

**BOROUGH OF BRENTWOOD
MINUTES OF THE AGENDA MEETING
TUESDAY, AUGUST 17, 2010**

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EXECUTIVE SESSION: President Wenzel stated personnel and legal issues were discussed. No votes were taken.

1. Call to Order. The Agenda meeting of the Council of the Borough of Brentwood was called to order by President David Wenzel at 7:30 P.M., on Tuesday, August 17, 2010 in Council Chambers.

2. Pledge of Allegiance. The Pledge of Allegiance was recited by all those present.

3. Roll Call. The following answered roll call: Mrs. Ann Schade, Mr. Clyde Zimmerman, Ms Janice Boyko, Mr. Charlie Johnson and Mr. David Wenzel.

Absent: Councilpersons Mrs. Catherine Trexler and Mr. Mario Richards,

Also present: Mayor Kenneth E. Lockhart, Borough Manager Zboyovsky, Solicitor Thomas Ayoob, III, and Administrative Assistant Mary Lou Garase.

4. Presentation

a. Wayne Dollard, 218 Windmere Ct., McMurray, PA, Publisher of "IN Community Magazine." Mr. Dollard gave a presentation to Council to provide a quarterly newsletter, mailed to every household in Brentwood, Baldwin and Whitehall. The magazine would be called "In Brentwood" serving Baldwin and Whitehall eliminating the current "Briefly Brentwood" newsletter. Mr. Dollard explained the proposed Agreement including costs, advertising, postage, editing, photos, mailing, etc. A discussion ensued and President Wenzel stated Council will consider this at the next Council meeting.

5. Communications. None.

6. Department and Borough Managers Reports: President Wenzel stated the following reports will be considered at the Council meeting:

- a. Public Works Department
- b. Building Inspector
- c. Engineer
- d. Police Chief
- e. Solicitor
- f. Borough Manager

7. President's Report – President Wenzel stated LifeSpan will meet on Friday, August 20, 2010 at 10:30 A.M. to 12:30 P.M. at the Brentwood Library for a "Meet & Greet" Social. This is a new Senior Program in Brentwood.

8. Mayor's Report – Mayor Lockhart said the 5-K Race will give a presentation at the next meeting.

9. Administrative and Finance Committee – Ms Janice Boyko stated the following will be considered at the Council meeting:

- a. Approve the Minutes of the July 20, 2010 Agenda meeting
- b. Approve the Minutes of the July 27, 2010 Regular Council meeting
- c. Approve the Minutes of the July 27, 2010 Strategic Planning meeting
- d. Approve the Minutes of the August 10, 2010 Strategic Planning meeting.
- e. Accept the Treasurer's Report for the Period ending July 31, 2010.
- f. Consider payment of the bills from July 17, 2010 through August 13, 2010 from the General Fund.
- g. Consider payment of the bills from July 17, 2010 through August 13, 2010 from the Sanitary Sewer Fund.
- h. Consider payment of the bills from July 17, 2010 through August 13, 2010 from the Capital Improvement Fund.
- i. Consider payment of the bills from July 17, 2010 through August 13, 2010 from the Non-Uniform Pension Fund.
- j. Consider payment of the bills from July 17, 2010 through August 13, 2010 from the Police Pension Fund.
- k. Consider Resolution No. 2010-60, Disposition for Destruction of Specific Records.

Manager Zboyovsky stated over the last couple of years we are trying to get rid of several documents and equipment. A discussion ensued and it was stated the items being discarded is equipment. Therefore, the Resolution No. 2010-60 should be modified to "Disposition For Destruction of Specific Equipment."

Ms Boyko continued:

- l. Consider joining the Local Government Academy's Leadership Circle (Gold – \$500, Silver - \$250, or Bronze- \$100.)

Ms Boyko said this is a great opportunity to participate. President Wenzel questioned if we can use taxpayers dollars for this?

Solicitor Ayoob stated to the extent that if it is your belief that it benefits your ability to govern and you as a Council can vote and approve it. If you believe it helps you govern and makes you better leaders it shouldn't be a problem. At this time, several Council members voiced their opinion and it was the consensus of Council to participate in the LGA Leadership Circle. President Wenzel stated this will be considered at the Council meeting and also the cost will be determined.

Ms Boyko continued:

- m. Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood.

At this time, Several Council members stated if we participate will we get lost in this magazine? It is saving personnel manpower, office hours, and the cost is very similar; it would showcase Brentwood and would be good marketing Brentwood. A discussion ensued.

Manager Zboyovsky stated he spoke with the Manager of Peter's Township and they were pessimistic; however, they signed for a one year contract. A discussion ensued.

Ms Boyko continued:

- n. Consider the purchasing of a Dynex 46-inch Class/1080p/60Hz/LCD HDTB and Peerless Universal Flat Panel TV Cart for \$986.53.

Manager Zboyovsky stated this would be used for Webinars and Power Point Presentations. The total cost is \$986.53 which includes the cart. A discussion ensued and it was stated this would be used only by the Borough and not organizations.

Ms Boyko continued:

- o. Consider Resolution No. 2010-61, Establishing Borough Panel of Physicians

At this time, Manager Zboyovsky said we have had problems with workers compensation insurance and another carrier gave us a quote and we then decided to review the Panel of Physicians. Therefore, we notified Jefferson Regional and they recommended the attached list. A discussion ensued regarding the location of some of the physicians and questioned if local physicians would be considered. A discussion ensued and President Wenzel said it is the consensus of Council to add Dr. Laurent and Dr. Hurley to the Panel of Physicians; this will be considered at the Council meeting. Manager Zboyovsky stated he emailed this Panel of Physicians to the Labor Attorney for review and guidance.

10. Public Works Committee – In the absence of Mrs. Trexler, Mr. Zimmerman stated the following will be considered at the Council meeting:

- a. Accept the Public Works Supervisor's monthly report.
- b. Consider accepting the bid of \$51.40 per ton for Rock Salt, bulk delivery, from Morton International, Inc., as submitted to the SHACOG Purchasing Alliance for its bid opening on July 12, 2010. Also accepted are the bids of \$51.40 per ton for pickup at the mine or storage area.

11. Zoning and Ordinance Committee – Mrs. Schade stated the following will be considered at the Council meeting:

- a. Accept the Building Inspector's monthly report.
- b. FYI – There is a Zoning Hearing Board meeting scheduled for August 26, 2010 at 8:00 P.M.

RE: For a Special Request concerning a Vehicular Service Establishment on Dewalt Avenue (Previously Bell Auto Parts).

Solicitor Ayoob stated there is a Zoning Hearing Board meeting scheduled and if you are opposed to the request, you can authorize that I attend or Manager Zboyovsky attend to submit Council's opposition to the application. Manager Zboyovsky said the request is for a Special Exception for a Vehicular Service Establishment on Saw Mill Run Boulevard and if Council is opposed to this application the Solicitor or me would attend and testify in opposition to the Zoning Hearing Board. After a discussion, it was agreed that Council does not have any opposition to this.

Mrs. Schade continued:

- c. FYI – There is no Planning Commission meeting scheduled in August
- d. Consider Adopting Ordinance No. 1190 – Amending in Limited Part Chapter 148-Nuisances
- e. Consider Adopting Ordinance No. 1191 – Amending in Limited Part Chapter 162 – Property Maintenance
- f. Consider Adopting Ordinance No. 1192 – Amending in Limited Part Section 180 Article VI – Snow and Ice Removal

Manager Zboyovsky said these are the ordinances that were distributed last month with minor changes and have been advertised and posted on the website.

12. Park and Recreation Committee – Mr. Johnson reported on the following:

- a. The Brentwood Park Initiative meeting will be held on Thursday, September 9, 2010 at 7:00 P.M. at the Community Room. The meetings are open to the public.
- b. Mr. Johnson said the Brentwood Park Initiative is hosting the 2nd Annual Community Day, on Saturday, August 21, 2010, at Brentwood Park from 1-5 P.M., and in the evening there will be a free pool party and later a movie in the park at the little league field. The organizations will be selling food. The BASA will sponsor a dunk tank and is requesting Council, Mayor and Solicitor to participate. Mayor Lockhart stated he will be out of town.

Mr. Johnson continued:

- c. Consider request from Brentwood Area Soccer Association for the use of the Brentwood Stadium for their Fall 2010 Season.

Mr. Johnson stated a few months ago we talked about Kaiser Field where the little children play soccer. Recently, the field was re-sod and re-seeded and now that it is restored, the children will be able to use that field. Also, the parking lot next to the Brentshire Apartments they want to change that into a field for soccer; however, they want too much money. Now, it is an unsightly area with overgrown weeds, debris, logs,

etc. I would like to have the Code Enforcement Officer go to the site and cite the property owner for the numerous violations.

3. Public Safety Committee – Mr. Zimmerman stated the following will be considered at the Council Meeting:

- a. Accept the Police Chief's monthly report.
- b. Consider selling of Police Vehicle
- c. FYI – Allegheny County Property Assessment (Conducting field reviews)

President Wenzel requested Mr. Zimmerman read the letter at the Council meeting as an informational item.

Mr. Zimmerman continued:

- d. EMS report
- e. Library Report
- f. VFD Report

14. Special Committees –

- ACBA – Mr. Zimmerman said no report
- ALOM – Mr. Johnson said he will have a report.
- PSAB – Mrs. Trexler, President Wenzel said no report.
- EDS – Mrs. Trexler, President Wenzel said no report.
- CONNECT – Mr. Johnson said there is a meeting and he will have a report.
- 3 Rivers Wet Weather - Mrs. Schade said no report.
- Rte. 51 Planning Committee – Ms Boyko said no report, we meet the day after the Council meeting.
- SHACOG – Mrs. Trexler, President Wenzel said no report.
- WATERSHED – Mrs. Schade said no report.

15. Old Business – None.

16. New Business – None.

17. Public comment – Please try to limit remarks to 3 minutes.

a. Ms Donna Cranmer, Kaufman Ave., came before Council regarding the following:

- Item No. 9.m Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood.

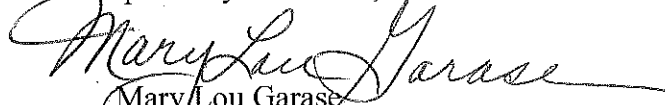
b. Herb Sill, Bauman Ave., came before Council regarding the following:

- Item No. 9.o Consider Resolution No. 2010-61, Establishing Borough Panel of Physicians
- Item No. 9m. Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood

- Item No. 11.e Consider Adopting Ordinance No. 1191 – Amending in Limited Part Chapter 162 – Property Maintenance
 - Item No. 11.f Consider Adopting Ordinance No. 1192 – Amending in Limited Part Section 180 Article VI – Snow and Ice Removal
- c. Pat Carnevale, Shadewell Ave., came before Council regarding the following:
- Item No. 9. m Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood
 - Item No. 12.c Consider request from Brentwood Area Soccer Association for the use of the Brentwood Stadium for their Fall 2010 Season.
 - Watershed - 10 communities bonding to form new ALCOSAN
 - Item No. 12.a Brentwood Park Initiative
 - Borough Safety Committee (Labor/Management)
 - Guards in the Brentwood Park (Job Descriptions)
 - Meadowbrook Boulevard (Parking meters)
- d. Donna Cranmer, Kaufman Ave., came before Council regarding the following:
- Item No. 9.m Consider entering into an Agreement with IN Community Magazine to publish a quarterly magazine for the Borough of Brentwood

18. M-1 Motion by Mr. Johnson, seconded by Mr. Zimmerman and duly carried to adjourn the meeting at 9:00 P.M. ALL AYES.

Respectfully submitted,


Mary Lou Garase
Administrative Assistant

Mlg