the committee appointments.

Mrs. Lockhart requested to address the swearing in. Mrs. Lockhart said there have been many people sworn in at the Mayor's Office, the employees are the witness to it, including the crossing guards. Have you ever seen a crossing guard up here sworn in? I was sworn in yesterday because to be prepared for this meeting tonight, I was given all the paperwork and I didn't feel it right to see this paperwork without being sworn in. So I was sworn in yesterday so that I could be prepared for this evening's meeting.

Mr. Carnevale said it is not your business whether you were there or not, you would not take over office until tonight; here and now, and you should not have been sworn in early.

Solicitor Ayoob said actually that is not true. She was appropriately appointed by Resolution at the last Council meeting; a Public meeting to fill the remainder of the year and the term of Janice Boyko and the law provides she has the right to be sworn in before she undertakes the duties of that office. As she stated to you just now she was not going to undertake any duties of that office until taking her oath which she did appropriately yesterday and there is a necessary form that she had to complete to substantiate that.

Mr. Carnevale said I told you one time before never answer a question to me, you do not represent me. Council represents me and that's the people that will answer my questions. Not you or not the Borough Manager. As far as I am concerned you should be sitting

right here and the Borough Manager should be sitting right here and not whispering in the Council President's ear.

Solicitor Ayoob said you don't tell me anything about how I do my job. I have the right – Mr. Carnevale interrupted and stated you don't tell me anything. (Several people were speaking at the same time.) President Trexler used the gavel and stated Mr. Carnevale you are "Out of Order", you are speaking over someone. Mr. Carnevale said I am not out of order, I don't have to listen to him. I told you once, I told you twice, and I told you three times. He does not represent me. If you want to represent me that's quite alright with me. You want to answer me, you answer me. Mr. Carnevale said I do not address a solicitor. President Trexler stated your time is running out. Mr. Carnevale said I don't care about my time running out. Solicitor Ayoob said actually we all do. Mr. Carnevale said that is beside your (.inaudible.) Mr. Carnevale said I'm sorry the policeman is here. Solicitor Ayoob said how would you act if the policeman were not here? Mr. Carnevale said yes I would act a little different, maybe. Solicitor Ayoob questioned is that a threat? Mr. Carnevale said I don't threaten people, I promise people. Solicitor Ayoob said what are you promising then? Mr. Carnevale said I am not promising anything. Solicitor Ayoob said I just want to make sure you are not going to talk to me that way. (Several people were speaking at the same time.) Mr. Carnevale said I told you before don't talk to me. Solicitor Ayoob said you don't have to talk to me that way. President Trexler said please be respectful at this meeting. Mr. Carnevale said I am respectful and I told you real nice he doesn't talk to me. Mr. Wenzel said the rule is three (3) minutes and your time is up. Mr. Carnevale said I don't care what the rule is, I am standing here Mr. Wenzel and I will be asking you a few questions, I wonder how much money.... President Trexler said Mr. Carnevale please take your seat you are being disruptive. Mr. Carnevale said, no, I will not. I am not destructive at this meeting. I want to know how much money is in the finance. I want to know how money is in the kick at this particular time. I want to know how much money came into the kick.

Solicitor Ayoob said it is not an Action Item it would not be an appropriate comment. Mr. Carnevale said then it will be an Action Item if we will see the bills of the Non-Uniform Pension Fund \$2,328.00. We will consider the bills of the \$20, 511.04. We will consider the Public Safety Committee why this person is being paid \$9.00 per hour? I would like to know why this person is getting paid \$9.00 per hour.

President Trexler stated it is a personnel issue and it will not be discussed here. President Trexler stated Mr. Carnevale you have exceeded your three (3) minutes. Mr. Carnevale said nobody else will speak, I'll take up all their minutes. President Trexler stated to Mr. Carnevale to take his seat and be respectful to everyone. President Trexler said you had your time. Do I have to ask to have your removed? Mr. Carnevale said he has done nothing wrong.

President Trexler asked if there are any other comments on Action Items only. None.

**5. Communications.** Mayor Lockhart stated when all the Brentwood Firecracker 5-K Race bills are paid the remaining money is donated to several organizations within the community. Mayor Lockhart commended Carol Wirth, Treasurer of the 5-K Committee, on an outstanding job in taking an aggressive effort in pulling everything together during the ill health and passing of Janice Boyko. Mayor Lockhart stated Janice was not only the Chair of the committee but also a good friend of ours.

At this time, Ms Wirth stated on behalf of Janice Boyko, I am happy to present checks to the following organizations:

- **Brentwood Food Bank – \$500.00 (Mrs. Ackerman)**
- **Brentwood Park Initiative - \$500.00 (Donna Werner)**
- **Disable American Veterans - \$1,000 (Phil Fiumara and Tom McFoyle)**
- **4<sup>th</sup> of July Committee - \$6,000 (John Frombach)**
- **Brentwood Centennial - \$1,500.00 (Borough Manager Zboyovsky)**

The representatives from the organizations thanked Mrs. Wirth and the 5-K Race Committee for their donations and commended Janice Boyko for her dedication and stated she will be missed.

Mayor Lockhart thanked all the organizations for their dedication to the Borough and the residents.

Manager Zboyovsky stated he is in receipt of a thank you letter from Nancy Patton, on behalf of the Adult Swimmers, for a great enjoyable summer at the pool.

**6. Department and Borough Managers Reports:**

**a. Public Works Department.** Public Works Supervisor Robert Mackewich read at the Public Works Department for the month of August 2011.

**b. Building Inspector.** Building Inspector Ralph Costa read the Building Inspector's report for the period of August 22, 2011 through September 23, 2011.

**c. Engineer.** Manager Zboyovsky reported on the following:

- EPA Consent Order Alternatives Analysis (Feasibility Study)
- Stormwater Phase II Compliance
- Municipal Building Feasibility Study to ALCOSAN
- Sanitary Sewer Repair Project Consent Order Phase I
- SHACOG Manhole Rehabilitation Project
- SHACOG Sanitary Sewer Lining Project
- Pinkney Way Project
- Hillson/Daub Way Project

- Residential Demolitions (41 Pointview Rd. and 210 Marylea Ave.)

**d. Police Chief.** Police Chief Robert Butelli read the Police Chief's Report for the period of August 18, 2011 through September 26, 2011.

Police Chief Butelli stated Police Officer Joshua Scott successfully completed the required 365 day probationary period and submitted a letter of recommendation to Council for Officer Joshua Scott to be retained as a full time Police Officer for Brentwood Borough.

**e. EMS Report** – Mr. John Balkovec, Operations Manager, read the EMS Report for the month of August 2011.

**f. Fire Department** – No report.

**g. Solicitor Report** – Solicitor Ayoob stated. "A clarification on public comment might be appropriate. Public comment is public comment. You don't have an obligation to provide answers. People don't have to banter with you – give or take. They can comment and you can hear their comment and move on. I rarely feel the need to reply to allegations but when I hear somebody alleging some inappropriate or illegal activity by the Borough in how it conducts its business; that is when I usually speak up, which I have the right to do, to defend you and to point out to those in the public why certain behavior or conduct or actions taken by the Borough are appropriate and lawful. I usually try to refrain from any type of banter, but I do feel the need to point out that when I feel you are acting appropriately you may be alleged and threatened that there is something inappropriate conduct. That is kind of a general approach. The public comment period is precisely that. The right to comment but not the right to demand answers or to engage in debate!"

**h. Manager's Report** – Manager Zboyovsky reported on the following:

- CONNECT Executive Committee Meeting

Manager Zboyovsky stated each community is to contribute according to the population of that community. Brentwood's donation for 2012 is \$699.00 and \$1,398.00 for 2013.

Brentwood was selected to be one of the communities to have for a day a Coro Fellow, a training organization, student to job shadow the Borough Manager next Friday, and will attend several meetings that day.

- Economic Development South (EDS) attend Advisory Board meeting tomorrow evening.
- 2012 Proposed Budget Schedule

Manager Zboyovsky stated the first 2012 Budget Meeting in reference to the General Fund is scheduled on Tuesday, October 25, 2011 at 5:00 P.M., prior to the Council

meeting. Manager Zboyovsky stated the Capital Improvement Fund, Brentwood Park Initiative Fund, Sanitary Sewer Fund, Public meeting and Workshop is scheduled for the Agenda meeting in October prior to the Agenda meeting. The adoption date is early in December.

- Grants

Manager Zboyovsky stated he is invited to attend the Infrastructure Board meeting tomorrow morning to present the Brentwood Park Initiative with the Phase I Project. We applied for a \$250,000.00 Grant and I was told that they will vote on the funding tomorrow. I will receive information after a vote tomorrow whether we receive any of that funding. Manager Zboyovsky stated last year we were denied by letter. This year I received an invitation, hopefully good news.

Manager Zboyovsky said he received calls regarding follow-up information on the Phase II DCNR Grant Application. Hopefully this is good news.

Manager Zboyovsky stated the winter edition of the InCommunity Magazine deadline for articles is October 20, 2011 and will be mailed before Thanksgiving. This is the Holiday edition, the last for the year. This was a one (1) year contract with the option to extend it under the current rate for an additional year. This will be on the Agenda for discussion next month.

**7. President's Report** – President Trexler stated due to the passing of Ms Janice Boyko, it is necessary to announce the following committee re-assignments:

**Administrative and Finance Committee:** Mr. David Wenzel, Chair; Mr. Charlie Johnson, Vice Chair and Mrs. Ann Schade, member.

**Park and Recreation Committee:** Mrs. Susan Lockhart, Vice Chair

**Public Works Committee:** Mrs. Susan Lockhart, member

**BBOA** – Mrs. Susan Lockhart, Delegate

**EDS** – Mrs. Susan Lockhart, Alternate

**Rte. 51** – Mr. Charlie Johnson, Delegate

**Streets Run Watershed Authority** – President Trexler, Delegate.

President Trexler stated all other committees will remain the same.

**8. Mayor's Report** – Mayor Lockhart reported the Greater Beneficial Union (GBU) Support US Soldiers Overseas Program packing will be on Saturday, November 5, 2011 at 9:00 A.M. at the GBU Building (rear). For more information visit the GBU website [www.gbuorganization](http://www.gbuorganization). The GBU is seeking donations for the packets and volunteers to assemble packages to our military, this is a nationwide program.

**9. Administrative and Finance Committee – Mr. David Wenzel**

**M-1** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the Minutes of the August 16, 2011 Agenda Meeting as submitted. ALL AYES.

**M-2** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the Minutes of the August 23, 2011 Regular Meeting as submitted. ALL AYES.

**M-3** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the Minutes of the September 13, 2011 Special Business meeting as submitted. ALL AYES.

**M-4** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council accept the Treasurer's Report for the period ending August 31, 2011. ALL AYES.

**M-5** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 12, 2011 through September 15, 2011 from the General Fund in the amount of \$395,354.51. ALL AYES.

**M-6** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 12, 2011 through September 15, 2011 from the Sanitary Sewer Fund in the amount of \$234,489.59. ALL AYES.

**M-7** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 12, 2011 through September 15, 2011 from the Capital Improvement Fund in the amount of \$39,895.20. ALL AYES.

**M-8** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 12, 2011 through September 15, 2011 from the Non-Police Pension Fund in the amount of \$2,328.10. ALL AYES.

**M-9** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 12, 2011 through September 15, 2011 from the Police Pension Fund in the amount of \$20,511.04. ALL AYES.

**M-10** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council adopt Ordinance No. 2011-1198, Amending in Limited Part the Police Pension Plan to Maintain Compliance with the Applicable Provisions of the Internal Revenue Code Applying to Government Pension Plans. ALL AYES.

**M-11** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried that Council adopt Ordinance No. 2011-1199, Amending In Limited Part the Non-Uniform Pension Plan to Maintain Compliance with the application provisions of the Internal Revenue Code Applying to Government Pension Plans. ALL AYES.

**M-12** Motion by Mr. Wenzel, seconded by Mr. Johnson and duly carried to approve the 2012 Budget Schedule. ALL AYES.

**10. Public Works Committee. Mr. Richards**

**M-13** Motion by Mr. Richards, seconded by Mr. Zimmerman and duly carried to accept the Public Works Supervisor's Report for the month of August 2011 as submitted. ALL AYES.

**11. Zoning and Ordinance Committee – Mrs. Schade**

**M-14** Motion by Mrs. Schade, seconded by Mr. Wenzel and duly carried that Council accept the Building Inspector's Report for the period of August 22, 2011 through September 23, 2011 as submitted. ALL AYES.

Mr. Schade reported there was no Planning Commission meeting in September and there is no Zoning Hearing Board in September.

**12. Park and Recreation Committee – Mr. Johnson**

Mr. Johnson gave an update on the Brentwood Park Initiative and stated the next meeting is Thursday, October 13, 2011 at 7:00 P.M. at the Community Room. The meeting is open to the public.

Mr. Johnson reported on the following:

- BPI is selling raffle tickets for the Pittsburgh Steeler Game at San Francisco.
- Golf Outing (Very successful)

**M-15** Motion by Mr. Johnson, seconded by Mrs. Schade and duly carried that Council approve the request by the Brentwood Dukes Youth Football for parking permits for the following: on weekdays two (2) vehicles in the stadium and two (2) vehicles at Radisson field; Home Duke games on Saturdays, four (4) vehicles in the stadium; and at the Dukes concession events for one (1) car to park behind the refreshment stand. (For the officials)

Mr. Johnson said he would like to discuss this and have input from the Chief of Police. Mr. Zimmerman questioned he would like to follow through but he was wondering why we need so many vehicles at this time.

Mr. Wenzel suggested a representative from the Brentwood Dukes organization come to the next Agenda meeting to explain the request for parking vehicles in the park. (Where and how many)

Mayor Lockhart suggested the committee members meet with the Dukes to discuss this and report to Council. Mayor Lockhart suggested you give the approval for the vehicles to park in the stadium and hold off on the second portion of the parking request.



After a discussion Mr. Johnson requested this motion be tabled. Solicitor Ayoob stated you can withdraw the motion. Mr. Johnson withdrew the original motion. Mrs. Schade withdrew the second on that motion.

**M-16** Motion by Mr. Johnson, seconded by Mrs. Schade and duly carried that Council approve the request by the Brentwood Dukes Youth football for parking permits for the following: Home Duke Games on Saturdays, four (4) vehicles in the stadium; and at the Dukes concession events for one (1) car to park behind the refreshment stand. ALL AYES.

Mr. Johnson stated he will meet with the Dukes to see what exactly they want to do with the upper fields.

**M-17** Motion by Mr. Johnson, seconded by Mr. Richards and duly carried that Council approve the request from the Brentwood Area Soccer Association (BASA) regarding 2011 Field Permits. ALL AYES.

**13. Public Safety Committee – Mr. Zimmerman**

**M-18** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council accept the Police Chief's Report for the period of August 18, 2011 to September 26, 2011 as submitted. ALL AYES.

**M-19** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council approve the Extension of Maintenance and Support Agreement with Premier MDC with Motorola for Police Department for the period of November 1, 2011 through October 31, 2012. ALL AYES.

**M-20** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council approve the Renewal of Agreement with Response Computer Service, Inc. for the Laptop Computers in the Police Department in the amount of \$1,800.00 for the period of 10/15/11 through 10/14/12.

President Trexler questioned if is a renewal for service of the laptops or for the purchase of laptops? Mr. Zimmerman said it is a Service Agreement renewal.

President Trexler called for a vote. ALL AYES. President Trexler said, "Motion carried."

**M-21** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council call a joint meeting between the Brentwood Borough Council and the Brentwood Civil Service Commission for December 6, 2011 at 7:00 P.M. ALL AYES.

**M-22** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council hire Karen Link as a part-time crossing guard at the rate of \$9.00 per hour. (Note: There is a 90-day probationary period.)

Mr. Richards stated I know we discussed this and I will vote no. I know the rate works better for her but I feel I don't think anybody should be asking us to pay them a certain amount. I know we have a Resolution that states it is \$9.50 then to rate of \$9.96 after the probationary period. She's not going to get the probationary period rate; she is just going to stay right at the \$9.00 per hour. I know a Resolution is not binding, but if we don't have somebody else for the position we should leave it vacant until we get somebody at \$9.50 per hour. I don't think we should pay her what she wants. The Resolution states \$9.50 that is what we should leave it at. I know the Resolution is binding but \$9.50 across the board is where you should start out. I am voting no.

Mr. Johnson said if she is going to perform the same duties at the \$9.50 rate, and she wants \$9.00 give her the \$9.00. Mr. Richards said we know why she wants \$9.00 per hour. I don't think we should let people know why she wants \$9.00 per hour.

Solicitor Ayoob said you don't have to talk about the specifics of the person or the personnel file. You have an employee who asks to be paid less than what you are willing to pay her. And you are asking about the Resolution to pay her less, it is a motion. Because you have a Resolution that establishes a pay scale, but since you are deviating from that pay scale, you specifically are identifying the pay. Not that you are trying to get over on the employee or force her to do something less than anybody else, you are trying to accommodate her request. Mr. Richards said I am not trying to get over on somebody else. Solicitor Ayoob said I just want you to know she is the one that asked. Her reasons are her reasons. It is a personnel matter and we cannot discuss that publicly. But the request for less than pay is something the Borough can entertain, it is not inappropriate for you to do that.

President Trexler called for a vote. A ROLL CALL VOTE WAS TAKEN: Mrs. Trexler, AYE; Mr. Richards, NAY; Mr. Johnson, AYE; Mrs. Schade, AYE; Mr. Zimmerman, AYE; Mr. Wenzel, AYE; Mrs. Lockhart, AYE. 6 AYES. 1 NAY. President Trexler said, "Motion carried."

**M-23** Motion by Mr. Zimmerman, seconded by Mr. Wenzel and duly carried that Council hire Michele Kowalski-Stanton as a part-time Crossing Guard at the rate of \$9.50 per hour in accordance with Borough Resolution 2010-67-B. (Note: There is a 90-day probationary period.) ALL AYES.

#### **14. Special Committees**

Mr. Zimmerman stated he attended the meeting of the Southwestern PA as an informational item they want to fix the roads and over the next five (5) years, if passed,

your license plate fee will be increased within five (5) years to \$122.00 per year per plate. Also, the Drivers License fee will increase 3%. I don't know when this will take effect.

**ACBA** General Membership meeting is December 1, 2011 at Churchill Valley Country Club. The February Banquet will be on February 4, 2012 at the Westin Hotel. Mr. Zimmerman said in the report he received it states there are 2,600 red lights in the City of Pittsburgh. The next city is New Castle with 61.

**EDS** – President Trexler stated she attended the first EDS Environmental Council and Shade Tree Commission meeting. It is in the beginning planning stage with volunteers to plan issues with the Green Infrastructure and to have common zoning ordinances for the types of Green Infrastructure placed around businesses. It was a productive meeting and a presentation was given by the Penn State Cooperative Extension to tell us about Shade Tree Extension. There will be a meeting next month. President Trexler said tomorrow night is the next EDS meeting.

**SHACOG** – President Trexler said she attended the meeting last month and stated it is time to begin thinking of the CD38 Year Grant Applications. President Trexler questioned Chief Butelli regarding the weight scales housed at Bethel Park. Chief Butelli said Officer Meisel will attend the class in November, he is already registered. Chief Butelli said this will be discussed in further detail at the Chief Advisory meeting of SHACOG. A discussion ensued.

Mayor Lockhart questioned the officer being sent is on night turn and the class is during daytime. Mayor Lockhart questioned if we could send another officer. Chief Butelli stated Officer Meisel offered to voluntarily work daylight for the class time. Chief Butelli stated he could send another officer at the class would be one less patrolling the Borough for three days.

#### **15. Old Business –**

**M-24** Motion by Mr. Zimmerman, seconded by Mr. Johnson and duly carried that Council accept and enter into the Access Agreement with Sunesye Systems for the installation and maintenance of fiber optics at the Brentwood Library. ALL AYES.

President Trexler stated Redd Up Day is scheduled on Saturday, October 22, 2011. The Pitt students will be available to participate. We are requesting volunteers and students to participate. Students will receive community service hours for their participation.

#### **16. New Business**

**M-25.** Motion by Mrs. Lockhart, seconded by Mr. Wenzel and duly carried that Council approve Resolution No. 2011-25, "Revised Panel of Physicians." Appointing and establishing Brentwood Borough's Panel of Physicians. ALL AYES.

Mayor Lockhart stated the October Fest is scheduled for Thursday, October 7, 2011 from 5:00 to 8:00 P.M. in the Sankey Avenue Business district.

**17. Public comment - Please try to limit remarks to 3 minutes.**

a. Herb Sill, Bauman Ave., came before Council regarding the following:

- InCommunity Magazine - Accolades to the superb job on the excellent information.
- Utility excavation in Borough – (Utility restoration) Mr. Sill stated several areas have coils of wire wrapped around a pole for many months, unsightly and a safety hazard.

Manager Zboyovsky stated we are working with the utility companies regarding the excavation and restoration of utility companies. Manager Zboyovsky stated the new ordinance has been established and the utility companies are cooperating, it is all in the process.

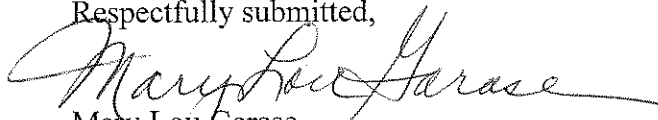
- Sign Ordinance. On Brownsville Road a sandwich sign is tied to a pole and against a tree. Unsightly and a safety hazard. Borough needs guidelines for signs.

b. Pat Carnevale, Shadewell Ave., came before Council regarding the following:

- Personnel Policy and Procedure Manual. That was assigned 1311, Pay Collection, Chapter 10-2-7. (Contracts)
- Personnel Policy and Procedure Manual (Smoking)
- Grant – (Audit reports)
- DARE Program
- Crossing Guard (\$9.00 per hour)

**M-25** Motion by Wenzel, seconded by Mr. Johnson and duly carried to adjourn the meeting at 8:50 P.M. ALL AYES.

Respectfully submitted,

  
Mary Lou Garase  
Administrative Assistant