

**BOROUGH OF BRENTWOOD
AGENDA
August 26, 2019 - REGULAR MEETING MINUTES
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 7:00 PM

1. Call to Order.

Called to order at 7:35PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. George		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle	X		Dr. Pasquantonio	X	
Mr. Smith	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

Eugene Werner, 4328 Brownsville Road, asked if members of the public will receive any details as to the nature of the Police Department grievances, and Mr. Carnevale replied that such personnel matters are confidential.

5. Communications.

Manager Zboyovsky reported that the Police Department received a thank you card from an individual to which they provided assisted. Officer Massey stopped his vehicle to assist an elderly pedestrian who had slipped while crossing the street on a wet day.

6. President's Report – Mr. Harold Smith

Mr. Smith thanked the community for its strong show of support at the initial Brentwood Spartans football game of the season.

- a. September Agenda Meeting Date Reminder

FYI - As a reminder, next month's agenda meeting will take place on Tuesday, September 17th due to the annual Route 51 Corridor Communities golf outing.

- b. Joint Council/School Board Meeting

The next joint meeting with the Brentwood Borough School Board is scheduled for tomorrow, August 27th at 7:00 PM at the Borough Building. The agenda is available online.

7. Mayor's Report – Mr. Dennis Troy

No report.

8. Administrative and Finance Committee – Mr. John Frombach

- a. Consider Authorizing the Borough Manager to work with PFM on the possible refinancing of the Borough's 2012 and 2015 General Obligation Bonds [ACTION ITEM]

Mr. President, I move to authorize the Borough Manager to work with PFM Financial Advisors, Inc. as Financial Advisor, Dinsmore & Shohl LLP as Bond Counsel, RBC Capital Markets as Underwriter, and the Borough Solicitor in conjunction with the refinancing of the outstanding Series of 2012 and Series of 2015 Bonds.

Motion By: John Frombach

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider authorizing the Borough Manager to bind coverage with OneAmerica for life & disability insurance [ACTION ITEM].

Mr. President, I move to authorize the Borough Manager to bind coverage with OneAmerica for life, short term disability, and long term disability insurances at an annual premium of \$25,606 for a period beginning October 1, 2019. Note that this figure represents a 14% decrease from the incumbent carrier and these rates are guaranteed through the close of 2021.

Mr. Carnevale questioned if equivalent benefits were attained despite the cost decrease, and Manager Zboyovsky responded affirmatively.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider adopting 2020 Budget Schedule [ACTION ITEM]
Mr. President, I move to adopt the 2020 Borough Budget Schedule as presented.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- d. FYI - 2018 Brentwood Borough Audit Presentation
FYI- Mr. President, representatives from Hosack Specht Muetzel & Wood will be conducting a presentation on the 2018 Borough Audit at the beginning of the September 17th Agenda Meeting.
- e. FYI - Administrative & Finance Committee Meeting
Mr. President, the Administrative & Finance Committee has scheduled a time for the meeting that was discussed last week. The meeting will take place tomorrow, August 27th, at 5:00 PM.

9. Public Works Committee – Ms. Jennifer George

- a. Consider Resolution No. 2019-47: Sale of Surplus DPW Vehicle as Surplus Property [ACTION ITEM]
Mr. President, I move to adopt Resolution No. 2019-47, which authorizes the sale of a 2008 Ford F-550 as surplus property at a minimum price of \$5000.

Motion By: Rich Schubert

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Resolution No. 2019-48: Amendment to Personnel Manual to Create Part-Time Custodian Position [ACTION ITEM]
Mr. President, I move to adopt Resolution No. 2019-48, which amends the Borough's Personnel Manual to create a job description for the part time Custodian who will provide janitorial services to the Borough Building, Library, DPW Building, Civic Center, and Park Restrooms.

Mr. Carnevale asserted that, due to past practice with union employees, the custodian would be limited solely to cleaning the municipal building and library. Manager Zboyovsky reiterated the

history of the agreement with the Public Works Department. In exchange for permitting a former union custodian to receive additional pay, the Teamsters consented to allow the Borough to remove this position from the bargaining unit at the time of such employee's retirement. Mr. Frombach stated that, by creating this position, the Borough would could better assign existing employees to complete tasks that require greater skill and knowledge than janitorial work.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith

Nays: Carnevale

President: "Motion Passed"

- c. Consider authorizing the Borough Manager to advertise for and hire one part-time janitor for Borough facilities at a rate of \$15.00/hour to be paid from Line Item 01-409.140 [ACTION ITEM].

Mr. President, I move to authorize the Borough Manager to advertise for and hire one part-time custodian to provide janitorial services for Borough facilities at a rate of \$15.00/hour, which is to be paid from General Fund Line Item 01-409-140: Government Buildings.

Mr. Carnevale additionally criticized Council for allowing a part-time employee to commence work at a higher rate of pay than probational clerical workers.

Motion By: Rich Schubert

Second By: Robert Pasquantonio

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith

Nays: Carnevale

President: "Motion Passed"

10. Zoning and Ordinance Committee – Mr. Rich Schubert

- a. Consider advertising for open Zoning Hearing Board seat [ACTION ITEM].

Mr. President, I move to advertise for letters of interest for an open seat on the Zoning Hearing Board.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider incorporating amendment to telecommunications ordinance into multi-part zoning ordinance revisions [DISCUSSION ITEM]

Mr. Schubert stated that the Z&O Committee has come to a consensus and that the body has asked for a motion to presented at next month's meeting to advertise a draft ordinance.

- c. Consider incorporating amendment to short term rental ordinance in multi-part zoning ordinance revisions [DISCUSSION ITEM]

Mr. Schubert stated that consensus has also been reached on this policy, and language pertaining to the same will be presented in next month's draft ordinance.

- d. FYI- Planning Commission Meeting Scheduled

FYI- Mr. President, the Planning Commission will convene on August 29th to review a request for a conditional use permit to operate a bed & breakfast from a single-family home.

11. Parks and Recreation Committee – Mr. Pat Carnevale

- a. Consider awarding the Brentwood Pool/Bath House Renovation Project to _____ with a base bid of \$X,XXX,XXX and to (INCLUDE or NOT INCLUDE) Additional Alternate No. 1 associated with Spray Features at an additional cost of \$XX,XXX and to (INCLUDE or NOT INCLUDE) Additional Alternate No. 2 associated with Site Lighting at a cost of \$XX,XXX and to [ACCEPT or REJECT] deduction Alternate No. 3 associated with a reduced landscaping plan in the amount of \$XX,XXX for a total cost of \$X,XXX,XXX to be paid from the Borough's 2019 and 2020 Capital Improvement Fund Budget Line Item 18-452-611 Pool Improvements [ACTION]

Mr. President, I move award the Brentwood Pool/Bath House Renovation Project to Yarborough Construction, the lowest responsible bidder, in the base bid amount of \$3,176,671. I move to accept Additional Alternate No. 1 associated with Spray Features at an additional cost of \$45,000, to accept Additional Alternate No. 2 associated with Site Lighting at a cost of \$41,800, and to reject Deduction Alternate No. 3 associated with a reduced landscaping plan in the amount of \$25,000. The total project cost of \$3,263,471 is to be paid from the Borough's 2019 and 2020 Capital Improvement Fund Budget Line Item 18-452-611 Pool Improvements.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

12. Public Safety Committee – Mr. AJ Doyle

- a. Consider Grievance No. 19173 [ACTION ITEM]
Mr. President, I move to deny Grievance No. 19173.

Motion By: AJ Doyle

Second By: John Frombach

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith
Nays: Carnevale

President: "Motion Passed"
- b. Consider Grievance No. 19168 [ACTION ITEM]
Mr. President, I move to deny in part and to grant in part Grievance No. 19168.

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Doyle, Frombach, Pasquantonio, Schubert, Smith
Nays: Carnevale

President: "Motion Passed"
- c. Consider Grievance No. 18630 [ACTION ITEM]
Mr. President, I move to grant Grievance No. 18630 with the condition that the Union accept the Memo Of Understanding associated with clarifying the definition of "Shift Change".
- d. FYI - Brenwood Civil Service Commission Meeting
Mr. President, the Brentwood Civil Service Commission will be meeting on Tuesday, September 3, 2019 at 7:00 PM. The purpose of the meeting will be to review and certified the Police promotional list of candidates. The Police Officer Candidate's list will not be certified until the October or November Civil Service Commission meeting.

Mr. Carnevale asserted that testing was conducted in violation of an unnamed 'consent decree.'

13. Community Affairs Committee – Dr. Robert Pasquantonio

- a. FYI - Pitt Makes a Difference Day - Saturday, October 19th
Brentwood Borough will again partner with the University of Pittsburgh on October 19th from 10:00 AM to 2:00 PM for the annual Pitt Makes a Difference Day. A group of 40 students will assist with remove debris from the park and Hollow. We ask Brentwood residents to show pride in their community by assisting with this project. Preserve the beauty of our Borough by removing trash and debris from the rights-of-way around your home.

14. Special Committees

None.

15. Old Business

None.

16. New Business

Mr. Carnevale asserted that Council needs to take action to address handicapped parking deficiencies during stadium events. Stated that the Borough should work to ensure that such fans can park in the field-level lot. Mr. Schubert replied that this area was developed so that individuals associated with an organization that holds a permit can ensure that its members can access the field; handicapped seating was purposely installed at the top of the bleachers so that guests can easily reach this area from the main handicapped parking lot. Mr. Carnevale also stated that additional handicapped parking can be added at the Windsor Drive entrance. Mr. Smith replied that such action would block emergency vehicle access, and Mayor Troy responded that such area cannot meet slope standards under the ADA Act. Manager Zboyovsky replied that, in accordance with the ADA, the Borough is required to offer a certain quantity of handicapped parking, and it meets this requirement by providing a ramp to the stadium from the main lot.

17. Public Comment

Eugene Werner, 4328 Brownsville Road, commented on the officer response to the individual who fell. Asked if the slip and fall was caused by defects with the crosswalk paint.

Josh Rice, 3630 ParyStreet, stated that, since demolition activity commenced at 10 Marylea Avenue, water has been entering his basement. Mayor Troy replied that this issue should be remediated following grading of the site.

18. Adjournment

Adjourned at 8:31PM.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert, Smith

President: "Motion Passed"

Respectfully submitted,

Eric Peccon
Assistant Manager