

**BOROUGH OF BRENTWOOD
AGENDA
July 23, 2018 - REGULAR MEETING MINUTES
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 7:00 PM

1. Call to Order.

Called to order at 7:39PM.

2. Pledge of Allegiance.

3. Roll Call.

Member	Present	Absent	Member	Present	Absent
Mr. Carnevale	X		Mr. Doyle	X	
Mr. Frombach	X		Ms. George	X	
Dr. Pasquantonio	X		Mr. Schubert	X	
Mr. Smith	X		Mayor Troy	X	
Solicitor	X		Manager Zboyovsky	X	

4. Presentation

a. Matt Franz of HHSDR - Brentwood Pool Options

Architect Matt Franz will be present the final two options associated with the Borough Pool renovation project. Council will need to make a final selection so that the Architect and Engineers can finalize the design and construction bid documents.

The primary question appears to be whether the Borough should construct a new Bath House with showers and restroom facilities or with only a changing room and lockers. The cost difference between the two options is approximately \$300,000.00.

Additionally, work authorizations associated with final design and bidding of the project will need to be acted on by Borough Council.

Mr. Franz reviewed the scope of the two proposals. Explained that, because the option for the

fully reconstructed bathhouse makes better use of site topography, the total cost difference is now estimated at \$130,000 versus the former approximation of \$250,000.

Mr. Schubert questioned the availability of storage space, particularly following the elimination of the civic center deck. Mr. Franz replied that, because the filter room is oversized, there would be some space in this area, but it would not be sufficient to replace the demolished structures. A discussion ensued regarding the feasibility of constructing a fieldhouse within the stadium footprint.

Mr. Carnevale requested that Council make a decision immediately. Moved to approve the construction of a full bathhouse.

Motion By: Pat Carnevale

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

5. Comments on Agenda Action Items Only. Please limit remarks to three minutes.

None.

6. Communications.

None.

7. President's Report – Mr. Harold Smith

None.

8. Mayor's Report – Mr. Dennis Troy

Mayor Troy complimented the members of the Pony League baseball team that he coaches for winning a recent championship game.

9. Administrative and Finance Committee – Mr. John Frombach

- a. Consider approving the Workers Compensation Insurance policy for Brentwood Borough, Brentwood Volunteer Fire Company, and Brentwood EMS volunteers for a period of August 1, 2018 through July 31, 2019 in an amount of \$204,213 to be paid from the Borough General Fund Line Item 01-486-354 Workers Compensation. [ACTION ITEM]

Mr. President, I move to approve the renewal from incumbent carrier AmTrust for Workers Compensation Insurance for the period August 1, 2018 to July 31, 2019 in the amount of \$204,213 to be paid from the Borough's General Fund Line Item 01-486-354.

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider adopting Ordinance No. 2018-1267; Authorizing the incurring of Nonelectoral debt by the issuance of General Obligation Bonds, in an Aggregate Principal Amount Not-To-Exceed Eight Million Dollars (\$8 million) [ACTION ITEM]

Mr. President, I move to adopt Ordinance No. 2018-1267, which authorizes the incurring of Nonelectoral debt by the issuance of General Obligation Bonds in an Aggregate Principal Amount Not-To-Exceed Eight Million Dollars (\$8 million).

Motion By: John Frombach

Second By: Pat Carnevale

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- c. Consider authorizing the Borough to submit a letter of intent to the PA Department of Community and Economic Development requesting a study of the Brentwood Volunteer Fire Company [ACTION ITEM]

Mr. President, I move to submit a Letter of Intent to the PA Department of Community and Economic Development (DCED) requesting a study of the Brentwood Volunteer Fire Company's operations.

Mr. Carnevale asserted that internal staff could provide the VFC with best practices and that a state audit should only be performed if the rest of Council is concerned that there has been financial wrongdoing. Mr. Schubert replied that there is no indication that the department is acting improperly, but he expressed concern that, without certain improvements, they may not be able to properly respond to emergencies.

Dr. Pasquantonio described this action as a proactive response to the fiscal pressures that have impacted VFCs across the state. Mr. Frombach indicated that this program would not only assist with fiscal housekeeping but that it would also allow the organization to improve operations and recruitment.

Solicitor Conlon clarified that the VFC must also approve this request prior to the receipt of assistance from the DCED.

Motion By: John Frombach

Second By: Rich Schubert

Ayes: Doyle, Frombach, George, Pasquantonio, Schubert, Smith
Nays: Carnevale

President: "Motion Passed"

- d. Consider authorizing the Borough Manager to process the 3rd Quarter stipend to the Brentwood Volunteer Fire Company in the amount of \$24,000 to be paid from the Brentwood General Fund Line Item 01-411-540 [ACTION ITEM]

Mr. President, I move to authorize the Borough Manager to process the 3rd Quarter stipend to the Brentwood Volunteer Fire Company in the amount of \$24,000 to be paid from General Fund Line Item 01-411-540.

Manager Zboyovsky indicated that the VFC has requested a special meeting with Council to review the body's concerns. Stated that the president and the former chief asked for funds to be released to ensure no service gaps.

Mr. Schubert asked that the Q4 payment be contingent upon the VFC making a good faith effort to rectify deficiencies.

Motion By: John Frombach

Second By: Robert Pasquantonio

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

10. Public Works Committee – Ms. Jennifer George

- a. Consider authorizing the advertising for a DPW position. [ACTION ITEM]

Mr. President, I move to approve the advertising of an open position as a laborer for the Dept. of Public Works.

Mr. Carnevale contended that, by advertising in the South Hills Record, the Borough will not receive sufficient applications. Manager Zboyovsky replied that the cost to publish in the Post Gazette is exponentially greater; however, the posting will also be included on the Borough website and online job boards.

Motion By: Jennifer George

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

11. Zoning and Ordinance Committee – Mr. Rich Schubert

- a. Consider approving the land development plan for a proposed hospital at 3290 Saw Mill Run Boulevard [ACTION ITEM].

Mr. President, upon the recommendation of the Planning Commission, I move to approve the Land Development Plan for the construction of a Small Format Hospital on a parcel at 3290 Saw Mill Run Boulevard, on the condition of compliance with the Gateway Engineers comment letter date July 17th, 2018.

Motion By: Rich Schubert

Second By: John Frombach

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

- b. Consider adopting Ordinance No. 2018-1268; Authorizing the a Stop Sign on Owendale Avenue at Brownsville Road [ACTION ITEM]

Mr. President, I move the Borough adopt Ordinance No. 2018-1268; Authorizing a Stop Sign on Owendale Avenue at Brownsville Road.

Motion By: Rich Schubert

Second By: Jennifer George

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

Mr. Carnevale questioned the need for the stop sign and asserted that, by taking such action, the Borough would need to install such signs at every intersection in the municipality. Mr. Frombach replied that, due to topography and the traffic volumes on Brownsville Road, this device is necessary. Manager Zboyovsky indicated that this ordinance was proposed due to the receipt of a number of complaints regarding hazardous conditions; subsequently performed an engineering review and determined that a stop sign is warranted.

12. Parks and Recreation Committee – Mr. Pat Carnevale

Mr. Carnevale reviewed a potential field time dispute regarding the upcoming band festival. A discussion ensued regarding whether this entity must apply under the school's permit system or as a separate organization. Mr. Frombach and Mr. Schubert asserted that this item is not a Council issue and that it should be resolved by Rec Director Attanucci.

13. Public Safety Committee – Mr. AJ Doyle

Mr. Doyle thanked Borough staff for removing the low hanging cable that posed a hazard to pedestrians visiting the Brownsville Road portion of Brentwood Towne Square.

14. Community Affairs Committee – Dr. Robert Pasquantonio

No items.

15. Special Committees

Dr. Pasquantonio indicated that the Walking Trail Committee will meet to review potential solutions to bridging the two stream crossings.

16. Old Business

None.

17. New Business

- a. Consider authorizing the Borough Manager to prepared a Request for Proposals for the Development of the current Borough Building Property at 3624 Brownsville Road [ACTION ITEM]

Mr. President, I move to authorize the Borough Manager to prepared a Request for Proposals for the Development of the current Borough Building Property at 3624 Brownsville Road

Motion By: John Frombach

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

18. Public Comment

David Goldberg, Allegheny Health Network, thanked Council for partnering with his organization to improve healthcare within the South Hills.

19. Adjournment

Motion By: Rich Schubert

Second By: AJ Doyle

Ayes: Carnevale, Doyle, Frombach, George, Pasquantonio, Schubert, Smith

President: "Motion Passed"

Adjourned at 8:48PM.

