

BOROUGH OF BRENTWOOD
AGENDA
October 22, 2018 - REGULAR MEETING MINUTES
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 7:00 PM

1. Call to Order.

Called to order at 7:43PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. George	X	
Mr. Schubert		X	Mr. Frombach	X	
Mr. Doyle	X		Dr. Pasquantonio	X	
Mr. Smith	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Presentation

a. 2017 Audit Presentation

Representatives from the Borough's Auditing Firm, Hosack, Specht, Muetzel & Wood LLP, will give a presentation regarding the 2017 Audit.

Steve Niedenberger reviewed the balance sheets for all borough funds and noted the municipality's stable financial position. Indicated that the pension plans had a particularly successful year.

Mr. Carnevale asserted that the Borough has not adhered to labor agreements that require a biannual review of pension assumptions; asked why such deficiency was not listed as an audit finding. Mr. Niedenberger indicated that the audit is designed to review the financial results of investments and not to enforce the amendment of actuarial assumptions.

5. Comments on Agenda Action Items Only. Please limit remarks to three minutes. None.

6. Communications.

Manager Zboyovsky distributed a notification from the Allegheny County Boroughs Association whereby this organization is requesting letters of interest from members of council for open seats on its board.

7. President's Report – Mr. Harold Smith

Mr. Smith congratulated the Brentwood Dukes on their playoff success.

8. Mayor's Report – Mr. Dennis Troy

Mayor Troy expressed sympathy on the passing of longtime Brentwood Dukes coach Dean Canovali.

9. Administrative and Finance Committee – Mr. John Frombach

a. FYI - 2019 Budget Hearing No. 2

Mr. President, the next 2019 Budget Hearing is scheduled for Monday November 12th at 6:00 pm. Discussed at this Budget Hearing will be the following Fund Accounts:

- Sanitary Sewer Fund*
- Highway Aid Fund*
- Park Fund*
- Borough Building Fund*

The 2019 General and Capital Improvement Fund may also be revisited. These meetings are open to the public.

10. Public Works Committee – Ms. Jennifer George

No items.

11. Zoning and Ordinance Committee – Mr. Rich Schubert

a. Consider adopting Ordinance No. 2018-1271; Authorizing Stop Signs on Pyramid Avenue, Brentwood Avenue, East Francis Avenue, and Spangler Avenue [ACTION ITEM]

Mr. President, I move to adopt Ordinance No. 2018-1271, which authorizes the Placement of Stop Signs on Pyramid Avenue, Brentwood Avenue, East Francis Avenue, and Spangler Avenue.

Motion By: Jennifer George

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Smith

President: "Motion Passed"

b. Consider adopting Ordinance No. 2018-1270: Sewage Amendment [ACTION ITEM]s

Mr. President, I move to adopt Ordinance No. 2018-1270: Sewage Amendments.

Mr. Carnevale questioned the trigger for when a property owner would be eligible for a backflow device. Manager Zboyovsky replied that the requirements have not been altered; before funding is released, an individual must document two instances of backflow, which will be confirmed by DPW.

Motion By: Jennifer George

Second By: John Frombach

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Smith

President: "Motion Passed"

12. Parks and Recreation Committee – Mr. Pat Carnevale

- a. FYI - Brentwood Athletic Association

FYI- The Brentwood Athletic Association applied for and was awarded a \$5,000.00 grant from the Pittsburgh Pirate Charities Fields for Kids Program. The BAA has donated the grant award to Brentwood Borough to complete the field improvements that began in the spring of this year. The funds will be used for ball field mix, paint, fence slats and fence caps as described in the grant. The funds were deposited into the capital fund account.

The Pittsburgh Pirates have congratulated the BAA for providing a quality baseball, softball and t-ball program for the youth of the community and thanked Brentwood Borough for their continued work to improve the facilities.

13. Public Safety Committee – Mr. AJ Doyle

- a. FYI - Police Clerical Position

The Borough of Brentwood is seeking a motivated, responsible, detail-oriented individual to fill a full-time Police Department Clerical position. Employment applications and a complete job description can be downloaded from the Borough Web Site. Applications must be received by 3:00 PM on November 30, 2018. Note: Applicants must be in good standing with any Borough taxes or fees.

Mr. Carnevale questioned the requirement that the candidates be current on fees. Manager Zboyovsky replied that, because this individual will be responsible for documenting the posting of water service termination notices, it is essential that interested candidates not be on the delinquency list.

- b. Consider reappointment to Civil Service Commission

Mr. Clyde Zimmerman's seat on the Civil Service Commission will expire on December 31, 2018. A decision to reappoint Mr. Zimmerman or advertise the opening will need to be considered.

14. Community Affairs Committee – Dr. Robert Pasquantonio

Dr. Pasquantonio reported that, at last week's 'Make a Difference Day,' over 70 bags of litter were removed. Thanked DPW and area Girl Scouts for assisting the assigned students from the University of Pittsburgh.

- a. FYI - Brentwood Baldwin Whitehall Chamber of Commerce Chili Cookoff scheduled for October 27th

The Brentwood Baldwin Whitehall Chamber of Commerce had to cancel the Chili Cookoff that was scheduled for this upcoming Saturday, October 27th due to lack of participants. The only person who had registered to make chili was our Borough Manager.

Perhaps others figured they did not stand a chance.

- b. FYI - Community Affairs Committee Meeting

Mr. President, I'd like call a Community Affairs Committee Meeting for Thursday, October 30th at 9:00 AM. The purpose of the meeting is to bring discussions pertaining to the storage requirements of our community youth organizations that will be losing their existing storage space due to the demolition of the Bath House and parts of the Civic Center.

Committee Members:

Dr. Pasquantonio

Councilman Carnevale

Councilman Frombach

Mr. Carnevale asserted that this meeting should also include a discussion of considering appropriations to EMS for new offices.

15. Special Committees

None.

16. Old Business

- a. Consider awarding the Snee Dairy, 12 Hillman St. and 10-12 Marylea Ave. demolition contract [ACTION ITEM]

Mr. President, pursuant to the recommendation of the Gateway Engineers, I move to award the 2018 Structure Demolition Project to Continental Construction and Demolition, being the lowest responsible bidder, with a total bid cost of \$85,000, and with \$20,000 being paid from Capital Improvement Fund Line Item 18-409-745 Borough Building Demolition - 10 Marylea Avenue, and with the remaining \$65,000 to be paid from Borough Building Fund Line Item 19-409-450 Contracted Services - Demolition.

Manager Zboyovsky reminded Council that \$10,000 of the cost of demolishing 10-12 Marylea will be covered by a state grant.

Mr. Carnevale asked if a one-time owner of the 12 Hillman property would be able to remove a mantle prior to demolition. Manager Zboyovsky responded that, although the Borough is not able to disburse property without soliciting bids, the purchase agreement allows the seller to

retain any such internal fixtures; these parties would have to coordinate without Borough assistance.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Smith

President: "Motion Passed"

17. New Business

- a. Consider authorizing the Borough Manager to prepare a Request for Proposals associated with Design/Build services for Security Cameras, Phone System, Cabling installation, keyless door entry, and other related services associated with the new Borough Building [ACTION ITEM]
Mr. President, I move to authorize the Borough Manager to prepare and advertise a Request for Proposals associated with Design/Build services for the Security Systems, Audio/Visual System, Phone System, Cabling installation, and other related services associated with the new Borough Building.

Mayor Troy asked if the winning bidder's specifications will be reviewed by the construction manager, and Manager Zboyovsky responded affirmatively.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Smith

President: "Motion Passed"

18. Public Comment

Eugene Werner, 4328 Brownsville Road, questioned why backflow is a problem in a municipality with separated sewers. Manager Zboyovsky replied that, during heavy rains, infiltration still enters the sanitary sewer system, and this stormwater is often the primary culprit in backflow events. Also asked Council to consider providing financial support for the relocation of EMS.

19. Adjournment

Adjourned at 8:49PM.

Motion By: Robert Pasquantonio

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Smith

President: "Motion Passed"

Respectfully submitted,



Eric Peccon
Assistant Manager