



Park & Recreation Department Monthly Report

February to March

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Park & Recreation Director**

2015

Meetings

This month I engaged in various meetings that introduced me to the Brentwood Park and Recreation Department. At each meeting, we discussed a portion of the department and changes that were going to be implemented to the programs, permits, and facilities. The meetings are listed as the following:

- Playground Meeting
- Park and Recreation Meeting with Baldwin Borough Management
- Park and Recreation Committee Meeting
- Swimming Pool Meeting / American Pool
- Jump Start Sport Meeting
- Friday Staff Meetings

Upcoming Meetings

- Meeting with Jeff Ellis Management
- Meeting about Civic Center/Community Room
- Playground Meeting
- Kaboom Webinar
- Meeting with the High School Over Procedures When Using the Field for Graduation

Permits & Facility Rentals

As I began the permit and facility rental process, I noticed that there are changes that need to be implemented to the whole system. For me, the permit process is a bit confusing for the person renting the facility, in terms of wording, and also to me as I went to approve the permits. This month I worked on creating changes to this process that would not only expedite the process, but make it easier on both ends. I am hoping these changes will go into play ASAP.

Previous year's borough recognized organizations and regular borough organizations, along with new sports teams, have submitted their permits for the 2015 Summer Season. There is an organization meeting planned for Friday evening, and everything is expected to go well, as everything was worked out with everyone in advance. Some still need to submit portions of their paperwork to be a recognized borough organization, though, but this is something that I am working on with them as we get this process squared away.

Programming

I think the focal point of our programming, this month, is circled around the Jump Start Sports programs. We've had a very successful roster for the Little Penguins Dek Hockey League, so the interest in the new rink has definitely been shown in terms of the numbers of participants. We ran into some problems with scheduling for the Intro to Lacrosse Program and also the Flag Football program, because the High School Track Team is using the facility for some of their home meets. This is something that me and Jen have been working thru and we hope to find a fair solution.

The Concert Park Series is coming out to a decent start. With one band already contracted- Tres Lads- we are really excited to move forward with scheduling more bands to make this series a success! Kim has been in contact with Allen Cruz and the Galaxy. Because the band members are in their late 20's early 30's, we feel they will reach out to a younger population and will bring many people to the concert. They are also very reasonably priced, and we hope to move forward with them. "The Stickers" are still up the in air, due to funding, but if we could bring them to Brentwood, we could also bring a huge profit in. This is something we have to look into to see if we can properly fund them, and we are hoping we find a solution for this. I am still looking into stages to purchase for this event. We are also want to check if the sound system that we have in the stadium will be suitable for these concerts.

In terms of the adult fitness programs, there have been a few problems, all of which have been resolved as quickly as possible. Since I am now in the position that Paula left, I feel like we can patch the small problems and continue on with these programs more smoothly.

We have also come up with the idea of starting an Adult Inline League. In saying this, Kim has been in contact with Christian Scott who has experience in running leagues, and I have also been in contact with Jeremiah Urivin to try to get this up and running. We are very hopeful that this will be a success and that we can get this up and running as soon as all loose ends are tied. I look forward to presenting the information as soon as we are all squared away.

Playground

Since we've been planning on creating a new playground since last year, I decided to jump in and get this process rolling, once again. Like stated in the *Meeting* section of this report, Kim and I have met with Pat Hein to discuss playground equipment, the Kaboom Grant, ADA Accessibility, and also our proposed budget. The meeting went well and we are excited to get this built. Kaboom contacted me and asked me to select a proposed build date that we are not locked into. Kaboom reminded us that the grant requires a **Community Build**, which means volunteers from the community will help get it built, while the company will come in and supervise to make sure it is done correctly. We came up with two tentative building dates, September 5th and September 12th, that we hope everyone will agree upon. I will be reviewing

the grant documents and attending webinars provided by Kaboom. Next week, Pat Hein, Vitali, Kimberly and myself, will be going to the park to begin to map the playground out. It is under my realization that we need to work fast to get this built, because the Kaboom Grant deadline is November 14th.

Civic Center and Community Room

Over the last month, I received some comments from individuals who were looking to rent the facilities that they need to be more modernized and updated. Also, these comments were stated by individuals who also rented out the facilities.

We have reached out to Virginia from the Brentwood/Baldwin Chamber of Commerce for possible ideas to get these facilities updated.