

**BOROUGH OF BRENTWOOD**  
**AGENDA**  
**November 26, 2018 - REGULAR MEETING MINUTES**  
**7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

**Executive Session: 6:30 PM Public Hearing: 7:00 PM**

**1. Call to Order.**

Called to order at 7:30PM.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. George		X
Mr. Schubert	X		Mr. Doyle	X	
Dr. Pasquantonio	X		Mr. Frombach	X	
Mr. Smith		X	Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

**4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.** None.

**5. Communications.**

None.

**6. President's Report – Mr. Harold Smith**

None.

**7. Mayor's Report – Mr. Dennis Troy**

None.

**8. Administrative and Finance Committee – Mr. John Frombach**

- a. Consider advertising of Ordinance No. 2018-1274: 2019 Sewage Rates [ACTION ITEM]  
*Mr. President, I move to remove from the table the motion to advertise Ordinance No. 2018-1274: 2019 Sewer Rates and set the Borough's fee's with a [7% OR a 3.5% OR*

***0%] increase in the Borough service charge and consumption fee. The Ordinance already takes into account the 7% increase in the ALCOSAN service charge and consumption fees.***

Motion to freeze the Borough rates.

Mr. Carnevale expressed support for this motion and asserted that such fees should never be increased unless there is an immediate infrastructural need; because the sewer bypass line that was proposed for installation near the site of the hospital development is no longer necessary, this decision is fiscally feasible.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- b. Consider Resolution No. 2018-73- 2019 Proposed Budget [ACTION ITEM]  
***Mr. President, I move to adopt Resolution No. 2018-73: 2019 Proposed Borough Budget. NOTE: The proposed Budget does not include any increase in Borough's Property Tax milage rate.***

***A copy of this document is to be available for public review both online and at the Borough Building from November 29th until December 10th. The Final 2019 Budget is scheduled to be considered for a vote at the December 10th meeting.***

Mr. Schubert asserted that certain proposed parks & recreation items should be removed from the budget.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio

Nays: Schubert

President: "Motion Passed"

- c. Consider Resolution No. 2018-74- 2019 Fee Schedule [DISCUSSION ITEM]  
***Mr. President, this item will be acted on during the December 10th Council meeting. Please review the proposed fees.***

Mr. Carnevale asked if the listed fees would apply to Baldwin School District should its football team need to use Brentwood Stadium in 2019 due to construction at its home field. Mr. Frombach replied that the terms of this agreement would be separately negotiated.

- d. Consider Resolution No. 2018-79: Investment of Sanitary Sewer Funds [DISCUSSION ITEM]

Mr. Carnevale asserted that the proposed 2% interest rate seems low given current market conditions. Council asked Manager Zboyovsky to contract other banks and, if higher rates are discovered, to ask Brentwood Bank if it could match this figure.

## 9. Public Works Committee – Ms. Jennifer George

- a. Consider adopting Ordinance No. 2018-1272: Stormwater Amendments [ACTION ITEM]

***Mr. President, I move the Borough adopt Ordinance No. 2018-1272: Stormwater Amendments.***

Mr. Carnevale expressed concern that some of the listed provisions cannot be feasibly applied in a densely built community. Manager Zboyovsky replied that the vast majority of these regulations only apply to new development. An exemption process is also included should it not be possible for a developer to meet certain stipulations.

Motion By: AJ Doyle

Second By: Rich Schubert

President: "Motion Passed"

## 10. Zoning and Ordinance Committee – Mr. Rich Schubert

No items.

## 11. Parks and Recreation Committee – Mr. Pat Carnevale

- a. Consider Resolution No 2018-80: Disposition of Surplus Parks & Recreation Property [ACTION ITEM]

***Mr. President, I move to adopt Resolution No. 2018-80, which authorizes the disposition of 100 unused chairs from the Community Room as surplus property.***

Motion By: Pat Carnevale

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

## 12. Public Safety Committee – Mr. AJ Doyle

Mr. Doyle announced that the Public Safety Committee will meet with Brentwood EMS & VFC on December 5th.

- a. Consider advertising for or making an appointment to an open seat on the Brentwood Civil Service Commission [ACTION ITEM]

***Mr. President, I move to advertise for candidates to fill an open seat on the Brentwood Civil Service Commission.***

***OR***

***Mr. President, I move the Borough adopt Resolution No. 2018-81; appointing Robert Cranmer to the Brentwood Borough Civil Service Commission for a six year term which expires on December 31, 2024.***

Mr. Doyle indicated that Mr. Zimmerman has declined to be considered for reappointment. Motion to appoint Mr. Cranmer.

Motion By: AJ Doyle

Second By: Rich Schubert

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- b. Consider resolving Grievance No. 18626 with the Teamsters Local Union No. 205 [ACTION ITEM]

***Mr. President, I move the Borough resolve Grievance No. 18626 with the Teamsters Local Union No. 205 by removing all documentation from the employee's personnel file pertaining to this grievance as well as authorizing the compensation of five (5) Overtime Hours to the employee with the understanding that said grievance be resolved with prejudice and no further challenges of any kind shall be filed in any forum over the issues resolved by this grievance.***

Motion By: AJ Doyle

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- c. Consider resolving Grievance No. 18627 with the Teamsters Local Union No. 205 [ACTION ITEM]

***Mr. President, I move the Borough resolve Grievance No. 18627 with the Teamsters Local Union No. 205 by removing all documentation from the employee's personnel file***

*pertaining to this grievance as well as authorizing the compensation of sixteen (16) Regular Hours to the employee with the understanding that said grievance be resolved with prejudice and no further challenges of any kind shall be filed in any forum over the issues resolved by this grievance.*

Motion By: AJ Doyle

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

### **13. Community Affairs Committee – Dr. Robert Pasquantonio**

- a. Consider Advertising the 2019 Borough Council Meetings, Planning Commission Meetings, Civil Service Commission Meetings, and Zoning Hearing Board Meetings. [ACTION ITEM]  
*Mr. President, I move to advertise the dates of 2019 Borough Council, Planning Commission, Zoning Hearing Board, and Civil Service Commission Meetings as presented.*

Motion By: Robert Pasquantonio

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

- b. FYI - There is a Community Affairs Committee Meeting  
*Mr. President, just a reminder to the Community Affairs Committee that we will be meeting on Thursday, November 29th at 9:00 AM to primarily continue the discussion regarding future storage needs in the park/stadium.*

### **14. Special Committees**

Mr. Frombach reported that EDS will be holding a meeting on November 29th to review prospective organizational changes.

### **15. Old Business**

- a. FYI - Proposals for New Borough Building AV-Security-Phone System [DISCUSSION ITEM]  
*Mr. President, the Borough received two proposals for the Design/Build contract associated with the new Borough Building's security, audio-visual, and telecommunication systems. Interviews of the two firms need to be scheduled. It is*

*anticipated the project will be awarded during the December 10th Council meeting.*

Consensus of Council to schedule this meeting for 6PM on December 3rd.

**16. New Business**

**17. Public Comment**

None.

**18. Adjournment**

Adjourned at 8:20PM.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, Pasquantonio, Schubert

President: "Motion Passed"

Respectfully submitted,



Eric Peccon

Assistant Manager