

**BOROUGH OF BRENTWOOD
MINUTES OF THE AGENDA MEETING OF COUNCIL
TUESDAY, AUGUST 16, 2011**

++++
EXECUTIVE SESSION: President Trexler stated an Executive Session was held this evening to discuss personnel and contractual issues. No votes were taken.

1. Call to Order. The Agenda meeting of the Council of the Borough of Brentwood was called to order by President Trexler at 7:30 P.M., on Tuesday, August 16, 2011 in Council Chambers.

2. Pledge of Allegiance. The Pledge of Allegiance was recited by all in attendance.

3. Roll Call. The following answered roll call: Mr. Charlie Johnson, Mrs. Ann Schade, Mr. Clyde Zimmerman, Ms Janice Boyko, Mrs. Catherine Trexler, Mr. Mario Richards and Mr. David Wenzel.

Also present: Mayor Kenneth Lockhart, Borough Manager George Zboyovsky, Solicitor Thomas Ayoob III and Administrative Assistant Mary Lou Garase.

Special presentation: 2010 Borough Audit – presented by Hosack, Specht, Muetzel & Wood LLP, Borough Auditors. Manager Zboyovsky stated the auditors will be here next week.

4. Public comments on Agenda Action items only. Please limit remarks to 3 minutes.

- a. Pat Carnevale, Shadewell Ave., came before Council regarding the following:
 - Item No. 9.g Payment of the bills from July 8, 2011 through August 11, 2011 from the BPI Fund in the amount of \$292.50.

President Trexler stated this segment is to discuss Action Items only.

- Item No. 11.d Consider Solar Panel Ordinance through CONNECT.

Manager Zboyovsky stated this was initiated by CONNECT to establish a uniform ordinance throughout the County for Solar Panels. Mr. Carnevale questioned if an individual can put this on their house? Manager Zboyovsky said yes. President Trexler stated CONNECT wants to have this in the Zoning Ordinance and are asking for our participation in developing this ordinance. This Action Item is on the Agenda to see whether we want to proceed or not; currently our ordinances do not address solar panels.

Solicitor Ayoob stated by discussing and adopting an ordinance you are establishing regulations for solar panels.

- b. Herb Sill, Bauman Ave., came before Council regarding the following:
 - Solar Panels and the location (Unsightly)

Manager Zboyovsky stated at this time we don't have an ordinance; we need an ordinance to give us more authority.

Mr. Wenzel stated we should go with the County on the Ordinance and then we establish an ordinance on the specifics.

Solicitor Ayoob said this is an attempt to give a uniform document and funding to start the process. Manager Zboyovsky said there is no fee to the Borough other than my time and the advertisement.

5. Communications. Manager Zboyovsky stated the auditors will be here next week and a draft will be available for Council to review prior to the meeting.

6. Department and Borough Managers Reports: President Trexler stated the following reports will be considered at the Council meeting:

- a. Public Works department
- b. Building Inspector
- c. Engineer
- d. Police Chief
- e. EMS
- f. Fire Department
- g. Solicitor
- h. Borough Manager

7. President's Report – President Trexler stated no report.

8. Mayor's Report – Mayor Lockhart said no report.

9. Administrative and Finance Committee – Ms Boyko reported the following will be considered at the Council meeting.

- a. Approve the Minutes of the July 19, 2011 Agenda meeting.
- b. Approve the Minutes of the July 26, 2011 Regular meeting.
- c. Accept the Treasurer's Report for the Period Ending July 31, 2011.
- d. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the General Fund in the amount of \$267,216.02.
- e. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the K-9 Fund in the amount of \$7,481.01.

Mr. Wenzel questioned the payment from the K-9 Fund? Manager Zboyovsky said this was a grant and the payment was for the AED's.

Ms Boyko continued:

- f. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the Sanitary Sewer Fund in the amount of \$97,354.19.

- g. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the Brentwood Park Initiative Fund in the amount of \$292.50.

Mayor Lockhart questioned the payment of \$292.50 from the BPI? Manager Zboyovsky stated this is the Gateway engineering fee to review the RFP.

Ms Boyko continued:

- h. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the Capital Improvement Fund in the amount of \$21,934.13.
- i. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the Non-Uniform Pension Fund in the amount of \$3,307.85.
- j. Consider payment of the bills from July 8, 2011 through August 11, 2011 from the Police Pension Fund in the amount of \$19,293.45.
- k. Consider Resolution No. 2011-32, Surrender of Deferred Annuity Contract
- l. Consider advertising Ordinance No. 2011-1198, Amending in Limited Part the Police Pension Plan to Maintain Compliance with the applicable Provisions of the Internal Revenue Code Applying to Government Pension Plans.
- m. Consider advertising Ordinance No. 2011-1199, Amending in Limited Part the Non-Uniform Pension Plan to Maintain Compliance with the applicable Provisions of the Internal Revenue Code Applying to Government Pension Plans.

10. Public Works Committee – Mr. Mario Richards

- a. Accept the Public Works Supervisor's monthly report.
- b. Consider accepting the bid of \$55.83 per ton for Rock Salt, bulk delivery, from Cargill, Inc. as submitted to the SHACOG Purchasing Alliance for its bid opening on July 20, 2011. Also accepted are the bids of \$55.183 per ton for pickup at the mine or storage area and for orders placed prior to October 15, 2011.
- c. Consider Resolution No. 2011-33, "Agreement with Cargill, Inc. for Rock Salt."
- d. Request Port Authority to install a Bus Stop in front of Brentwood Medical.

Mr. Richards said the bus stop would benefit the residents and the individuals that visit the medical center. President Trexler stated there was a bus stop sign there and we now need to have the bus stop reinstated. Manager Zboyovsky stated he will send a letter to the Port Authority requesting a bus stop.

11. Zoning and Ordinance Committee – Mrs. Schade

- a. Accept the Building Inspector's monthly report
- b. FYI – There is no Planning Commission Meeting in August.
- c. FYI – There is a Zoning Hearing Board Meeting scheduled for August 24, 2011 at 8:00 P.M.
- d. Consider Solar Panel Ordinance through CONNECT.

M-1 Motion by Mrs. Schade, seconded by Mr. Wenzel and duly carried that Council approve the submission of a letter of commitment to Citizens for Pennsylvania's Future (PennFuture) for the Department of Energy's SunShot Initiative: Rooftop Solar Challenge to Induce Market Transformation Funding Opportunity application and agree to contribute cost-share in the form of staff time or other resources, as well as make personnel in relevant municipal departments available as needed to accomplish the objective proposed by Citizens for Pennsylvania Future (PennFuture) in the Development of Energy (Doe) SunShot Initiative: Rooftop Solar Challenge to Induce Market Transformation Funding Opportunity Application. ALL AYES.

12. Park and Recreation Committee – Mr. Johnson

- a. BPI Update
- b. Consider authorizing the installation of a trail sports deck at the basketball courts.

13. Public Safety Committee – Mr. Zimmerman

- a. Accept the Police Chief's monthly report.
- b. FYI – Seven (7) AED's received and installed.

Mr. Zimmerman stated the AED's will be installed at the following locations:

- Borough Building Lobby
- Borough Building Council Chambers
- Brentwood Library
- Civic Center
- Brentwood swimming pool

Mr. Zimmerman stated the remaining two (2) AED's will be located per the suggestions of the Safety Committee.

14. Special Committees – The reports will be given next week.

15. Old Business -

- a. Borough Building Feasibility Study – Next step
 - i. Adopt Option (1, 2, 3, or 4)

A discussion ensued regarding the available options and the following comments were made regarding the Council's preference:

Mr. Johnson, Option No. 3, Mrs. Schade – Option No. 3; Mr. Wenzel, Option No 3, Ms Boyko, Option No. 3, Mrs. Trexler, Option No. 3, Mr. Zimmerman, Option No. 3 and Mr. Richards, Option No 3.

- ii. Authorize Borough Manager to seek funding alternatives

Mr. Wenzel suggested we authorize the Borough Manager to also look into alternative housing.

16. New Business – Mr. Wenzel commented on the results of the recent test scores by the candidates for the position of Police Officer. The Civil Service Commission requires the minimum score of 85% to be continue the process as a candidate. Mr. Wenzel stated candidates must pass the examination with a score of 85% or more. Mr. Wenzel stated after review of the test score results, Council should consider lowering the percentage to 80 as a passing score. A discussion ensued and Mayor Lockhart stated years ago the passing score was lower and we were not getting prime candidates.

Solicitor Ayoob said once the test results are submitted the Civil Service creates a list of the candidates and their test scores. The Civil Service Commission works from the list beginning with the highest score. Mr. Wenzel said Council should wait until next week and discuss this and then meet with the Civil Service Commission to discuss this and consider this to take affect next year. A discussion ensued.

17. Public comment – Please try to limit remarks to 3 minutes.

- a. Pat Carnevale, Shadewell Ave., came before Council regarding the following:
- Item No. 9.k. Consider Resolution No. 2011-32, Surrender of Deferred Annuity Contract.

Manager Zboyovsky stated an Annuity was purchased by a former Council President, brought to the attention of the insurance company, researched and investigated by the Pension Board Solicitor on how to handle this. Manager Zboyovsky stated we have no documentation or records. A discussion ensued.

Mr. Carnevale continued:

- An article in the South Hills Record regarding the property located at 10 Marylea Avenue.
- An article in the South Hills Record regarding parking ticket collections.

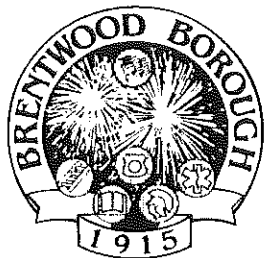
Mayor Lockhart said we discussed this and the wrong numbers were submitted. The correction was to be made, it was a mistake.

M-2 Motion by Mr. Richards, seconded by Mr. Wenzel and duly carried to adjourn the meeting at 8:10 P.M. ALL AYES.

Respectfully submitted,



Mary Lou Garase
Administrative Assistant



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

BOROUGH OF BRENTWOOD AGENDA AUGUST 23, 2011 – REGULAR MEETING 7:30 P.M.

EXECUTIVE SESSION: 7:00 P.M.

1. Call to Order.

2. Pledge of Allegiance.

3. Roll Call.

Special Presentation: 2010 Borough Audit

– presented by Hosack, Specht, Muetzel, & Wood LLP, Borough Auditors

4. Public comments on Agenda Action items only. Please limit remarks to 3 minutes.

5. Communications.

- a. Joint Council/School District Meeting – Tuesday, August 30, 2011 at 7:00 PM at the High School. Joint Agenda Items needed.

6. Department and Borough Managers Reports:

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Police Chief
- e. EMS
- f. Fire Department
- g. Solicitor
- h. Borough Manager

7. President's Report

8. Mayor's Report

9. Administrative and Finance Committee – Ms. Janice Boyko

- a. Approve Minutes of the: July 19, 2011 Agenda meeting.
- b. Approve Minutes of the: July 26, 2011 Regular meeting.
- c. Accept the Treasurer’s Report for Period Ending July 31, 2011.
- d. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the General Fund in the amount of **\$267,216.02**.
- e. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the K-9 Fund in the amount of **\$7,481.01**.
- f. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the Sanitary Sewer Fund in the amount of **\$97,354.19**.
- g. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the Brentwood Park Initiative Fund in the amount of **\$292.50**.
- h. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the Capital Improvement Fund in the amount of **\$21,934.13**.
- i. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the Non-Uniform Pension Fund in the amount of **\$3,307.85**.
- j. Consider payment of the bills from July 08, 2011 through August 11, 2011 from the Police Pension Fund in the amount of **\$19,293.45**.
- k. Consider **Resolution No. 2011-32**, Surrender of Deferred Annuity Contract
- l. Consider advertising Ordinance No. 2011-1198, Amending in Limited Part the Police Pension Plan to Maintain Compliance with the Applicable Provisions of the Internal Revenue Code Applying to Government Pension Plans.
- m. Consider advertising Ordinance No. 2011-1199, Amending in Limited Part the Non-Uniform Pension Plan to Maintain Compliance with the Applicable Provisions of the Internal Revenue Code Applying to Government Pension Plans.
- n. Other Items

10. Public Works Committee – Mr. Mario Richards

- a. Accept the Public Works Supervisor’s monthly report.
- b. Consider accepting the bid of \$ 55.83 per ton for Rock Salt, bulk delivery, from Cargill, Inc. as submitted to the SHACOG Purchasing Alliance for its bid opening on July 20, 2011. Also accepted are the bids of \$55.83 per ton for pickup at the mine or storage area and for orders placed prior to October 15, 2011.
- c. Consider Resolution No. 2011-33, “Agreement with Cargill, Inc. for Rock Salt”
- d. Consider authorizing the Borough Manager to contact the Port Authority and Request them to install a Bus Stop in front of Brentwood Medical.
- e. FYI – MS4 Community Education Requirement Notices

11. Zoning and Ordinance Committee – Mrs. Schade

- a. Accept the Building Inspector's monthly report.
- b. FYI – There is no Planning Commission Meeting in August.
- c. FYI – There is a Zoning Hearing Board Meeting scheduled for August 24, 2011 at 8:00 PM.
- d. Other Items

12. Park and Recreation Committee – Mr. Johnson

- a. BPI Update
- b. Consider authorizing the installation of a trial sports deck at basketball courts.
- c. Consider sponsoring a Tee at the BPI Golf outing at a cost of \$200.00.
- d. FYI – Year to Date Pool Report
- e. Other Item

13. Public Safety Committee – Mr. Zimmerman

- a. Accept the Police Chief's monthly report.
- b. FYI – Seven (7) AED's received and installed.
- c. Other Items

14. Special Committees –

15. Old Business –

- a. Authorize the Borough Manager to seek funding alternatives associated with Option No. 3 – New Building on the Existing Borough Building Site as presented by Architectural Innovation in their Feasibility Study for Borough Facilities.

16. New Business –

- a. Schedule a meeting with Civil Service Commission to finalize changes to Civil Service Rules & Regulations.

17. Public comment – Please try to limit remarks to 3 minutes.

18. Adjournment.

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.