



## THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
PITTSBURGH, PA 15227-3199  
Office 412-884-1500 FAX 412-884-1911  
[www.brentwoodboro.com](http://www.brentwoodboro.com)

### PUBLIC WORKS MONTHLY REPORT DECEMBER 2014

Removed the Christmas decorations from the poles along Brownsville Road, the borough building, and stored until next year.

One man shredded old files as requested by our treasurer so the “vault” does not get overcrowded as has happened in the past.

There were 14 overtime call outs due to snow removal which includes plowing and or salting the roads. Following the snow events our crew salted the walkways and steps.

Cold patch was used to patch potholes.

Outside lights were repaired at the police garages, we assisted Cousins Electric when they evaluated our electric panel located in the basement by showing what panel controlled what part of the building and we disconnected the gas to an old electric generator after they removed the power. A fax line was repaired for the police department and a new water fountain was installed on the second floor.

45 sanitary manholes were inspected as per our O&M Permit for 2014.

Work in the park consisted of picking up litter, tree limbs, starting to make minor repairs to the equipment, emptying the garbage cans, and snow removal when needed. A dugout was worked on by laying more blocks and filling in the voids with concrete.

Respectfully submitted,  
Robert Mackewich

January 2015

**MONTHLY TIME REPORT**

LABOR TASKS	WEEK 1		WEEK 2		WEEK 3		WEEK 4		WEEK 5		WEEK 6		MONTHLY	
	REG.	OT	REG.	OT	REG.	OT	REG.	OT	REG.	OT	REG.	OT	REG.	OT
BOROUGH BUILDING	17	-	86	3	58	-	51	-	34	-	-	-	246	3
CIVIC CENTER	4	-	10	-	4	-	4	-	-	-	-	-	22	-
LABRARY MAINTENANCE	3	-	34	7	21	-	15	-	29	-	-	-	102	7
PARK MAINTENANCE	18	-	12	-	24	-	76	-	-	-	-	-	130	-
PAVING AND PATCHING	-	-	-	-	24	-	4	-	9	-	-	-	37	-
ROAD CLEANING	-	-	-	-	-	-	-	-	-	-	-	-	-	-
RIGHT-OF-WAYS	14	-	4	-	62	-	-	-	-	-	-	-	80	-
SCHOOL MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SNOW REMOVAL	4	22	138	39	72	54	65	20	193	89	-	-	472	223
SANITARY SEWERS	14	-	2	-	24	-	40	-	-	-	-	-	80	-
STORM SEWERS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SOLID WASTE MANAGEMENT	3	-	6	-	11	-	15	-	7	-	-	-	42	-
TRAFFIC MARKINGS	-	-	4	-	3	-	6	8	-	-	-	-	13	8
VECHICLE/EQUIPMENT	-	-	50	-	-	-	28	-	55	1	-	-	133	1
<b>TOTAL WORK HOURS</b>	<b>77</b>	<b>22</b>	<b>346</b>	<b>49</b>	<b>303</b>	<b>54</b>	<b>304</b>	<b>28</b>	<b>327</b>	<b>89</b>	<b>-</b>	<b>-</b>	<b>1,357</b>	<b>242</b>

SCHEDULED TIME OFF	0	24							0	0			24	
UNSCHEDULED TIME OFF	3	30	72	48	56	0	209							

Note: Scheduled time off (vacation, birthdays, holidays, comp time)

Unscheduled time off (sick days, personal, bereavement)