

**BOROUGH OF BRENTWOOD
AGENDA
October 8, 2018 - SPECIAL MEETING MINUTES
6:00 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

2019 Budget Workshop No. 1

1. Call to Order.

Called to order at 7:09PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Ms. George		X
Mr. Schubert	X		Mr. Frombach	X	
Mr. Doyle		X	Mr. Smith	X	
Dr. Pasquantonio	X		Mayor Troy		X
Solicitor		X	Manager Zboyovsky	X	

4. Comments on Agenda Action Items Only. Please limit remarks to three minutes. None.

5. Communications.

N/A

6. President's Report – Mr. Harold Smith

a. Budget Hearing - Ground Rules

- Everyone Has a Chance to Speak.
- One Conversation at a time. Please do not interrupt.
- Remember the “Big Picture” – This is a \$9.0 mil General Fund and \$4 mil Capital Fund
- We are not here to discuss “policies” or “procedures”. Those can come later.
- Budget is NOT being voted on tonight. Do not get bogged down on items at this time.

- Will present the Detailed Budget – Section by Section and will move on if there are no questions or comments on any given section rather than Line Item by Line Item.

7. Mayor's Report – Mr. Dennis Troy

N/A

8. Administrative and Finance Committee – Mr. John Frombach

a. Summary

Current Tax Millage – 10 mil

Approx. 3.9 mils increase over 14 years

b. 10 - Year Forecast

Mr. Frombach asked if the forecast includes additional tax revenues from the forthcoming hospital development. Manager Zboyovsky replied that the estimated \$30,000,000 increase in overall taxable value is projected to be realized in FY 2020.

c. 2019 General Fund Revenues

Mr. Frombach commented on the impressive real estate tax collector rate of nearly 96%. Manager Zboyovsky also indicated that no fee increases are proposed.

d. 2019 General Fund Expenditures

Manager Zboyovsky indicated that, although the Borough received a \$10,000 refund and a minimal increase from its health insurance cooperative due to its successful 2017, the presence of several large claims has led to a 14% increase for 2018.

Mr. Frombach pointed out that the budget proposes allocations for an additional police officer. Mr. Schubert questioned the decrease in court pay; Manager Zboyovsky replied that this reduction is due to improved scheduling practices, but this figure could be impacted by a pending arbitration decision.

Mr. Smith commented on the price of the proposed Borough-funded audit of Brentwood VFC. Mr. Schubert replied that such exercise would not have to be completed yearly, and Mr. Smith continued that such endeavor will at least provide a baseline of the organization's financial condition.

Dr. Pasquantonio asked if, due to the pending changes in the types of items that can be recycled, if such expenditures will need to be included in the new refuse contract. Mr. Frombach responded that a community of Brentwood's size is required under state law to provide this service.

Mr. Smith questioned year-over-year increases in park electricity bills. Manager Zboyovsky replied that a slight decrease is anticipated for 2019 due to the change in the lighting policy for periods of limited usage.

Mr. Frombach reported on a 14% decrease in workman's compensation insurance fees. A \$50,000 decrease has been realized over the last four years.

Mr. Carnevale questioned the amount of the transfer to the police pension fund. Manager Zboyovsky replied that this figure is inclusive of the officer contributions.

e. 2019 Capital Improvement Fund Revenues

f. 2019 Capital Improvement Fund Expenditures

Manager Zboyovsky drew attention to the inclusion of the Lexipol police procedural software within the budget. Consensus of Council to maintain this expense but to request additional information from the vendor before choosing whether or not to purchase.

Manager Zboyovsky additionally reported that the capital fund does not include the purchase of a new DPW vehicle, as there is a sufficient balance in the liquid fuels fund to acquire a vehicle.

Manager Zboyovsky indicated that it is expected that 40% of the cost of the pool renovations will be incurred in 2019, and the remainder will be realized in 2020.

Mr. Frombach commented that the 2018 bond issue is included in the budget. Due to the structure of the bond, for the next approximately five years, interest will be significantly greater than principal.

Manager Zboyovsky stated that, based upon the recommendation of the Parks & Rec Committee, the proposed storage facilities for park equipment have been eliminated. Mr. Carnevale suggested that the Borough purchase a new trailer so that DPW grass maintenance materials can be efficiently stored at and transported from the garage. Dr. Paquantonio asked that the Borough pursue grant funding for BAA and Dukes storage areas. Mr. Carnevale also questioned the location of the visiting football locker room following reconstruction of the pool; Mr. Frombach replied that it is not uncommon for athletes from small school districts to dress at gymnasium changing areas. Manager Zboyovsky recommended the formation of a committee to develop a solution to storage needs.

9. Public Works Committee – Ms. Jennifer George

N/A

10. **Zoning and Ordinance Committee – Mr. Rich Schubert** N/A
11. **Parks and Recreation Committee – Mr. Pat Carnevale** N/A
12. **Public Safety Committee – Mr. AJ Doyle**
N/A
13. **Community Affairs Committee – Dr. Robert Pasquantonio**
N/A
14. **Old Business**
N/A
15. **New Business**
N/A
16. **Public Comment**
None.
17. **Adjournment**

Adjourned at 8:41PM.

Motion By: Pat Carnevale

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, Schubert, Smith

President: "Motion Passed"

Respectfully submitted,



Eric Peccon
Assistant Manager