

BOROUGH OF BRENTWOOD
AGENDA
November 25, 2019 - REGULAR MEETING MINUTES
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 7:00 PM

1. Call to Order.

Called to order at 7:45PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. George		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

None.

5. Communications.

Mr. Schubert also thanked Manager Zboyovsky for meeting with a homeowner to discuss concerns regarding a chemical smell that had entered the structure while a Borough contractor was installing a sanitary sewer liner. Manager Zboyovsky replied that, when future project notifications are issued, a sentence will be added to the letter that advises residents how to respond if an odor is detected; the culprit of this issue was likely a dry building trap, and the problem could have been abated by pouring water into a basement floor drain.

- a. Email from resident on Christmas Lights

The Borough received an email from Rose Griffin that complemented the appearance of the new decorations on Brownsville Road.

- b. Thank you card from Shade Tree Commission

The Borough received a card from the Shade Tree Commission that thanked the Borough for its help in coordinating a recent planting of 11 trees on Brownsville Road.

6. President's Report – Mr. Harold Smith

- a. FYI - Borough Offices are closed on November 28th & 29th
FYI- The Borough Offices will be closed on Thursday, November 28th and Friday, November 29th in observance of Thanksgiving. We wish everyone a warm and joyous holiday.

7. Mayor's Report – Mr. Dennis Troy

No report.

8. Administrative and Finance Committee – Mr. John Frombach

- a. Consider adopting Resolution No. 2019-70: 2020 Proposed Budget [ACTION ITEM]
Mr. President, I move to adopt Resolution No. 2019-70, which makes the proposed 2020 Brentwood Borough Budget available for public inspection at the municipal building and on the Borough website from November 28th through December 9th.

Mr. Carnevale asserted that the budget cannot be finalized until the police department contractual negotiations are completed.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith

Nays: Carnevale

President: "Motion Passed"

- b. Consider 2020 Minimum Municipal Obligation (MMO) for the Police Pension Plan in the amount of \$290,641.00 to be paid from the 2020 General Fund Line Item 01-492-965 [ACTION ITEM]

Mr. President, I move to accept the 2020 Minimum Municipal Obligation for the Police Pension Plan as calculated by the Borough's Actuary in the amount of \$290,641, which is to be paid from 2020 General Fund Line Item 01-492-965.

Mr. Carnevale questioned the increase, and Manager Zboyovsky replied that the change is mostly due to a recent reduction in the investment assumptions that was recommended by the Borough's pension fund manager based upon recent market trends. Mr. Carnevale also asked if

the pending increase in benefits for certain retirees will impact the MMO, and Manager Zboyovsky responded that such totals will not be included in the calculation until 2022.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider 2020 Minimum Municipal Obligation (MMO) for the Non-Police Pension Plan in the amount of \$111,402.00 to be paid from the 2020 General Fund Line Item 01-492-960.
[ACTION ITEM]

Mr. President, I move to accept the 2020 Minimum Municipal Obligation for the Non-Police Pension Plan as calculated by the Borough's Actuary in the amount of \$111,402.00, which is to be paid from 2020 General Fund Line Item 01-492-960.

Motion By: Robert Pasquantonio

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

9. Public Works Committee – Ms. Jennifer George

- a. Consider Resolution No. 2019-74: 2020-2024 Shared Cost Sidewalk Restoration Program Plan [ACTION ITEM]

Mr. President, I move to adopt Resolution No. 2019-74, which updates the Five-Year Sidewalk Restoration Plan for calendar years 2020 through 2024.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Change Order #2 from Continental Construction & Demolition for the removal of asbestos containing material at the Snee Dairy amounts of \$24,825, which is to be paid from Borough Building Fund Line Item 19-409-450 Contracted Services - Demolition.

Mr. President, I move to approve Change Order No. 2 as requested by Continental Construction & Demolition, which is associated with the removal of asbestos containing material at the Snee Dairy site in the amount of \$24,825.00 subject to the receipt of adequate supporting documentation, including a detailed itemization of costs, and which

is to be paid from Borough Building Fund Line Item 19-409-450: Contracted Services - Demolition.

Mr. Carnevale questioned if the figures regarding the amount of material that was removed from the site have been confirmed by the construction manager, and Manager Zboyovsky responded affirmatively.

Motion By: AJ Doyle

Second By: John Frombach

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider Change Order #3 from Continental Construction & Demolition for the removal of an underground storage tank at the Snee Dairy amounts of \$23,001, which is to be paid from Borough Building Fund Line Item 19-409-450 Contracted Services - Demolition.

Mr. President, I move to approve Change Order No. 3 as requested by Continental Construction & Demolition, which is associated with the removal of an underground storage tank & adjacent contaminated soils at the Snee Dairy site, in the amount of \$23,001.00 subject to the receipt of adequate supporting documentation, including a detailed itemization of costs, and which is to be paid from Borough Building Fund Line Item 19-409-450: Contracted Services - Demolition.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

10. Zoning and Ordinance Committee – Mr. Rich Schubert

- a. Consider areement with the Cohen Group for telecommunications-related legal services in the not-to-exceed amount of \$3000 to be paid from General Fund Line Item 01-414-314 Planning & Zoning Special Legal Services [ACTION ITEM]

Mr. President, upon the recommendation of the Zoning & Ordinance Committee, I move to enter into an agreement with The Cohen Group to provide telecommunication-related legal services in the not-to-exceed amount of \$3,000, and which is to be paid from General Fund Line Item 01-414.314.

Mr. Schubert gave a detail explanation as to the Z&O Committee's rationale for recommending this contract. Mr. Carnevale asserted that SHACOG should be responsible for addressing telecommunication deficiencies. Indicated that he raised such point at a recent board meeting but that there was little interest from peer communities. Mr. Schubert concurred that either SHACOG or CONNECT would be an appropriate future forum but that the Borough

presently has the power to independently enforce the terms of the franchising agreement.

11. Parks and Recreation Committee – Mr. Pat Carnevale

- a. Consider Resolution 2019-76: Entering into and Accepting the Keystone Grant Agreement Associated with the \$61,750 Grant for the Renovations of the Brentwood Library Roof [ACTION ITEM]

Mr. President, I move to adopt Resolution No. 2019-76, which authorizes the Borough to enter into an Agreement with the Commonwealth of Pennsylvania for a \$61,750 grant through the Keystone Library Facilities Program to assist with the replacement of the roof at the Brentwood Library.

Motion By: Pat Carnevale

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

12. Public Safety Committee – Mr. AJ Doyle

- a. FYI - 2020 EMS Subscription Program

Mr. President, as a reminder, each of our residents will soon be receiving a 2020 Subscription Form in the mail from Brentwood Emergency Medical Services. Rates are \$45 for an individual and \$60 for a household.

13. Community Affairs Committee – Dr. Robert Pasquantonio

- a. Consider Advertising the 2020 Borough Council Meetings, Planning Commission Meetings, Civil Service Commission Meetings, and Zoning Hearing Board Meetings. [ACTION ITEM]

Mr. President, I move to advertise the dates of the 2020 Borough Council, Civil Service Commission, Planning Commission, and Zoning Hearing Board Meetings.

Motion By: Robert Pasquantonio

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

14. Special Committees

None.

15. Old Business

None.

16. New Business

None.

17. Public Comment

Herb Sill, 240 Bauman Avenue, commended Council for entering into an agreement with The Cohen Group. Asserted that cable company workmanship has been getting worse each year.

18. Adjournment

Adjourned at 8:38PM.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

Respectfully submitted,

Eric Peccon
Assistant Manager