

**BOROUGH OF BRENTWOOD**  
**AGENDA**  
**September 24, 2018 - REGULAR MEETING MINUTES**  
**7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. [www.brentwoodboro.com](http://www.brentwoodboro.com) - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

**Executive Session: 6:30 PM**

**1. Call to Order.**

Called to order at 7:46PM.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Member	Present	Absen	Member	Present	Absent
Mr. Carnevale	X		Ms. George	X	
Mr. Schubert	X		Mr. Frombach		X
Mr. Doyle	X		Dr. Pasquantonio	X	
Mr. Smith	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

**4. Comments on Agenda Action Items Only. Please limit remarks to three minutes.** None.

**5. Communications.**

None.

**6. President's Report – Mr. Harold Smith**

None.

**7. Mayor's Report – Mr. Dennis Troy**

a. Mayoral Proclamation Honoring the 100th Birthday of Edward Murphy

*I would like to read a Mayor Proclamation that congratulates Brentwood resident Mr. Edward Alan Murphy, who will be 100 years young on October 3rd.*

b. Swearing in of newly appointed Planning Commission member Benjamin Murray

*Mr. President, during last week's meeting, Mr. Benjamin Murray was appointed to fill an unexpired term on the Brentwood Borough Planning Commission. I would now like*

*to take this opportunity to officially swear him in.*

**8. Administrative and Finance Committee – Mr. John Frombach**

- a. Consider 2019 Minimum Municipal Obligation (MMO) for the Police Pension Plan in the amount of \$211,242.00 to be paid from the 2019 General Fund Line Item 01-492-965 [ACTION ITEM]

***Mr. President, I move to accept the 2019 Minimum Municipal Obligation (MMO) for the Police Pension Plan as calculated by the Borough's Actuary in the amount of \$211,242, which is to be paid from 2019 General Fund Line Item 01-492-965.***

Motion By: Rich Schubert

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider 2019 Minimum Municipal Obligation (MMO) for the Non-Police Pension Plan in the amount of \$107,762 to be paid from the 2019 General Fund Line Item 01-492-960. [ACTION ITEM]

***Mr. President, I move to accept the 2019 Minimum Municipal Obligation (MMO) for the Non-Police Pension Plan as calculated by the Borough's Actuary in the amount of \$107,762.00, which is to be paid from 2019 General Fund Line Item 01-492-960.***

Motion By: Rich Schubert

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

**9. Public Works Committee – Ms. Jennifer George**

- a. Consider hiring of \_\_\_\_\_ as DPW Laborer [ACTION ITEM]

***Mr. President, upon the recommendation of the Department of Public Work's Director and Supervisor, I move to offer a full time position with the Department of Public Works to \_\_\_\_\_ at the probationary rate of \$15/hour, which is contingent upon the satisfactory completion of a background check, drug and alcohol test, and health physical.***

Motion to hire Mark Consolmagno.

Motion By: Jennifer George

Second By: Rich Schubert

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider authorizing the Work Authorization by The Gateway Engineers to assist in the preparation of the plans and specifications for the Route 51 Sanitary Sewer Extension in the not-to-exceed amount of \$12,000 to be paid from the Sanitary Sewer Fund Line Item 08-429313 Engineering Services. [ACTION ITEM].

***Mr. President, I move to approve the Work Authorization from The Gateway Engineers to assist in the preparation of plans and specifications for the Route 51 Sanitary Sewer Extension to be shared with Whitehall Borough, with Brentwood's costs being in the not-to-exceed amount of \$12,000, and which is to be paid from the Sanitary Sewer Fund Line Item 08-429-313 Engineering Services.***

Mr. Carnevale asked if Whitehall Borough would be paying an equal share of the cost of engineering services for this project, and Manager Zboyovsky responded affirmatively. Gateway Engineers is finalizing design specifications, so construction fee estimates for both municipalities should be available for next month's meeting.

Motion By: Jennifer George

Second By: Rich Schubert

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

#### **10. Zoning and Ordinance Committee – Mr. Rich Schubert**

- a. Consider Resolution No. 2018-60: Conditional Use Permit [ACTION ITEM]  
***Mr. President, I move to approve to adopt Resolution No. 2018-60, which grants a conditional use permit to Jeffrey O'Brien for operation of a house of worship at 3405 Saw Mill Run Boulevard subject to restrictions on hours of operation.***

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

#### **11. Parks and Recreation Committee – Mr. Pat Carnevale**

- a. Consider awarding the Tree Removal Services Contract for Brentwood Park to Gavin Industries, LLC in the amount of \$19,000 to be paid from Capital Improvement Fund Line Item 18-454-700 Park Improvements [ACTION ITEM]

***Mr. President, I move to award the tree removal services contract for Brentwood Park to Gavin Industries, LLC in the amount of \$19,000 which is to be paid from Capital Improvement Fund Line Item 18-454-700 Park Improvements contingent upon the final review of the scope of work, insurances, and contract by the Borough Manager and Solicitor.***

Manager Zboyovsky commented that, due to the limited scope of the low bidder's proposal, solicitor review will be required to ensure that the Borough is protected from liability. Because this quote was the only one received that was under the \$20,100 threshold for formal bids, should this agreement not be feasible, the Borough will need to solicit sealed proposals.  
Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider Work Authorization from Skelly & Loy, Inc. to provide hazardous materials, lead-based paint, and asbestos inspection consulting services for the planned demolition of the existing Brentwood Pool Bath House in the not-to-exceed amount of \$2,280, which is to be paid from the Borough Capital Improvement Fund Line Item 18-452-313 Pool Engineering Services [ACTION ITEM]

***Mr. President, I move to approve the work authorization from Skelly & Loy, Inc. to provide hazardous materials, lead-based paint, and asbestos inspection consulting services for the planned demolition of the existing Brentwood Pool Bath House in the not-to-exceed amount of \$2,280, which is to be paid from Capital Improvement Fund Line Item 18-452-313 Pool Engineering Services.***

Motion By: Pat Carnevale

Second By: Rich Schubert

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider adopting Resolution No. 2018-66: Approval of CITF Grant Contract. [ACTION ITEM]

***Mr. President, I move to adopt Resolution No. 2018-66, which approves the agreement with the Redevelopment Authority of Allegheny County for a \$100,000 grant awarded under the CITF program for the construction of a new Bathhouse at Brentwood Pool.***

Motion By: Pat Carnevale

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

## 12. Public Safety Committee – Mr. AJ Doyle

No items.

- a. Consider upholding the decision of the Chief of Police and Mayor to discipline Officer Wagner with two days unpaid suspension and one day of desk duty.

Mr. Carnevale contended that three days of desk duty would be a more appropriate punishment. Ms. George asserted that this decision is being made without receipt of sufficient information by Council. Tied vote broken by Mayor Troy.  
Motion By: AJ Doyle

Second By: Jennifer George

Ayes: Doyle, Pasquantonio, Schubert, Troy  
Nays: Carnevale, George, Smith

President: "Motion Passed"

## 13. Community Affairs Committee – Dr. Robert Pasquantonio

- a. FYI - BBOA Oktoberfest

***Mr. President, the Brentwood Business Owners Association will once again be bringing a little slice of Bavaria to our community. The organization will be hosting its annual Oktoberfest on Thursday October 4th from 5 pm to 8 pm in the Brownsville Road-Sankey Avenue business district. The Stewart Avenue Lutheran Church will also be offering an authentic German Dinner from 4:30 PM - 6:30 PM.***

- b. FYI - Brentwood Baldwin Whitehall Chamber of Commerce Chili Cookoff scheduled for October 27th

***The Brentwood Baldwin Whitehall Chamber of Commerce will host its third annual Chili Cookoff on Saturday, October 27th from 11:30 AM to 2:30 PM at the Brentwood Civic Center. A \$5 fee will get you generous samples from all of the contestants and a chance to vote for your favorite.***

***There are still a few spots available if you wish to show off your "grandmother's secret recipe." Th registration fee is \$20 prior to October 10th or \$25 after this date. Entry forms are available on the Borough website and must be submitted by October 19th.***

## 14. Special Committees

Mr. Carnevale reported that the list of qualifying police officer candidates was disseminated by SHACOG in late August. Questioned why the Civil Service Commission has not acted to certify the list. Manager Zboyovsky replied that Council previously voted to request the list, and Solicitor Conlon further responded that a conversation has taken place with the CCC attorney regarding the need to promptly schedule a meeting.

## 15. Old Business

### a. Borough Building Plan Review

*Architect Matt Franz will review the proposed layout for the municipal building. A copy of the latest plan is attached to this agenda and has been distributed to Council and Employees.*

*Remember, in order to keep costs down, shared spaces were proposed, as well as an open space concept.*

Matt Franz, HHSDR Architects, reviewed the current engineering and demolition schedule, and he discussed recent updates to the internal layout. Mr. Carnevale indicated that members of the police department are unhappy with the concept of a shared break room. Mayor Troy replied that, although this feature may limit the occasional ability of officers to discuss confidential information, this room achieves the primary goal of providing officers working overnight shifts with a place to rest prior to attending morning court sessions. Chief Zeppuhar further responded that other police department office areas will only be occupied intermittently, so these spaces could additionally be used to privately review police business during breaks.

Mr. Smith questioned the administrative office layout. A discussion ensued regarding the use of glass rather than drywall for closed offices. Mr. Franz stated that the depicted open offices would be insulated with soundproof partitions rather than traditional walls.

## 16. New Business

None.

## 17. Public Comment

None.

## 18. Adjournment

Adjourned at 9:03PM.

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

Respectfully submitted,



Eric Peccon  
Assistant Manager