

**BOROUGH OF BRENTWOOD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
SEPTEMBER 28, 2010**

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**EXECUTIVE SESSION:** None.

**1. Call to Order.** The Regular meeting of the Council of the Borough of Brentwood was called to order by President Wenzel at 7:30 P.M. on Tuesday, September 28, 2010 in Council Chambers.

**2. Pledge of Allegiance.** The Pledge of Allegiance was recited by all in attendance.

**3. Roll Call.** The following answered roll call Ms Janice Boyko, Mrs. Catherine Trexler, Mr. Mario Richards, Mr. Charlie Johnson, Mrs. Ann Schade, Mr. Clyde Zimmerman and Mr. David Wenzel.

**Also present:** Mayor Kenneth E. Lockhart, Manager George Zboyovsky, Solicitor Thomas Ayoob, III, Police Chief Robert Butelli, Public Works Supervisor Robert Mackewich, Building Inspector Ralph Costa and Administrative Assistant Mary Lou Garase.

**4. Special Presentation** – On behalf of Brentwood Council, President Wenzel presented Ms Stephanie Shaw a letter commending her for sponsoring a fundraiser for “Alex’s Lemonade Foundation” during Community Day. Mayor Lockhart also presented a letter to Ms Shaw for initiating the fundraiser and for her concern for others.

Councilman Johnson, Borough Representative of the Brentwood Park Initiative, read the letter from Ms Shaw to the Brentwood Park Initiative thanking them for the opportunity to conduct this fundraiser.

**5. Public comments on Agenda Items Only – Please try to limit remarks to 3 minutes.**

a. Mr. Pat Carnevale, Shadewell Ave., came before Council regarding the following:

- Item No. 10.h Consider payment of the bills from August 14, 2010 through September 17, 2010 from the Non-Uniform Pension Fund in the amount of \$2,551.38.
- Item No. 10.i Consider payment of the bills from August 14, 2010 through September 17, 2010 from the Police Pension Fund in the amount of \$18,386.02.
- Item No. 10.j Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood.

b. Ms Salvatina Shoup, Elroy Ave., came before Council regarding the following:

- Item No. 14.e Consider Authorizing the Borough Manager and Police Chief to identify intersections in the Borough that may require a Stop Sign Warrant Study be performed. (Elroy School area)

President Wenzel stated this will be followed up by resident's complaints and the Chief will do a survey. President Wenzel said the intersections you addressed were discussed at the last meeting. Ms Shoup stated a study was done 3-5 years ago and a copy was given to the Borough and the police department.

**6. Communications.** Manager Zboyovsky reported the Borough received an email from Dr. Dufalla, Superintendent of the Brentwood School District, regarding the traffic at East Bellecrest Avenue at Elroy Avenue, requesting a stop sign study.

Manager Zboyovsky stated he received a request, for the Code Enforcement Officer, to set up a white carport in a driveway. Solicitor Ayoob said this would be addressed in the Borough Code.

**7. Department and Borough Managers Reports:**

**a. Public Works Department** – Public Works Supervisor read the Public Works Supervisor's Report for the month of August 2010.

Mayor Lockhart questioned Mr. Mackewich regarding the BBOA banner to be placed on display as requested. Mr. Mackewich will review the location and place the banner on display.

**b. Building Inspector's Report** – Building Inspector Ralph Costa read the Building Inspector's Report for the period of August 23, 2010 through September 24, 2010.

Mayor Lockhart questioned Mr. Costa regarding the signs being removed from the poles within the Borough. Mr. Costa stated most signs are removed; however, the individuals come back and post additional signs. Mr. Costa stated he called the phone numbers and it is always a recording. Mayor Lockhart requested the phone numbers and said he will make the calls.

**c. Engineer's Report** – Manager Zboyovsky reported on the following:

- Sanitary Sewer Project
- Consent Decree
- SHACOG Year 5
- Willow Haven Drive
- Storm Water Phase II Compliance
- Manhole Rehabilitation Grant

Manager Zboyovsky stated Gateway Engineers Annual Report will be presented on Tuesday, October 19, 2010 at 5:45 P.M. in Council Chambers. Also, Ruth Ann Omer, President of Gateway Engineers, was named PA Professional Engineer of the year.

**d. Police Chief's Report** – Police Chief Robert Butelli read the Police Report for the period of August 19, 2010 through September 22, 2010.

**e. EMS Report** – John Balkovec, Operations Manager of the Brentwood EMS, read the report for the month of August 2010.

**f. Solicitor's Report** – Solicitor Ayoob said no report.

**g. Borough Manager's Report** – Manager Zboyovsky reported on the following:

- BBOA Oktoberfest on Thursday, October 7, 2010 from 5:00 to 8:00 P.M.
- BBOA Light Up Celebration will be on Tuesday, November 16, 2010 from 5:00 to 8:00 P.M. (Requesting Borough participation)
- BBOA the next meeting will be held on October 19, 2010.
- Budget Tables are being prepared for 2011
- Borough Building Feasibility Evaluation Study
- Safety Committee – the next meeting will be on Thursday, October 7, 2010
- Contract IN Community Magazine scheduled for publication on November 22, 2010. School district will also participate in this project.

**8. President's Report** – President Wenzel said no report.

**9. Mayor's Report** – Mayor Lockhart reported Friday, October 1, 2010 will be proclaimed “Hall of Fame Day” for the Brentwood High School. Mayor Lockhart stated his son will be a recipient of the “Hall of Fame” award. Awards will be presented on Saturday, October 2, 2010.

**10. Administration and Finance Committee – Ms Janice Boyko**

**M-1** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the Minutes of the August 17, 2010 Agenda meeting as submitted. ALL AYES.

**M-2** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the Minutes of the August 24, 2010 Regular Council meeting as submitted. ALL AYES

**M-3** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council accept the Treasurer's Report for the period ending August 31, 2010. ALL AYES.

**M-4** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the payment of bills from August 14, 2010 through September 17, 2010 from the General Fund in the amount of \$251,592.89. ALL AYES.

**M-5** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the payment of bills from August 14, 2010 through September 17, 2010 from the Sanitary Sewer Fund in the amount of \$29,008.61. ALL AYES.

**M-6** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the payment of bills from August 14, 2010 through September 17, 2010 from the Capital Improvement Fund in the amount of \$1,670.17. ALL AYES.

**M-7** Motion by Ms Boyko, seconded by Mr. Johnson and duly carried that Council approve the payment of the bills from August 14, 2010 through September 17, 2010 from the Highway Aid Fund in the amount of \$184,426.46. ALL AYES.

**M-8** Motion by Ms Boyko, seconded by Mr. Zimmerman and duly carried that Council approve the payment of the bills from August 14, 2010 through September 17, 2010 from the Non-Uniform Pension Fund in the amount of \$2,551.38. ALL AYES.

**M-9** Motion by Ms Boyko, seconded by Mr. Zimmerman and duly carried that Council approve the payment of bills from August 14, 2010 through September 17, 2010 from the Police Pension Fund in the amount of \$18,386.02. ALL AYES.

**M-10** Motion by Ms Boyko, seconded by Mr. Zimmerman and duly carried that Council enter into an Agreement with IN Community Magazine to publish and mail a quarterly magazine for the Borough of Brentwood for the period of September 28, 2010 to December 31, 2011 at the price of \$5,000 per 16 page quarterly edition and \$312.50 for each additional page. ALL AYES.

**11. Public Works Committee – Mrs. Trexler**

**M-11** Motion by Mrs. Trexler, seconded by Mrs. Schade and duly carried that Council accept the Public Works Supervisor's Report for the month of August 2010 as submitted. ALL AYES.

**M-12** Motion by Mrs. Trexler, seconded by Mrs. Schade and duly carried that Council accept and concur with the SHACOG Joint Municipal Sanitary Sewer Lining Project-Year 5 recommendation to award and enter into a contract with the lowest responsible bidder, Lake County Sewer Company, Inc. ALL AYES.

**M-13** Motion by Mrs. Trexler, seconded by Mrs. Schade and duly carried that Council authorize Gateway Engineers to prepare Bid Documents and Specifications associated with the Sanitary Sewer Point Repairs and CCTVing as required by the EPA Consent Decree. (The estimated cost associated with this repair work is \$700,000.) ALL AYES.

Mrs. Trexler reported "REDD-UP" Day is on Saturday, October 16, 2010 from 10:00 A.M. to 2:00 P.M. Volunteers are needed and requested to report to the Community Room. Students requiring Community Service hours are welcome.

**12. Zoning and Ordinance Committee – Mrs. Schade**

**M-14** Motion by Mrs. Schade, seconded by Mr. Zimmerman and duly carried that Council accept the Building Inspector's Report for the period of August 23, 2010 through September 24, 2010 as submitted. ALL AYES.

Mrs. Schade reported the Zoning Hearing Board meeting was conducted on September 22, 2010 at 8:00 P.M., regarding a Variance to install a pole sign at 3000-3002 Brownsville Road, the applicant is 3000-3002 Associates. The Zoning Hearing Board granted the Variance.

Mrs. Schade reported there was a Planning Commission meeting on Thursday, September 16, 2010 regarding a Conditional Use application for Wireless Antenna's – Clearwire is the applicant for 3310 Brownsville Road, located in an R-3 zoned district. The request was denied by the Planning Commission. A Public Hearing will be held on Tuesday, October 19, 2010 at 7:00 P.M. in Council Chambers.

**M-15** Motion by Mrs. Schade, seconded by Mr. Zimmerman and duly carried that Council authorize the Borough Manager and Solicitor to prepare and Amend in Limited Part Chapter 210-11, Personal Service Establishment. ALL AYES.

**13. Park and Recreation Committee – Mr. Johnson** reported the next meeting of the Brentwood Park Initiative will be on Thursday, October 14, 2010 at the Community Room at 7:00 P.M. Mr. Johnson said there are several fundraisers at this time and BPI is requesting support of the Council and residents. At this time, a discussion ensued regarding the Brentwood Park Initiative advertising their meetings/fundraisers in the IN Community Magazine. Solicitor Ayoob stated he believes the contract states no advertising in the Borough paper. Manager Zboyovsky stated he will confirm this with the IN Community Magazine prior to submitting the article.

**14. Public Safety Committee – Mr. Clyde Zimmerman**

**M-16** Motion by Mr. Zimmerman, seconded by Mrs. Schade and duly carried that Council accept the Police Chief's Report for the period of August 19, 2010 through September 22, 2010 as submitted. ALL AYES.

**M-17** Motion by Mr. Zimmerman, seconded by Mrs. Schade and duly carried that Council adopt Resolution No. 2010-63, Supporting HB 712 "Land Banks" A RESOLUTION OF THE BOROUGH OF BRENTWOOD, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, IN SUPPPORT TO HB 712 FOR THE CREATION OF LAND BANKS FOR THE CONVERSION OF VACANT OR TAX

DELINQUENT PROPERTIES INTO PRODUCTIVE USE, KNOWN AS THE "LAND BANK ACT." ALL AYES.

**M-18** Motion by Mr. Zimmerman, seconded by Ms Boyko, and duly carried that Council adopt Resolution No. 2010-62, Supporting SB 900 – Neighborhood Blight Reclamation and Revitalization "A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY COMMONWEALTH OF PENNSYLVANIA, IN SUPPORT OF SB 900 AMENDING TITLE 53 (MUNICIPALITIES GENERALLY) OF THE PENNSYLVANIA CONSOLIDATED STATUES, PROVIDING FOR NEIGHBORHOOD BLIGHT RECLAMATION AND REVITALIZATION." ALL AYES.

**M-19** Motion by Mr. Zimmerman, seconded by Ms Boyko and duly carried that Council approve the Renewal of Agreement with Response Computer Service, Inc for the Laptop Computers in the Police Department for the period of October 10, 2010 through October 14, 2010 in the amount of \$1,800.00. ALL AYES.

**M-20** Motion by Mr. Zimmerman, seconded by Mrs. Schade and duly carried to authorize the Borough Manager and Police Chief to identify intersections in the Borough that may require a Stop Sign Warrant Study be performed. ALL AYES.

Mr. Zimmerman reported on the following:

- New Library procedures regarding borrowing books
- LifeSpan - 40-50 residents enjoyed the Ice Cream Social
- The Library Budget will be submitted to the Borough in time for the Borough Budget preparation.

**15. Special Committees –**

**ACBA** – Mr. Zimmerman stated he attended the ACBA meeting on Thursday, September 23, 2010 and Senate Bill 1429 was discussed. Mr. Zimmerman requested Council place a half page ad in the ACBA yearbook and to be on the Agenda for the next meeting. Mr. Zimmerman stated the next ACBA meeting will be on November 4, 2010 at the Westin William Penn.

**ALOM** – Mr. Johnson reported this weekend is the Fall Conference at Seven Springs. No report.

**PSAB** – Mrs. Trexler said no report.

**EDS** – Mrs. Trexler said the meeting is tomorrow night and the subject matter will be to finalize the advertisement for the hiring of an Executive Director.

**CONNECT** – Mr. Johnson reported he attended the meeting with EMS John Balkovec and the discussion was regarding EMS funding. Mr. Johnson stated when the EMS begins their subscription pledge I request Council support the importance of EMS funding in the Borough.

**Route 51 Planning Committee** – Ms Boyko reported the 13 communities will get together to discuss/visit the area along Route 51 from the Liberty Tunnels to the Elizabeth Bridge. A Public meeting will be held at Baldwin High School on October 5, 2010 at 7:00 P.M. A tour of elected officials will be conducted and another meeting will be held on October 7, 2010 to report the findings.

Mrs. Trexler reported the Rte. 51 and Rte. 88 Committee will meet on October 4, 2010 at St. Norbert's Hall from 5:00 P.M. to 7:00 P.M. This meeting is open to the public and requesting input from all surrounding communities.

**SHACOG Board** – Mrs. Trexler stated she attended the September 16, 2010 meeting at which time the budget was presented. The Manhole Rehabilitation Grant was submitted for approval. The Pre-Winter Conference for the purchasing of Rock Salt is on October 15, 2010 at Baldwin Borough. Public Works Supervisor Bob Mackewich will attend.

Mrs. Trexler stated the Utility Coordination Committee is getting together with the Municipal Managers and Engineers to make a decision on utility coordination tool that will be available for municipalities, which will coordinate projects and share costs. Mrs. Trexler stated there are two options for this tool. Grant money is available for two or more municipalities. Elected officials and Municipal Managers are encouraged to attend this meeting.

**16. Old Business** – Ms Boyko stated she went on a Walk-through in Carrick with Mrs. Trexler, Manager Zboyovsky and Carrick Representative Natalia Rudiak to discuss several projects to work together with the neighboring community.

**17. New Business:** Mayor Lockhart announced Halloween will be celebrated with Trick or Treat on Sunday, October 31, 2010 from 6:00 P.M. to 8:00 P.M., in Brentwood.

Mr. Zimmerman stated he received a phone call from Marty Ritter, EMC, and stated Council is invited to attend the 911 to see EMS in action.

**18. Public Comments – Please try to limit remarks to 3 minutes.**

- a. Herb Sill, Bauman Avenue, came before Council regarding the following:
- Grant Money Status
  - BPI Golf Outing
  - Resolution No. 2010-63 – HB 712
  - Resolution 2010-62 – SB 900

Mayor Lockhart stated these are two separate Bills/Resolutions regarding acquisition of property, absentee landlords, property owners, blighted properties and "Land Banks".

Mr. Sill continued,

- Enforcement of ordinance regarding Parking on sidewalks within the Borough

Mr. Richards stated there is parking on sidewalks on Clermont, Elroy, Glendale, and many other streets in Brentwood Borough. Mr. Richards stated he agrees this should be enforced.

- b. Michael Reiland, Colonial Park Dr., came before Council regarding Fayette Resources property located at 4220 Colonial Park Drive. (Code Enforcement and Health Department issues)
- c. Ray Nowicki, Hillson Ave., came before Council regarding the PAWC and Golden Triangle Company excavation work at intersection of Hillson Avenue and Pary Street. Manager Zboyovsky said that the excavators will be on notice to restore the area in accordance with the Borough ordinance.
- d. Pat Carnevale, Shadewell Ave., came before Council regarding the following:
  - Audit Report (Cultural Recreation). Manager Zboyovsky said I don't have a copy in front of me, please contact me and I will look into it.
  - BPI Party at the Fire Hall (Alcohol Beverages)
- e. Rich Shubert, West Brentridge Ave., came before Council regarding the following:
  - Marcellus Shale at the local level (Article in South Hills Record) Mayor Lockhart said we don't have an area that large in Brentwood. The Hollow would be dealing with the DEP and the creek.
- f. Tony DeGenes, Van Wyck Ave., came before Council regarding Section 8 Housing in Brentwood.

**M-21** Motion by Mr. Johnson, seconded by Mr. Zimmerman and duly carried to adjourn the meeting at 9:00 P.M. ALL AYES.

Respectfully submitted,



Mary Lou Garase  
Administrative Assistant

Mlg