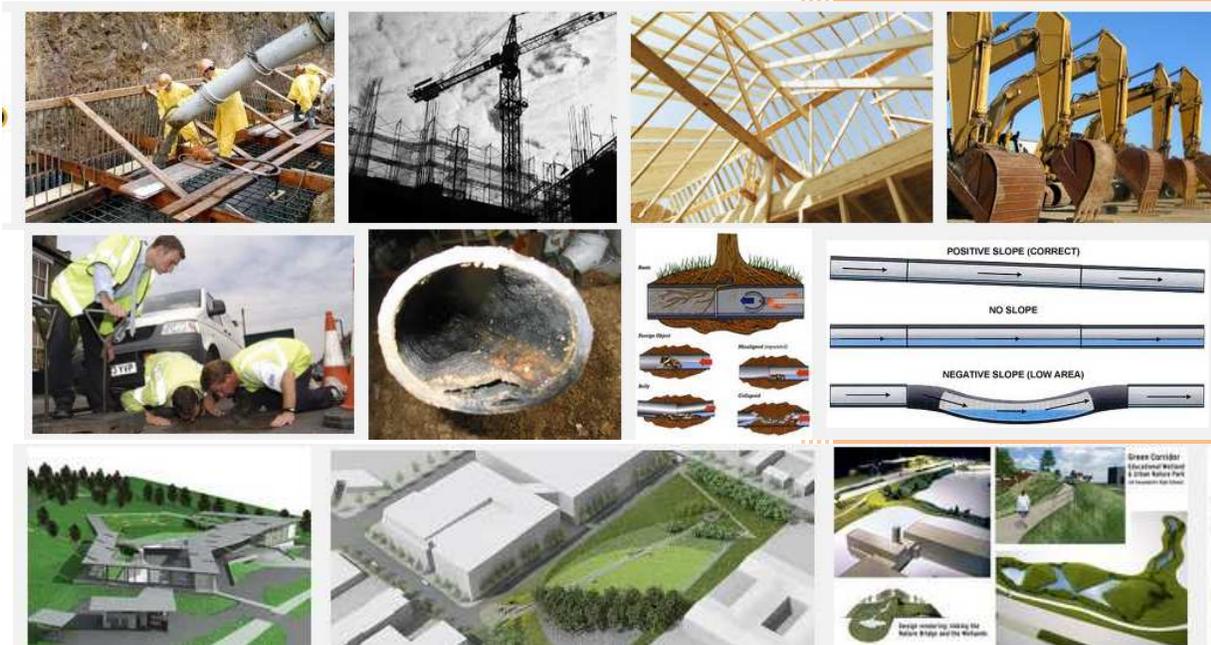


# BRENTWOOD BOROUGH ENGINEERING REPORT



Prepared By: Vitali Alexandrov

Period: Month July, 2016

## 2016 CIP Financial Statement (YTD)

BUDGET	01-GENERAL FUND PROJECTS ENGINEERING	BUDGETED	AWARDED	YTD	(%) COMPLETE	REMAINING		
01 408-313	ENGINEERING SERVICES - GENERAL							
01 408-313		\$ -	\$ -	\$ -				
01 408-313	MS4	\$ 15,000.00	\$ 15,000.00	\$ 11,289.59		\$ 3,710.41		
01 408-313	Miscellaneous Grants	\$ -	\$ -	\$ -	75%			
01 408-313	Miscellaneous Engineering	\$ 10,000.00	\$ 10,000.00	\$ 5,468.70		\$ 4,531.30		
01-414-313	Miscellaneous Engineering Reimbursable	\$ 11,000.00	\$ 11,000.00	\$ 334.25	55%	\$ 10,665.75		
		<b>\$ 36,000.00</b>	<b>\$ 36,000.00</b>	<b>\$ 17,092.54</b>		<b>\$18,907.46</b>		
BUDGET	08-SEWER FUND PROJECTS CONSTRUCTION	BUDGETED	AWARDED	YTD	(%) COMPLETE	REMAINING	NOTES	
08 429-372	O & M PLAN	\$ -	\$ -	\$ -	0%			
08 429-372	CCTV	\$ 35,000.00	\$ 71,850.00	\$ -	0%	\$ 71,850.00		
08 429-372	Point Repair/Manhole Repair Dig	\$ 110,000.00	\$ 693,290.00	\$ -	0%	\$ (583,290.00)		
08 429-372	Lining	\$ 250,000.00	\$ 148,550.00	\$ -	0%	\$ 101,450.00		
08 429-372	Special Repairs	\$ 25,000.00	\$ -	\$ -		\$ 25,000.00		
08 429-610	Capital Construction, Viking, Bretwood	\$ 200,000.00	\$ 200,000.00	\$ 2,136.25	1%	\$ -		
08 429-372	Preventative Maintenance	\$ 40,000.00	\$ -	\$ -		\$ 40,000.00		
08-429-372	Emergency Repairs	\$ 20,000.00	\$ -	\$ -		\$ 20,000.00		
08-429-372	Miscellaneous	\$ 10,000.00	\$ -	\$ -		\$ 10,000.00		
08 429-372	00	\$ -	\$ -	\$ -				
		<b>\$ 690,000.00</b>	<b>\$ 1,113,690.00</b>	<b>\$ 2,136.25</b>		<b>\$ (314,990.00)</b>		
BUDGET	08-SEWER FUND PROJECTS ENGINEERING	BUDGETED	AWARDED	YTD	(%) COMPLETE	REMAINING	NOTES	
08 429-313	ENGINEERING SERVICES							
08 429-313	Feasibility Study	\$ 5,000.00	\$ 5,000.00	\$ 14,496.97	290%	\$ (9,496.97)		
08 429-313	Operations and Maintenance Plan (Work Auth.)	\$ 105,000.00	\$ 105,000.00	\$ 57,141.60	54%	\$ 47,858.40		
08 429-313		\$ -	\$ -	\$ -				
08 429-313	Miscellaneous	\$ 5,000.00	\$ 5,000.00	\$ 1,014.75	20%	\$ 3,985.25		
08 429-313	Intern	\$ 7,000.00	\$ 7,000.00	\$ -	0%	\$ 7,000.00		
08 429-610	Engineering Capital Construction, Viking, Bretwood	\$ 30,000.00	\$ 17,000.00	\$ 1,479.14	5%	\$ 15,520.86		
08 429-313	Flow Isolation Study	\$ 33,000.00	\$ -	\$ -	0%			
		<b>\$ 185,000.00</b>	<b>\$ 139,000.00</b>	<b>\$ 74,132.46</b>		<b>\$ 64,867.54</b>		
18- CAPITAL IMPROVEMENT PROJECTS CONSTRUCTION/ENGINEERING		BUDGETED	APPROVED	WORK AUTH/AWARDED CONTRACT	YTD	(%) COMPLETE	REMAINING	NOTES
18-409-313	ENGINEERING SVCS for New Borough Building	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	0%	\$ 10,000.00	
18-439-313	ENGINEERING SVCS	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0%		
18-439-618		\$ -	\$ -	\$ -	\$ -			
18-414-313	ENGINEERING-SVC 2014 RT. 51 OVERLAY DISTRICT	\$ -	\$ -	\$ -	\$ -			
18-433-700	ARLE Traffic Signals	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 3,977.62	2%	\$ 158,022.38	
18-446-313	Gateway Engineer's Support Storm/TMDL	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 2,304.00	23%	\$ 2,696.00	
18-439-619	2016 ROADWAY PAVING Engineering Design	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,399.16	98%	\$ 600.84	
18-439-619	PAVING PROGRAM	\$ 700,000.00	\$ 700,000.00	\$ (49,849.00)	\$ 12,128.13	2%	\$ (61,977.13)	
	Dauphin Ave	\$ 234,978.00	\$ 234,978.00	\$ 261,010.00				
	Contract A			\$ 210,401.30				
	Contract B			\$ 453,861.70				
	Contract C			\$ 18,340.00				
	Arlea duction			\$ 33,000.00				
	Baldwin Invoice			\$ 14,210.00				
	PAW Reimbursement			\$ (240,974.00)			\$ (240,974.00)	
				\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -			
18-407-455	GIS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -		\$ 10,000.00	
18-439-610	Sidewalk Brownsville	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0%	\$ 50,000.00	
		\$ -	\$ -	\$ -	\$ -	0%		
18 446-610		\$ -	\$ -	\$ -	\$ -			
		<b>\$ 1,211,978.00</b>	<b>\$ 1,211,978.00</b>	<b>\$ 979,500.00</b>	<b>\$ 42,808.91</b>		<b>\$ (114,131.91)</b>	

**Friday- July 1, 2016**

I have been working on items listed below:

1. Replied to multiple emails.
2. Intern reported to Dept. of Public Works due to Bob Mackewich/Vitali PTO.
3. The Borough continued to monitor Dauphin Avenue as PAW excavated for water main.
4. Intern continued to work on Sign Inventory for the Borough.
5. Responded to phone calls.

**Off Holiday-Monday- July 4, 2016**

**Tuesday – July 5, 2016**

I have been working on items listed below:

1. Vitali PTO.
2. Intern PTO

**Wednesday – July 6, 2016**

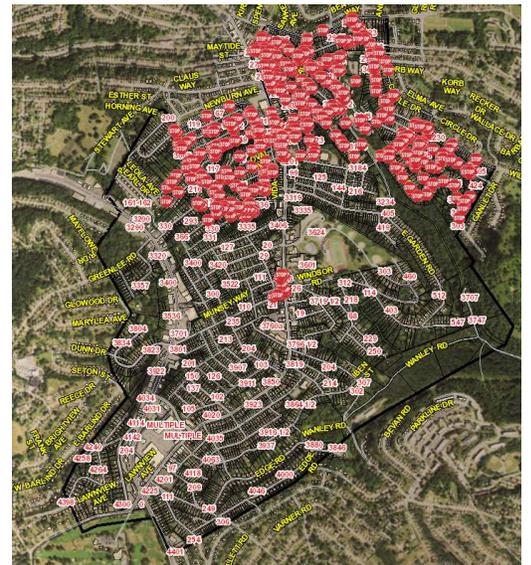
I have been working on items listed below:

1. Replied to multiple emails.
2. Vitali PTO.
3. The Borough continued to monitor Dauphin Avenue.
4. Intern continued to work on Sign Inventory for the Borough.
5. Responded to phone calls.

**Thursday – July 7, 2016**

I have been working on items listed below:

1. Replied to multiple emails.
2. Intern started marking sidewalks for El Grande contract on Brownsville Road.
3. Prepared Weekly and Monthly Engineering Reports.
4. Attended Monthly Meeting with Dept. of Public Works.
5. Responded to phone calls.



### **Friday- July 8, 2016**

I have been working on items listed below:

6. Replied to multiple emails.
7. 3601 Kaufmann Ave. meeting with Mr. Sewer discussed sewer lateral location.
8. Conveyed conference call with Gateway.
9. Fieldwork, marked sidewalks/curbs on Brownsville Road.
10. Responded to phone calls: 412-884-4900, 412-915-2288, 412-651-4137, 412-889-9303.

### **Monday- July 11, 2016**

I have been working on items listed below:

1. Replied to multiple emails.
2. Worked on 2016 Sewer MH-MH price comparisons.
3. Followed up with Jeff (Golden Triangle) regarding street restoration schedule.
4. Fieldwork, marked sidewalks/curbs for replacement on Villawood, Shadyway, Kingsley.
5. Responded to phone calls: 412-526-3094, 412-885-1667, 412-884-5705, 412-916-2831, 412-475-5051, 412-881-3582.

### **Tuesday – July 12, 2016**

I have been working on items listed below:

1. Replied to multiple emails.
2. Worked on 2016 CCTV estimates.
3. Prepared 2016 Contract B reduction for PAW and sent out to Joe Sites for review.
4. Attended safety meeting.
5. Responded to phone calls: 412-600-9619, 412-881-3582, 412-656-1178.

### **Wednesday – July 13, 2016**

I have been working on items listed below:

6. Replied to multiple emails.
  7. Prepared notice to proceed regarding Dauphin Avenue project. Draft was sent to George Z. for review.
  8. Prepared notice to residents regarding 2016 Paving Program Contract B on streets: Villawood, Shadyway, Kingsley (seen below).
  9. Received notification from PAW confirming water main to be completed on Thursday July 14, 2016 on Dauphin Ave.
  10. Scheduled pre-construction meeting with El Grande for 2016 Paving Program Contract A and D for July 26, 2016.
  11. Prepared an agenda for the meeting with PAW (seen below with meeting minutes).
- Responded to phone calls: 412-921-4030x233.



**THE BOROUGH OF BRENTWOOD**

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD  
PITTSBURGH, PA 15227-3199  
Office 412-884-1500 FAX 412-884-1911  
[www.brentwoodboro.com](http://www.brentwoodboro.com)

July 12<sup>th</sup>, 2016

**SEE ATTACHED INFORMATION!**

**RE: Notification Letter  
Villawood, Kingsley, and Shadyway Concrete Restoration  
Borough of Brentwood**

Dear Residents:

As part of Brentwood Borough’s commitment to maintaining and improving the condition of the Borough streets and infrastructure, a comprehensive Street Rehabilitation and Maintenance Plan (STRMP) was developed. This year, the plan has identified Villawood, Kingsley, and Shadyway to be paved. As with any construction project there will be some inconveniences. We hope to keep these inconveniences to a minimum. One way of doing this is to keep the residents in the area informed. As such, attached to this letter is a “Project Information Sheet”. This has all of the information pertaining to the project as well as anticipated questions you may have.

Pennsylvania American Water’s contractor, Golden Triangle, is mobilizing their equipment on July 12, 2016 to begin concrete sidewalk and curbs repair and to excavate the full width lane where the water line was installed, then bring that back up to grade.

The borough’s contractor, Morgan Excavating is responsible for; preparation for paving roads (Villawood, Kingsley, Shadyway), cutting keyways at intersecting streets, saw-cut and seal joints, installation of 1.5in fine graded 9.5mm wearing surface, traffic control and restoration, replacing concrete curbs/sidewalks. The schedule regarding Morgan Excavating will be sent to residents via SWIFT911 system. At the time of this letter a schedule for Morgan Excavating has not been determined.

We thank you again for your patience and understanding. If you have any questions pertaining to the construction project, please call Brett, at Morgan Excavating, L.P. (412-841-5355) he is the project manager for the borough’s contractor. If there are special circumstances with elderly or infirmed residents, we will try to accommodate these needs as they arise.

The boroughs notification system “SWIFT 911” will notify the residents about the upcoming schedule and dates.

If you have any questions or require additional information, please do not hesitate to give me a call. I can be reached at (412) 884-1500 ext.110.

Very truly yours,  
**BRENTWOOD BOROUGH**



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[www.brentwoodboro.com](http://www.brentwoodboro.com)

DATE: Thursday July 14<sup>th</sup>, 2016  
TO: Pennsylvania American Water  
TIME: 9:30 to 10:30 AM  
PLACE: Brentwood Borough Building

**TOPICS TO BE DISCUSSED:**

- Discuss reimbursement amount for Villawood, Kingsley, Shadyway.
- Come to an agreement to which contractor is going to perform restoration.
- Review previous scope of work for reimbursement for the borough.
- For future projects all parties should streamline the process for restoration for all joint projects.
- The Borough will have the right to select its own contractor and get reimbursement from utility company.

If you have any questions or require additional information, please do not hesitate to give me a call. Thank you for your patience and cooperation as we work through these restorations.

**BRENTWOOD BOROUGH**  
Vitali Alexandrov,  
Borough Engineer

## Meeting Minutes

Date:	07/14/16	Start Time:	9:30 AM	End Time:	10:00 AM
Title:	Pennsylvania American Water Meeting				
By:		Project #:	NA		

NAME	REPRESENTING	PHONE #	Email
Vitali Alexandrov	Brentwood Engineer		valexandrov@brentwoodboro.com
George Zbovovsky	Brentwood Manager		
Randy	PA American Water		

### Purpose of Meeting

The purpose of this meeting was to discuss the ongoing progress and issues pertaining to the many Engineering related items in the Borough.

Meeting began at 9:40 AM

#### I. Villawood, Kingsley, Shadyway

- a. Representative for PAW asked the Borough multiple questions about pay line items. Such as: Soft Spot Repair, Keyways, Traffic Control, Saw-Cutting, Total Price.
- b. PAW selected Morgan Excavating to be the main contractor to pave the roads.
- c. Golden Triangle will be the company paying the borough.
- d. The Borough must prepare an invoice to Golden Triangle for reimbursement.

#### II. Dauphin Ave.

- a. V. Alexandrov stated that the regrading of the road change order has been approved and information is going to be sent to PAW.

### Thursday – July 14, 2016

I have been working on items listed below:

1. Replied to multiple emails.
2. Attended meeting with PAW to discuss 2106 Paving restoration projects and reimbursement amount.
3. Processed street excavation permits and updated department revenue—Total to date: 16,751.00.
4. Prepared an agenda for weekly conference call with Gateway Engineers.
5. Prepared weekly report.
6. Responded to phone calls: 412-881-3991.

2016 Pavement Maintenance Program

Brentwood Borough

C-40048-2016

Estimated Probable Cost of Construction - Contract B  
Morgan Excavating

April 12, 2016

Street Name	Termini From	Termini To	Proposed work to be Completed	Length (Feet)	Width (Feet)	Square Yards	Preparation of Existing Road for Paving	Excavation of Existing Pavement	Keyways	Base Repairs	Concrete Curb	Concrete Sidewalk Replacement as Directed	Inlet/Manhole Adjustments	Class 4 Geotextile Fabric	6" of 2A Stone Subbase	Sawcut and Seal Joints	5" of 19mm Superpave Binder	1 1/2" of Fine Graded 3.5mm Superpave Scratch	
							Lump Sum	Item #2	Item #3	Item #4	Item #5	Item #6	Item #7	Item #8	Item #9	Item #10	Item #11	Item #12	
Villawood Drive	Lawnwood Drive	Leafdale Way	Reconstruct Half of Roadway and Overlay	1939	22	5300	1	8.00	3.50	225	432	275	17	2650	2650	3100	750	300	
							\$ 2,250.00	\$ 8.00	\$ 3.50	\$ 54.77	\$ 63.50	\$ 13.95	\$ 323.00	\$ 1.25	\$ 10.15	\$ 2.35	\$ 74.00	\$ 61.53	
							\$2,250.00	\$21,200.00	\$756.00	\$12,323.25	\$27,432.00	\$3,836.25	\$5,525.00	\$3,312.50	\$26,897.50	\$7,378.00	\$55,500.00	\$24,459.00	
							Pennsylvania American Water Share Percentage of PAWCO												
							50.00%	100.00%	50.00%	50.00%	0.00%	0.00%	50.00%	100.00%	100.00%	50.00%	100.00%	50.00%	
							\$1,125.00	\$21,200.00	\$378.00	\$6,161.63	\$0.00	\$0.00	\$2,762.50	\$3,312.50	\$26,897.50	\$3,689.00	\$55,500.00	\$12,228.50	
Kingsley Avenue	Willet Avenue	Villawood Drive	Reconstruct Half of Roadway and Overlay	250	22	675	1	340	60	50	10	145	0	340	340	400	110	50	
							\$2,250.00	\$2,720.00	\$210.00	\$2,738.50	\$635.00	\$2,022.75	\$0.00	\$425.00	\$3,451.00	\$952.00	\$8,140.00	\$4,076.50	
							\$2,250.00	\$2,720.00	\$210.00	\$2,738.50	\$635.00	\$2,022.75	\$0.00	\$425.00	\$3,451.00	\$952.00	\$8,140.00	\$4,076.50	
							Pennsylvania American Water Share Percentage of PAWCO												
							50.00%	100.00%	50.00%	50.00%	0.00%	0.00%	50.00%	100.00%	100.00%	50.00%	100.00%	50.00%	
							\$1,125.00	\$2,720.00	\$105.00	\$1,369.25	\$0.00	\$0.00	\$0.00	\$425.00	\$3,451.00	\$476.00	\$8,140.00	\$2,038.25	
Shadyway Road	East Francis Avenue	Lawnwood Drive	Reconstruct Half of Roadway and Overlay	1703	22	4200	1	2100	182	210	186	455	0	2100	2100	2700	600	250	
							\$2,250.00	\$16,800.00	\$637.00	\$11,501.70	\$11,811.00	\$6,347.25	\$0.00	\$2,625.00	\$21,315.00	\$6,426.00	\$44,400.00	\$20,382.50	
							\$2,250.00	\$16,800.00	\$637.00	\$11,501.70	\$11,811.00	\$6,347.25	\$0.00	\$2,625.00	\$21,315.00	\$6,426.00	\$44,400.00	\$20,382.50	
							Pennsylvania American Water Share Percentage of PAWCO												
							50.00%	100.00%	50.00%	50.00%	0.00%	0.00%	50.00%	100.00%	100.00%	50.00%	100.00%	50.00%	
							\$1,125.00	\$16,800.00	\$318.50	\$5,750.85	\$0.00	\$0.00	\$0.00	\$2,625.00	\$21,315.00	\$3,213.00	\$44,400.00	\$10,191.25	
Total Quantities							3.00	5090.00	458.00	485.00	628.00	875.00	17.00	5090.00	5090.00	6200.00	1460.00	600.00	
Total Item Cost							\$6,750.00	\$40,720.00	\$1,603.50	\$26,563.45	\$39,878.00	\$12,206.25	\$5,525.00	\$6,362.50	\$51,663.50	\$14,756.00	\$108,040.00	\$48,918.00	
							Total Pennsylvania American Water Company Share												
								\$40,720.00			\$0.00	\$0.00		\$6,362.50	\$51,663.50		\$108,040.00		
									X	X			X	X		X		X	
										TBD									

1 1/2" of Fine Graded 3.5mm Superpave Wearing S.Y.	Traffic Control and Restoration Each	Proposed Work being placed out for Bid
Item #13	Item #14	Totals
5300	1	
\$35,616.00	\$7,500.00	\$233,985.50
50.00%	50.00%	
\$17,808.00	\$3,750.00	\$154,813.63
675	1	
\$4,536.00	\$7,500.00	\$39,656.75
50.00%	50.00%	
\$2,268.00	\$3,750.00	\$25,867.50
4200	1	
\$28,224.00	\$7,500.00	\$180,219.45
50.00%	50.00%	
\$14,112.00	\$3,750.00	\$123,606.60
10175.00	3.00	
\$68,376.00	\$22,500.00	\$453,861.70
\$34,188.00		\$240,974.00
	X	

## **Friday- July 15, 2016**

I have been working on items listed below:

1. Replied to multiple emails.
2. Conference call with Gateway (see Meeting Minutes below)
3. Attended meeting with Plavchak related to Phase 3 project. Discussed outstanding items, change orders 4-13.
4. Reviewed CCTV files.
5. Attended meeting with Roto-Rooter.
6. Responded to phone calls: 919-948-3879, 919-674-8844.

The purpose of this meeting was to discuss the ongoing progress and issues pertaining to the many Engineering related items in the Borough.

Meeting began at 8:45 AM

### **I. 2016 Sewer**

- a. V. Alexandrov asked Gateway for elevations and designs for some Manholes. As well as some estimates for these.
- b. V. Alexandrov stated that Roto-Rooter is sending the CCTV today. D. Flynn stated that the CCTV review should be completed soon before Morgan goes in.
- c. D. Flynn stated that MH-MH Insight Pipe prices seem a little too steep and he will send over some differences between another prices (SHACOG prices).
- d. J. Slagle stated that she has a meeting with V. Alexandrov next week at Viking Dr.



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### **II. 2016 Paving Project**

- a. PAW has notified the borough that work will be completed this week and the borough will send Second Notice to Proceed to Morgan Excavating.
  - b. V. Alexandrov stated that PAW is going forward with Morgan Excavating instead of Golden Triangle. Golden Triangle will be the company to pay the borough for reimbursement.
  - c. Pre-construction meeting with El Grande has been scheduled for July 26<sup>th</sup>, 2016.
  - d. V. Alexandrov stated that in the Dauphin Ave. Road Reconstruction that the contractor is responsible for all underground utilities.
- 

## **Monday- July 18, 2016**

I have been working on items listed below:

6. Replied to multiple emails.
7. Continued to review CCTV files related to 2016 CCTV Contract with Roto-Rooter.
8. Responded to phone calls: 412-418-9387, 412-889-2211.

## **Tuesday – July 19, 2016**

I have been working on items listed below:

1. Responded to multiple emails.



**Friday- July 22, 2016**

I have been working on items listed below:

11. Replied to multiple emails.
12. Brentwood Team Conference call with Gateway to discuss project updates.
13. Attended meeting with Insight Pipe to discuss Lining repairs at RT 51 location. Insight Pipe reviewed video, the quote for repair will be provided sometime next week.
14. Meeting with Jeff from Golden Triangle regarding restoration at Villawood Ave.
15. Responded to phone calls: 412-995-2288, 412-364-4742.

**Monday- July 25, 2016**

I have been working on items listed below:

9. Replied to multiple emails.
10. Prepared agreement for 2016 Reimbursement and sent out to George Z. for review.
11. Processed street excavation permits and updated department revenue sheet.
12. Prepared an agenda for pre-construction meeting with El Grande.
13. Responded to phone calls: 412-915-2288, 412-264-4400.

**Tuesday – July 26, 2016**

I have been working on items listed below:

5. Responded to multiple emails.
6. Updated 2016 CIP budgets due to 2016 Reimbursement to Baldwin for paving Wallace Street.
7. Attended pre-construction meeting with El Grande (2016 Paving Program Contract A).
8. Field trip to Villawood Ave. to discuss installation of 1.5” binder.
9. Responded to phone calls: 42-881-3286, 724-323-5324, 412-921-4030, 412-443-3953.

**Wednesday – July 27, 2016**

I have been working on items listed below:

8. Replied to multiple emails.
9. Intern continued to work on Sign Inventory (Progress will be shown at end of report).
10. Prepared Notice to Proceed to El Grande and sent out to George Z. for review and approval.
11. Processed contractor invoice for sewer repair on Kaufman Ave.
12. Dauphin Ave. inspection. Contractor mobilized equipment.

**Thursday – July 28, 2016**

I have been working on items listed below:

9. Replied to multiple emails.
10. Intern continued to work on Sign Inventory (Progress will be shown at end of report).
11. Dauphin Ave. project inspection.
12. Prepared an agenda for weekly conference call with Gateway Engineers.
13. Prepared weekly report.

Responded to phone calls: 412-651-4137, 724-452-6060, 724-323-5324, 412-812-3762.



## THE BOROUGH OF BRENTWOOD

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July 27, 2016

Mr. Joseph Alvarez  
President  
El Grande Industries  
384 Helen Avenue  
Monessen, PA 15062

**RE: Notice to Proceed**  
**2016 Road Resurfacing Program Contract A and Contract D**  
**Brentwood Borough, PA**

Dear Mr. Alvarez:

This letter is a Notice to Proceed issued to El Grande Industries associated with the Brentwood Borough 2016 Road Resurface Program Contract A and Contract D. This is to notify you that work on the above project is scheduled to commence on July 27, 2016.

If you have any questions or require additional information, please do not hesitate to give me a call. I can be reached at 412-884-1500 ext. 120.

Very truly yours,  
**BRENTWOOD BOROUGH**

Vitali Alexandrov  
Assistant Public Works Director

### **Purpose of Meeting**

The purpose of this meeting was to discuss the construction specifications/questions for Contract A with El Grande.

Meeting began at 10:15 AM

#### **I. 2016 Paving Program Contract A**

- a. V. Alexandrov stated that all technical communication should be through J. Sites from Gateway since he is the Project Manager.
- b. V. Alexandrov stated that all Borough roads are available to get to job site. Parking these vehicles will be discussed. No hazard's allowed on Borough property. Water will be available via Dept. Public Works hydrant.
- c. El Grande truck drivers should follow all speed limits. Restrooms at the stadium will be available to workers at the job site.
- d. **Anticipated Start Date: Schedule TBD next week.** The borough would like to complete the project near the school before school starts.
- e. Monday-Saturday (sunrise to sunset) **NO SUNDAYS.** El Grande does not plan to work Saturday's weather permitted.
- f. V. Alexandrov stated that some driveways/sidewalks are monolithically poured and will have to be addressed. Sidewalks/Driveways have been marked for each location that needs paved.

- g. Daily Reports will be written up and signed by the foreman each day. The Borough and Gateway Engineers will keep records of this.
- h. Contractor should notify the borough **3 days** before mobilization.
- i. E1 Grande will be responsible for concrete testing. E1 Grande must follow all specifications per the contract.
- j. Submittals can be sent to V. Alexandrov and J. Sites. Submittals response time at least 48 hours.
- k. The Borough requested three copies of a pay application.
- l. Dept. of Public Works will be the main site for equipment storing. Another site TBD.
- m. Response time for project Questions/Clarifications is 24 hours.
- n. Council must approve ALL Change Orders.
- o. A Notice to Proceed will be given to E1 Grande if a time extension is needed. End Date in the contract is August 31<sup>st</sup>.
- p. E1 Grande must follow all Safety Procedures. No tripping hazards should be on the job site and should be addressed.
- q. The Borough/Gateway would like copies of concrete reports.
- r. The Borough has a 2-year warranty for this contract.
- s. E1 Grande will pass out notifications to residents affected by project.
- t. E1 Grande can dump cuttings at Dept. of Public Works.
- u. The Borough does not own millings. E1 Grande can stockpile millings near Dept. Public Works (millings would be there for no longer than a day).
- v. September 31<sup>st</sup> Completion Date from First Notice to Proceed.
- w. E1 Grande would like maps so the truck drivers can travel to the job site.

Meeting ended 11:00 AM

**End of Minutes**

*Email Copy Only - Morgan Excavating, L.P. [morganexcavating@comcast.net](mailto:morganexcavating@comcast.net)*

July 15, 2016

Mr. Steve Morgan  
 President  
 Morgan Excavating  
 445 Cherry Blossom Drive  
 Belle Vernon, PA 15102

*RE: Second Notice to Proceed  
 Dauphin Avenue Reconstruction Project  
 Brentwood Borough*

Dear Mr. Morgan:

This letter serves as a Second Notice to Proceed for the Dauphin Ave. Reconstruction Project. The Borough has coordinated with Pennsylvania American Water for work along Dauphin Ave. and have received notification from Pennsylvania American Water confirming completion date by July 15, 2016. Morgan Excavating can start to mobilize equipment as soon as July 18, 2016 at which time the contract schedule requirements will resume.

If you have any questions or require additional information, please do not hesitate to give me a call. Thank you for your patience and cooperation as we work through this dilemma.

Very truly yours;  
**BRENTWOOD BOROUGH**

  
 George Zboyovsky, PE  
 Borough Manager



